

Applicant Summary of Outreach

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MEMORANDUM

Date: 2019-08-08

To: Adam Sheahan, Planner II, City of Calgary

Project Name: Metro Ford Land Use Redesignation

RE: Downtown West Community Association – Correspondence Summary

Date	Correspondence
June 6	O2 Planning + Design sent an e-mail to the DWCA to inform them about the project and arrange an initial meeting.
June 6	DWCA replied indicating that all meeting agendas are full and asked for more info about the project by e-mail.
June 6	O2 Planning + Design responded with more project info and suggested a meeting to discuss a community outreach strategy and potential community amenity provisions.
June 11	O2 Planning + Design sent a follow-up e-mail to arrange a meeting.
June 12	DWCA replied indicating that they are very busy but will try to find someone to meet the week of June 17, possibly June 19 or 21.
June 18	O2 Planning + Design sent a follow up e-mail to request a meeting for the week of June 24.
June 21	O2 Planning + Design sent an e-mail requesting a meeting for June 28, proposed 11am. Did not receive a response.
June 24	O2 Planning + Design sent a follow up e-mail suggesting a meeting in July and including the full project team and file manager. Did not receive a response.
July 4	O2 Planning + Design sent a follow up e-mail, hoping to arrange a meeting in July. Did not receive a response.
July 18	O2 Planning + Design provided the file manager with DWCA contact information and correspondence timeline.