

3.1 PRESENTING AT COUNCIL TUTORIAL (VERBAL), CCRC2017-0495

FINAL REPORT OF THE COUNCIL COMPENSATION REVIEW COMMITTEE, CCRC2017-0508

The Final Report of the Council Compensation Review Committee has been created and is part of the Agenda for the 2017 May 29 Regular Meeting of Council. It is placed under the "ITEMS FROM ADMINISTRATION AND COMMITTEES" section of the Agenda with an Item Number of CCRC2017-0508. We have made a note to advise Council to make a Motion at Confirmation of the Agenda to Bring Forward and Table your item to be heard immediately following The Consent Agenda so that you can present during the morning session of Council.

Council begins at 9:30 AM on Monday, 2017 May 29. Please arrive prior to 9:30AM to allow time to pass through the security protocol.

We anticipate your item will be heard between 10:00AM and 11:00AM depending on the required time to deal with The Presentations and Recognitions along with The Consent Agenda. Please be advised that these are only estimates.

Julien will be clerking the meeting and will be available prior to the meeting for any assistance you may need. Should you have a PowerPoint Presentation, Julien will introduce you to a member from Adams Technology and they will assist you with setting up your PowerPoint presentation in advance on the Presenter Laptop setup in Council Chamber.

PROTOCOL / PRESENTING AT COUNCIL

Once your item is placed on the floor, Council will ask if a Presentation is required from Committee with respect to CCRC2017-0508. At that point you will be asked to step forward to the Presenters stand located by the North Entrance Doors. We will ensure that a member from Adams Technology is there to assist you in setting up your PowerPoint Presentation should you choose to have one.

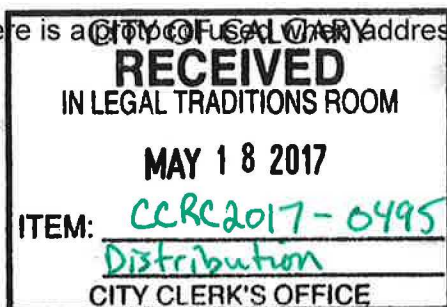
BAR OF COUNCIL

The Bar of Council is the physical divider between the Members of Council, Officers of Council and the City Manager's representatives from the remainder of the Administration and the public.

No one is allowed to cross the Bar of Council, at anytime around a Meeting – gathering of members, in session, in recess or in adjournment – without being invited.

HOW TO ADDRESS MEMBERS OF COUNCIL OR COMMITTEE

There is a City of Salmon addressing Members of Council both during a Council Meeting.



DURING A MEETING

When addressing a Member of Council, within a Meeting, the following protocol applies:

The Mayor is properly addressed as:

"Mayor (Last Name)"

OR

"Your Worship"

The Chair is properly addressed as,

"Councillor.... (Last Name)"

OR

"Mister/Madam Chair"

As it is The Chair's meeting, when answering questions from Members of Council or addressing Members of Council, you would predicate a response with *"Through the Chair, Councillor (Last Name)"* OR *"Through the Chair, Mr./Mrs./Ms/Miss (Last Name)"*

The representative of the City Clerk's Office is properly addressed as:

"Madam/Mister Clerk"

APPROPRIATE ATTIRE

Business Attire is the Protocol for Council.

