



# APPLICATION AND ENCROACHMENT FEE SCHEDULE

Effective: March 16, 2020

\*Total fees are calculated as the application fee plus the encroachment fee plus GST and any municipal property taxes or the license fee plus GST plus any applicable municipal property taxes.

Encroachment Type	Agreement Type	Single-Family Residential Properties		Multi-Family Residential, Commercial, Industrial and Retail Properties	
		Application Fee*	Encroachment Fee*	Application Fee*	Encroachment Fee*
<b>Into Streets (i.e. lanes and boulevards):</b>					
Schedule A – no circulation required (Sections 1.1 and 1.8 are exempt from all fees and Encroachment Consent Letter)	Encroachment Consent Letter	\$50	None	\$100	None
Schedule B – no circulation required	Encroachment Agreement	\$50	\$150	\$100	\$300
Schedule C – approved circulation required Between 0.34m and 1.0m	Encroachment Agreement	\$200	\$300	\$300	\$700
Schedule C – approved circulation required Between 1.0m and 2.0m	Encroachment Agreement	\$200	\$500	\$300	\$1,200
Schedule C – approved circulation required Between 2.0m and 3.0m	Encroachment Agreement	\$200	\$700	\$300	\$1,700
Approved circulation and license required – Greater than 3.0m	License of Occupation	\$1,500 one-time license fee or fair market value as determined by Real Estate & Development Services.		Fair market value as determined by Real Estate & Development Services.	
<b>Into Utility Rights-of-Way (URWs):</b>					
Schedule A – no circulation required (Sections 2.1 and 2.7 are exempt from all fees and Encroachment Consent Letter)	Encroachment Consent Letter	\$50	None	\$100	None
Schedule B – no circulation required	Encroachment Agreement	\$50	\$150	\$100	\$300
Schedule C – approved circulation required	Encroachment Agreement	\$200	\$300	\$300	\$700
Withdrawal & Discharge of URW request – approved circulation required	Withdrawal & Discharge of URW	\$200	N/A	\$300	N/A
<b>Into City-owned land – non-park land:</b>					
No circulation required – Less than 0.34m	Encroachment Consent Letter	\$50	None	\$100	None
Approved circulation required – Between 0.34m and 1.0m	Encroachment Agreement	\$200	\$300	\$300	\$700
Approved circulation required – Between 1.0m and 2.0m	Encroachment Agreement	\$200	\$500	\$300	\$1,200
Approved circulation required – Between 2.0m and 3.0m	Encroachment Agreement	\$200	\$700	\$300	\$1,700
Approved circulation and license required – Greater than 3.0m	License of Occupation	\$1,500 one-time license fee or fair market value as determined by Real Estate & Development Services.		Fair market value as determined by Real Estate & Development Services.	
<b>Into Overland Drainage Easements (ODRWs):</b>					
Approved circulation required	Encroachment Consent Letter	\$50	None	\$100	None
<b>Into Easements (excluding URWs and ODRWs):</b>					
No circulation required – Less than 0.34m	Encroachment Consent Letter	\$50	None	\$100	None
Approved circulation required – Greater than 0.34m	Encroachment Agreement	\$200	\$300	\$300	\$700