



## MINUTES

### BUSINESS ADVISORY COMMITTEE

**September 20, 2019, 10:30 AM  
ELECTRIC LIGHT COMMITTEE ROOM**

**PRESENT:** Councillor W. Sutherland, Chair  
Councillor P. Demong, Vice-Chair  
City Manager D. Duckworth  
City Manager Designate S. Sharp

**ALSO PRESENT:** General Manager S. Dalglish  
City Clerk L. Kennedy  
Acting City Clerk L. McDougall  
Legislative Advisor J. Palaschuk

1. CALL TO ORDER

Councillor Sutherland called the Meeting to order at 10:30 a.m.

2. OPENING REMARKS

No opening remarks were provided.

3. CONFIRMATION OF AGENDA

**Moved by** Councillor Demong

That the Agenda for the 2019 September 20 Regular Meeting of the Business Advisory Committee be confirmed.

**MOTION CARRIED**

4. CONFIRMATION OF MINUTES

4.1 Minutes of the Regular Meeting of the Business Advisory Committee, 2019 July 30

**Moved by** Councillor Demong

That the Minutes of the Regular Meeting of the Business Advisory Committee held on 2019 July 30 be confirmed.

**MOTION CARRIED**

5. CONSENT AGENDA

5.1 DEFERRALS AND PROCEDURAL REQUESTS

None

5.2 BRIEFINGS

None

6. POSTPONED REPORTS

None

7. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

7.1 Business Advisory Committee Update, BAC2019-1193

A Revised Attachment 2, which is to replace Attachment 2, was distributed with respect to Report BAC2019-1193.

**Moved by** City Manager Duckworth

That with respect to **Revised** Report BAC2019-1193, the following be approved, **after amendment**:

The Business Advisory Committee recommends that Council approve the amended Terms of Reference as outlined in **Revised** Attachment 2.

**MOTION CARRIED**

7.2 City Manager Delegate (Verbal), BAC2019-1211

**Moved by** City Manager Duckworth

That with respect to Report BAC2019-1211, the following be approved:

That the Business Advisory Committee accept the Verbal Presentation for the Corporate Record.

**MOTION CARRIED**

8. ITEMS DIRECTLY TO COMMITTEE

8.1 REFERRED REPORTS

None

8.2 NOTICE(S) OF MOTION

None

9. URGENT BUSINESS

None

10. CONFIDENTIAL ITEMS

10.1 ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

None

10.2 URGENT BUSINESS

None

11. ADJOURNMENT

**Moved by** Councillor Demong

That this meeting adjourn at 10:34 a.m.

**MOTION CARRIED**

THE FOLLOWING ITEM HAS BEEN FORWARDED TO THE 2019 SEPTEMBER 30  
COMBINED MEETING OF COUNCIL:

Consent:

- Item 7.1 Business Advisory Committee Update, BAC2019-1193

The next Regular Meeting of the Business Advisory Committee will be held at the Call of the Chair.

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CHAIR

ACTING CITY CLERK

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