

Other Operating Budget Adjustments (\$000s) for Information

Purpose: To provide operating budget adjustments required to better align the 2020-2022 expenditure, revenue and recovery budgets with business needs.

Notes: Per Council Policy CFO006 Budget Reporting Policies, Administration can authorize net budget adjustments up to \$400 thousand per department if the gross adjustment amount does not exceed \$2 million per service per calendar year. The items below are being presented to Council for information as they are within this limit.

- All adjustments are base unless otherwise stated
- Positive numbers represent an increase in expenditures or a decrease in revenue/recoveries
- Negative numbers represent a decrease in expenditures or an increase in revenue/recoveries

Service	Expenditures (\$000s)	Recoveries (\$000s)	Revenues (\$000s)	Net Impact (\$000s)	Reason for Adjustment
Business Licensing	(694)	-	694	-	Net zero budget adjustment to reflect business license bylaw amendments on fees as per report CPS2019-1309 approved by Council on October 21, 2019.
Citizen Engagement & Insights	370	(370)	-	-	Adjustment to increase research budget to align with actual recoveries received.
City Planning & Policy	190	(190)	-	-	Adjustment to fund one growth position in Transportation Development Services dedicated to ongoing growth strategy work.
Environmental Management	(80)	-	80	-	Adjustment in revenue budget offset by efficiencies.
Environmental Management	91	-	136	227	Adjustment between Environmental Management and Organizational Health, Safety & Wellness to better align budget with service requirements. There is 1 FTE transfer between the services.
Organizational Health, Safety & Wellness	(91)	-	(136)	(227)	
Fleet Management	(68)	68	-	-	Adjustment to establish new recovery targets as a result of efficiencies passed to Services as part of the 2020 reductions.
Human Resources Support	1,125	(1,125)	-	-	Adjustment to better align with Service Level Agreements.
Infrastructure Support	200	(200)	-	-	Adjustment to better align salary & wages recoverable for the anticipated activity in the Field Surveying Group.
IT Solutions & Support	1,396	(1,396)	-	-	Adjustment to increase recoveries and expenses to better align to actuals.
IT Solutions & Support	200	-	(200)	-	Adjustment to increase revenues and contributions to the Information Technology reserve to better align to actuals.
Social Programs	58	-	(58)	-	Adjustment to align Probation Services provincial revenue and associated expenses with the current level of funding received.
Social Programs	161	-	(161)	-	Adjustment to align the Youth Employment Centre miscellaneous revenue and associated expenses with the current level of funding received from third party organizations.
Streets	163	(163)	-	-	Adjustment to fund a Traffic Engineer with recoveries.