

AUDIT COMMITTEE 2019 WORK PLAN

Reports added, removed, deferred or brought forward are in bold text.

AGENDA DATE	REPORTS	ACCOUNTABILITY	NOTES AND REPORT NO.
January 31 Thursday	<u>PUBLIC MEETING ITEMS</u>		
	External Auditor 2017 Management Letter Update	External Auditor	AC2019-0022
	Annual Principal Corporate Risk Report	City Manager	AC2019-0032
	Audit Committee Professional Development (not part of Agenda)	Executive Assistant to Audit	Strategic Wkshp 2019 Feb 1
	New Accounting Standards Update (Verbal)	Chief Financial Officer	AC2019-0140
	<u>CLOSED MEETING ITEMS</u>		
	Audit Forum (Verbal)	Audit Committee and CFO	AC2019-0042
	External Auditor (Verbal)	External Auditor	AC2019-0084
	City Auditor (Verbal)	City Auditor	AC2019-0085
	City Auditor 2018 Performance Review (Verbal)	Chair, Audit Committee	AC2019-0105
	External Auditor – Provision of Additional Services	External Auditor	Added: AC2019-0082
	<u>CITY AUDITOR'S OFFICE AUDIT REPORTS</u>		
	Calgary Parking Authority Asset Management Process Audit	City Auditor	AC2019-0010
February 28 Thursday	<u>PUBLIC MEETING ITEMS</u>		
	City Auditor's Office 2018 Annual Report	City Auditor	AC2019-0213
	Audit Committee 2018 Year-End Annual Status Report	Executive Assistant to Audit	AC2019-0023
	Audit Committee Professional Development - Part 2 (not part of Agenda)	Executive Assistant to Audit	Part 2 2019 Feb 28
	<u>CLOSED MEETING ITEMS</u>		

	Audit Committee Self-Assessment 2017-2018 Update	Executive Assistant to Audit	AC2019-0008
	Audit Forum (Verbal)	Audit Committee and CFO	AC2019-0200
	External Auditor (Verbal)	External Auditor	AC2019-0201
	City Auditor (Verbal)	City Auditor	AC2019-0202
	External Auditor 2018 Service Plan Update	External Auditor	Added: AC2019-0273
	<u>CITY AUDITOR'S OFFICE AUDIT REPORTS</u>		
	Annual Control Environment Assessment Audit	City Auditor	AC2019-0214
March 22 Friday	<u>PUBLIC MEETING ITEMS</u>		
	Audit Committee Bylaw 48M2012 Review	Executive Assistant to Audit	AC2019-0290
	Code of Conduct Annual Report	Chief Financial Officer	AC2019-0307
	Presentation from Human Resources	Chief Financial Officer	AC2019-0308 Referred to June 2019 Meeting
	Committee Development (Strategic Session) (not part of Agenda)	Executive Assistant to Audit	2019 March 22
	Rescheduling of 2019 July and September Audit Committee Meetings (Verbal)	Executive Assistant to Audit	Added: AC2019-0375
	<u>CLOSED MEETING ITEMS</u>		
	Progress Update on 2018 City of Calgary Annual Report (Verbal)	Chief Financial Officer	AC2019-0313
	Audit Forum (Verbal)	Audit Committee and CFO	AC2019-0314
	External Auditor (Verbal)	External Auditor	AC2019-0315
	City Auditor (Verbal)	City Auditor	AC2019-0316
	<u>CITY AUDITOR'S OFFICE AUDIT REPORTS</u>		
	Calgary Community Standards – Livery Transport Audit	City Auditor	AC2019-0278
	Green Line Project Governance Audit	City Auditor	AC2019-0353
	<u>PUBLIC MEETING ITEMS</u>		

<p>April 23 Tuesday</p> <p>Start time revised to 8:30 a.m.</p>	Control Environment Assessment and Management Representations Update	Chief Financial Officer	AC2019-0529
	2018 Annual Investment Report	Chief Financial Officer	AC2019-0503
	2018 City of Calgary Annual Report	Chief Financial Officer	AC2019-0498
	2018 External Auditor's Year-End Report	External Auditor	AC2019-0438
	City Auditor's Office 1 st Quarter 2019 Status Report	City Auditor	AC2019-0469
	Audit Committee Strategic Working Group (Verbal)	Executive Assistant to Audit	Added: AC2019-0464
	<u>CLOSED MEETING ITEMS</u>		
	External Auditor Annual Renewal (Verbal)	Chair of Audit	AC2019-0443
	Civic Partner Audit Report	General Manager – Community Services	AC2019-0472
	Audit Forum (Verbal)	Audit Committee and CFO	AC2019-0439
	External Auditor (Verbal)	External Auditor	AC2019-0440
	City Auditor (Verbal)	City Auditor	AC2019-0441
	<u>CITY AUDITOR'S OFFICE AUDIT REPORTS</u>		
	Planning Application Review and Approval Process Audit	City Auditor	AC2019-0466
May	NO MEETING SCHEDULED		
<p>June 27 Thursday</p>	<u>PUBLIC MEETING ITEMS</u>		
	Calgary Public Library Audit and Finance Committee Annual Report	Calgary Public Library	AC2019-0526
	ENMAX Audit and Finance Committee Annual Report	ENMAX	AC2019-0527
	Calgary Convention Centre Authority – Audit Committee Annual Report	Calgary Convention Centre Authority	Rescheduled to July 23 Meeting
	Calgary Municipal Land Corporation - Audit Committee Annual Report	Calgary Municipal Land Corporation	AC2019-0528
	External Auditor 2018 Management Letter	External Auditor	AC2019-0672

	Committee Development (not part of Agenda)	Executive Assistant to Audit Committee	Proc Bylaw Workshop June 27
	Presentation from Human Resources (Referred to Admin at March Meeting)	Chief Financial Officer	Rescheduled to a future meeting (date undeter- mined)
	<u>CLOSED MEETING ITEMS</u>		
	Audit Forum (Verbal)	Audit Committee and CFO	AC2019-0631
	External Auditor (Verbal)	External Auditor	AC2019-0632
	City Auditor (Verbal)	City Auditor	AC2019-0633
	<u>CITY AUDITOR'S OFFICE AUDIT REPORTS</u>		
	Emergency Management Audit	City Auditor	AC2019-0678

<p>July 23* Tuesday</p> <p>*Rescheduled from July 19 to July 23</p>	<p><u>PUBLIC MEETING ITEMS</u></p> <p>Calgary Economic Development Audit Committee Annual Report</p> <p>Calgary Arts Development Authority Audit Committee Annual Report</p> <p>Calgary Convention Centre Authority – Audit Committee Annual Report</p> <p>Integrated Risk Management Model Update</p> <p>City Auditor's Office 2nd Quarter 2018 Status Report</p> <p>External Auditor 2019 Service Plan and Fees</p> <p>Information Technology Risk Management Annual Update</p> <p>Report on Revised Annual Audit Planning Approach</p> <p>Committee Development (not part of Agenda)</p>	<p>Calgary Economic Development</p> <p>Calgary Arts Development Authority</p> <p>Calgary Convention Centre</p> <p>Chief Financial Officer</p> <p>City Auditor</p> <p>External Auditor</p> <p>Chief Financial Officer</p> <p>City Auditor</p> <p>Executive Assistant to Audit</p>	<p>Rescheduled to October Meeting</p> <p>AC2019-0624</p> <p>AC2019-0614 Rescheduled from June Mtg</p> <p>AC2019-0356</p> <p>AC2019-0900</p> <p>AC2019-0936</p> <p>AC2019-0945</p> <p>AC2019-0899 Added</p> <p>Strategic Update Session 2019 July 23</p>
	<p><u>CLOSED MEETING ITEMS</u></p> <p>External Auditor 2018 / 2019 Performance Assessment</p> <p>Audit Forum (Verbal)</p> <p>External Auditor (Verbal)</p> <p>City Auditor (Verbal)</p> <p><u>CITY AUDITOR'S OFFICE AUDIT REPORTS</u></p> <p>When Available</p>	<p>Chief Financial Officer and Executive Assistant to Audit</p> <p>Audit Committee and CFO</p> <p>External Auditor</p> <p>City Auditor</p> <p>City Auditor</p>	<p>AC2019-0937 Deferred to September Mtg</p> <p>AC2019-0940</p> <p>AC2019-0941</p> <p>AC2019-0942</p>
<p>August</p>	<p>NO MEETING SCHEDULED</p>		

*September 6 Friday *Rescheduled from Sept 3 to September 6	<u>PUBLIC MEETING ITEMS</u>		
	Calgary Police Commission Finance and Audit Committee Annual Report	Calgary Police Commission	AC2019-0629
	Calgary Parking Authority Audit Committee Annual Report	Calgary Parking Authority	AC2019-0630
	City Auditor Bylaw and Charter Review	City Auditor	Deferred to undetermined meeting date
	Audit Committee Bylaw Review Update	Executive Assistant to Audit	Deferred to an undetermined meeting date
	2019 Law Department Annual Report (public and closed meeting components)	City Solicitor – General Counsel	Deferred to October 24 Meeting
	Audit Committee Membership Update	Executive Assistant to Audit	Not required
	Green Line Project Progress Update	General Manager, Transportation	Added by amd March 22 Mtg AC2019-1107
	Presentation from Human Resources	Chief Financial Officer	Deferred from June Meeting AC2019-1095
	Referral from Council: Comprehensive Public-Sector Pension Review, C2019-0568	Councillor Jyoti Gondek	AC2019-1041
	<u>CLOSED MEETING ITEMS</u>		
	External Auditor 2018 / 2019 Performance Assessment	Chief Financial Officer and Executive Assistant to Audit	AC2019-0937 Deferred from July Meeting
	Audit Forum (Verbal)	Audit Committee and CFO	AC2019-0993
	External Auditor (Verbal)	External Auditor	AC2019-0994
	City Auditor (Verbal)	City Auditor	AC2019-0995
	<u>CITY AUDITOR'S OFFICE AUDIT REPORTS</u>		
	Supply Management Warehouse and Inventory Audit	City Auditor	AC2019-1027

October 24 Thursday	<u>PUBLIC MEETING ITEMS</u>		
	Calgary Housing Company Audit and Risk Management Committee Annual Report	Calgary Housing Company	AC2019-0645
	Attainable Homes Calgary Corporation Audit and Accountability Committee Annual Report	Attainable Homes Calgary Corporation	AC2019-0646
	Calgary Economic Development Audit Committee Annual Report	Calgary Economic Development	Deferred from July Meeting AC2019-0625
	Opportunity Calgary Investment Fund	Opportunity Calgary Investment Fund	Added AC2019-0890
	City Auditor's Office 3 rd Quarter 2018 Status Report	City Auditor	AC2019-1244
	City Auditor's Office Revised 2020 Audit Plan	City Auditor	AC2019-1243
	2019 Law and Corporate Security Report	City Solicitor	Defer from Sept AC2019-1361
	Comprehensive Public Sector Pension Review Referral to Audit Final Report	Councillor Gondek	Added AC2019-1329
	Committee Development (not part of Agenda)	Executive Assistant to Audit	Not required
	<u>CLOSED MEETING ITEMS</u>		
	Audit Committee Annual Self-Assessment (2018-2019)	Executive Assistant to Audit	Deferred to December 6 Mtg
	City Auditor's Office Budget 2020	City Auditor	Part of CAO Verbal report
	Audit Forum (Verbal)	Audit Committee and CFO	AC2019-1210
	External Auditor (Verbal)	External Auditor	AC2019-1212
	City Auditor (Verbal)	City Auditor	AC2019-1214
	External Auditor Pre-Approval Request	External Auditor	Added AC2019-1362
	External Auditor Provision of Additional Services	External Auditor	Added AC2019-1363
	<u>CITY AUDITOR'S OFFICE AUDIT REPORTS</u>		
	Data Analytics Desktop Review Program	City Auditor	AC2019-1242
	Off-site Levy Annual Reporting Audit	City Auditor	AC2019-1241

November	NO MEETING SCHEDULED		
December 6 Friday	<u>PUBLIC MEETING ITEMS</u>		
	Election of Chair and Vice-Chair	City Clerks	
	Audit Committee Orientation (not part of Agenda)	Executive Assistant to Audit	Not required
	Audit Committee Interim 2020 Work Plan	Executive Assistant to Audit	AC2019-1541
	Presentation from Finance	Chief Financial Officer	Deferred to February 2020
	Control Environment Assessment Report Redesign Update	Chief Financial Officer	Deferred to January 2020
	Status of Community Associations and Social Recreation Organizations on City-Owned Land	General Manager - Community Services	AC2019-1175
	Reschedule 2020 January 23 Audit Committee Meeting to 2020 January 24	Executive Assistant to Audit	AC2019-1550
	<u>CLOSED MEETING ITEMS</u>		
	Audit Forum (Verbal)	Audit Committee and CFO	AC2019-1481
	External Auditor (Verbal)	External Auditor	AC2019-1482
	City Auditor (Verbal)	City Auditor	AC2019-1483
	Audit Committee Annual Self-Assessment (2018-2019)	Executive Assistant to Audit	Deferred from October meeting AC2019-1213
	<u>CITY AUDITOR'S OFFICE AUDIT REPORTS</u>		
	Waste and Recycling – Blue Cart Contamination Prevention Audit	City Auditor	AC2019-1240