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**NOTICE OF MOTION**

CC 661 (R2009-05)

THE CITY OF CALGARY  
CITY CLERK'S

RE: REFORMING THE SECONDARY SUITE PROCESS

COUNCILLOR CHABOT

WHEREAS it is time that Council find some consensus on the secondary suite approval process;

AND WHEREAS safety of suites is improved through better compliance;

AND WHEREAS the current management and regulation of accessory suites involves multiple processes, mechanisms and tools that could be better coordinated and better communicated;

AND WHEREAS Council's intent in waiving of fees for secondary suites was intended to assist individuals that were looking to either provide affordable housing or receive financial assistance;

AND WHEREAS the City of Calgary has developed and maintained a suite registry program to identify code compliant suites;

NOW THEREFORE BE IT RESOLVED that Administration be directed to bring forward a draft regulation requiring suites to be registered in order to advertise for rent or lease as well as a fine schedule;

AND FURTHER BE IT RESOLVED that Administration bring forward amendments to the land use subsidy program to only allow one application per year per applicant;

AND FURTHER BE IT RESOLVED that Administration bring forward a land use bylaw amendment to differentiate between secondary suite basement and back yard suites;

AND FURTHER BE IT RESOLVED that Administration develop in consultation with stakeholders and members of Council a list of potential zones that would be suitable for secondary suite designation in conjunction with a template to register a petition to apply for re-designation within these zones with thresholds similar to local improvements and residential parking restrictive zones, as well as zones whereby land use could include permitted and discretionary designations;

AND FURTHER BE IT RESOLVED that Administration report back to Council through Standing Policy Committee on Planning and Urban Development no later than Q1 2018 with recommendations on all of the above recommendations.

Signature of Member(s) of Council