

**RECOMMENDED BYLAW AMENDMENTS FROM
PRIORITIES AND FINANCE COMMITTEE, JULY 18**

**PFC2017-0433
ATTACHMENT 6**

ROW #	THE FOLLOWING RECOMMENDED AMENDMENTS WERE APPROVED DURING THE 2017 JULY 18 PRIORITIES AND FINANCE COMMITTEE MEETING, AND HAVE BEEN INCORPORATED INTO PROPOSED BYLAW 35M2017 (ATTACHMENT 1)	BYLAW 35M2017 PAGE #
R.1	<p>Suspension of Rules</p> <ul style="list-style-type: none"> Section 6 (1), delete the words "The rules" at the beginning of the sentence, and substitute with the words "Subject to section 7, any rule". Section 6 (1), add the word "temporarily" following the words "RONR may be". 	Page 4 of 46
R.2	<p>Rights of the Chair</p> <ul style="list-style-type: none"> Section 25 (b), delete the words "or make a motion", following the words "join in the debate", and substitute with the words "so long as the <i>Chair</i> participates on the same basis as all other <i>Members</i>,". Delete subsection 25 (c) in its entirety, and substitute with <p align="center">"(c) must vacate the chair in order to make a motion, and must remain out of the chair until the item, including any associated bylaw readings, has been concluded."</p> 	Pages 8-9 of 46
R.3	<p>Enforcement of Rules by the Chair</p> <ul style="list-style-type: none"> Section 26 (1), insert the words "and to cite the rule which has been breached." following the words "reason for the interruption". Section 26 (2), insert the words "If the <i>Chair's</i> ruling is upheld, and" at the beginning of the subsection. Section 26 (3), delete the words "as per subsection (2)" following the words "If the motion", and substitute with the words "to remove a <i>Member</i> in accordance with subsection (3)". Section 26, add a new subsection (2) as follows, and renumber the remaining subsections accordingly: <p align="center">"(2) After being called to order, a <i>Member</i> may appeal the ruling of the <i>Chair</i> in accordance with section D.3 (2)."</p> 	Page 9 of 46

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R.4	<p>Agenda Setting</p> <ul style="list-style-type: none"> Section 37, add a new subsection (3) as follows, and renumber the remaining subsections accordingly: <ul style="list-style-type: none"> “(3) Despite subsection (2), if <i>Council</i> has directed by resolution that a report is to be provided to <i>Council</i> by a specific date, the <i>Mayor</i> must not defer such a report beyond the specified deferral date.” Delete the newly renumbered subsection 37 (5) in its entirety, and substitute with: <ul style="list-style-type: none"> “(5) The <i>Mayor</i> may request that a report whose only recommendation is that “Council receive for information”, be removed from the <i>Council consent agenda</i>. The report must then be placed elsewhere on the agenda.” 	Pages 11-12 of 46
R.5	<p>Order of Business</p> <ul style="list-style-type: none"> Section 48, third bullet, delete the words “<i>Questions on urgent issues</i>” and substitute with the words “<i>Question period</i>”. Section 49, third bullet, delete the words “<i>Questions on urgent issues</i>” and substitute with the words “<i>Question period</i>” Section 50, third bullet, delete the words “<i>Questions on urgent issues</i>”. Section 51, third bullet, delete the words “<i>Questions on urgent issues</i>”. 	Pages 14-15 of 46

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R.6	<p>Question Period</p> <ul style="list-style-type: none"> Delete sections 59 - 62 in their entirety and substitute with the following: “Question Period <ol style="list-style-type: none"> 59. (1) At <i>Council</i> meetings only, the period identified in the Order of Business as <i>question period</i> is the time set aside for <i>Councillors</i> to ask <i>Administration</i> questions. (2) The <i>Councillor</i> must advise the <i>Mayor</i> and <i>Administration</i> of the question in advance of the meeting whenever possible. 60. <i>Administration</i> must respond to questions asked during <i>question period</i> verbally at the meeting. 61. A question asked during <i>question period</i> must not introduce a motion for consideration. 62. <i>Question period</i> is limited to: <ol style="list-style-type: none"> (a) a maximum of three questions per meeting; and (b) a maximum of 15 minutes per meeting. Where a question has been asked prior to the expiry of the fifteen minutes, that matter may be concluded.” 	Page 16 of 46
R.7	<p>Addition of urgent business</p> <ul style="list-style-type: none"> Section 65 (1), insert the words “<i>Council</i> or <i>Council Committee</i>”, following the words “add <i>urgent business</i> to a”. Delete subsection 65 (3) in its entirety, and substitute with: <ol style="list-style-type: none"> “(3) A matter proposed to be added as <i>urgent business</i> must be provided to the <i>Chair</i> in advance of the meeting, in order for the <i>Chair</i> to confirm with <i>Administration</i> whether the matter calls for immediate and urgent consideration.” Delete subsection 65 (4) in its entirety, and substitute with: <ol style="list-style-type: none"> “(4) The <i>Chair</i> must provide a recommendation to <i>Council</i> or the <i>Council Committee</i> on whether the matter is urgent or not, prior to voting on the motion to add the matter as <i>urgent business</i>. Delete subsection 65 (5) in its entirety, and substitute with: <ol style="list-style-type: none"> “(5) A matter proposed to be added as urgent business must also be submitted to the <i>City Clerk</i>.” 	Page 17 of 46

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R.8	<p>Administrative Inquiries</p> <ul style="list-style-type: none"> Section 74 (1), insert the words “or by available means,”, following the words “must be submitted electronically”. Section 75 (3), delete the words “a budget allocation or re-allocation”, following the words “an <i>Administrative Inquiry</i> would require”, and substitute with the words “funding beyond \$2,000”. 	Pages 18-19 of 46
R.9	<p>Flow of Agenda Items</p> <ul style="list-style-type: none"> Section 77 (c), delete the words “(to a combined maximum of ten minutes per agenda item.)”, following the words “from <i>Members</i> to <i>Administration</i>”, and substitute with the words “(three minutes per <i>Member</i>, not including responses from <i>Administration</i>)”. 	Page 19 of 46
R.10	<p>Fix the time to which to adjourn</p> <ul style="list-style-type: none"> Delete Section 79 in its entirety and substitute with: “79. If still in session, all meetings of <i>Council</i> and <i>Council Committees</i> must recess at 9:30 p.m. whether or not the order of business is complete.” 	Page 20 of 46
R.11	<p>Flow of Agenda Items – Public Hearings</p> <ul style="list-style-type: none"> Section 90 (2), insert the words “applicant or any other presenter” following the words “The <i>Chair</i> may recall the proponent”; and Section 90 (2), add the words “A recall for clarification may only be made at the same meeting when the public hearing was held.”, at the end of the subsection. <p>RESPONSE FROM ADMINISTRATION: Addition of the words “or any other presenter” poses a significant risk to the public hearing process, and Administration does not recommend inclusion in the bylaw.</p>	Page 22 of 46
R.12	<p>Length of Debate</p> <ul style="list-style-type: none"> Section 109, delete the words “A Member must not debate longer than:” at the beginning of the Section, and substitute with the words “A Member’s debate, including questions to <i>Administration</i>, but not including responses from <i>Administration</i>, must not exceed:” 	Page 25 of 46

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R.13	<p>Notice of Motion</p> <ul style="list-style-type: none"> Section 113 (1), insert the words “or by other means,”, following the words “<i>notice of motion</i> electronically”; Delete Section 114 in its entirety and substitute with: “114. PFC shall consider the subject matter of a <i>notice of motion</i> and shall refer it to the next meeting of <i>Council</i> or the appropriate <i>Council Committee</i>.” 	Page 25 of 46
R.14	<p>Reconsidering Motions</p> <ul style="list-style-type: none"> Section 117, Note 2 in the table, insert the words “The <i>Chair</i>, in consultation with <i>Administration</i>, shall make such determination.” at the end of the Note. Section 117, Note 3 in the table, delete the Note in its entirety and replace with: “<u>Note 3:</u> Any reading of a proposed bylaw may be reconsidered. However, a bylaw that has received three readings and has been signed in accordance with Section 213 of the <i>MGA</i>, may not be reconsidered” 	Page 26 of 46
R.15	<p>Changing a vote</p> <ul style="list-style-type: none"> Section 122, insert the words “whether the requestor voted for or against the motion.” following the words “by a <i>majority vote</i>,”. Section 123, delete the words “in accordance with section D.3 (4)”, following the words “divided and called separately”, and substitute with the words “but only if the divided parts can stand on their own.” 	Page 27 of 46

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R.16	<p>Minutes</p> <ul style="list-style-type: none"> Section 138 (g), delete clause (g) in its entirety, and substitute with the following: <ul style="list-style-type: none"> “(g) the names of any <i>Members</i> who have asked a question during <i>question period</i>, and the topic of the question;” Section 139 (1), delete subsection (1) in its entirety and substitute with the following: <ul style="list-style-type: none"> “(1) A <i>Member</i> may make a motion that the minutes be amended to correct an inaccuracy or omission. The <i>Member</i> must notify the <i>City Clerk</i> of the proposed correction as soon as is possible prior to the meeting at which they are confirmed, to allow the <i>City Clerk</i>: <ul style="list-style-type: none"> (a) to review the inaccuracy or omission; and (b) to prepare a revision to be distributed at the meeting if required.” 	Page 30 of 46
R.17	<p>Council Committee Membership</p> <ul style="list-style-type: none"> Appendix A, Section A.6, insert the words “*NOTE: Each <i>Councillor</i> must sit on two (2) <i>SPCs</i>.”, as a note in a new row below row A.6. Appendix A, Section A.7, insert the words “**NOTE: A <i>Councillor</i> must not serve as <i>Chair</i> of more than one <i>SPC</i> at the same time, and must not serve as <i>Chair</i> of the <i>Audit Committee</i> and <i>Chair</i> of an <i>SPC</i> at the same time.”, as a note in a new row below row A.7. 	Page 32 of 46

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R.18	<p>Rights of non-Member Councillors</p> <ul style="list-style-type: none"> Appendix A, Section A.13 (2), add a new clause (c) as follows: “(2) A non-Member Councillor: c) May vote on an agenda item.” Appendix A, Section A.13 (3), delete clause (b) in its entirety and renumber the remaining clause accordingly. <p>RESPONSE FROM ADMINISTRATION: This amendment is not recommended by Administration, unless an additional amendment to Proposed Bylaw 35M2017 accompanies the change. This amendment would be required after first reading, as follows:</p> <p>Add a new Section 135 as follows, and renumber the remaining sections accordingly: “135. A motion which has been lost at Committee shall not be forwarded to Council as a recommendation, however: (a) a <i>Member</i>, present at the meeting, may request that the lost motion be forwarded to <i>Council</i> for information; and (b) the lost motion shall appear in the body of the report as an excerpt from the minutes of the meeting.”</p>	<p>Pages 33-34 of 46</p> <p>Page 29 of 46</p>
R.19	<p>Secondary Motions – Subsidiary (motion to Postpone)</p> <ul style="list-style-type: none"> Appendix D, Section D.1 (4), in the column labelled “The usage”, delete the text in its entirety, and substitute with: “A motion to <i>postpone</i> consideration of a main motion to a specified later meeting or to a specific time during the same meeting.”; 	Page 40 of 46
R.20	<p>Definitions</p> <ul style="list-style-type: none"> Appendix E, Section E44, delete the definition “<i>Questions on Urgent Issues</i>” and substitute with: ““<i>Question Period</i>” means the time set aside at a <i>Council</i> meeting for <i>Members</i> to ask <i>Administration</i> specific questions on urgent issues” 	Page 46 of 46