

Festival and Event Policy Management Framework – Committee Definitions

Recreation

The Business Unit with the authority for implementation and execution of all elements of the Festival and Event policy (CSPS032).

Event Advisory Committee

An advisory committee to Administration, the Event Advisory Committee is responsible for the oversight of an annual open and transparent process to evaluate, assess and measure event and festival applications, and recommend eligible festivals and events to be subsidized by The City of Calgary support and services.

In addition, the Event Advisory Committee will solicit two (2) Citizens at Large to join the Committee for a two year term.

Event Steering Committee

A committee of Administration, led by the Director of Recreation, with representation by the Directors, or designates, of the main Business Units involved in providing services and support to festivals and events. This committee is responsible for the oversight and implementation of this policy throughout The City of Calgary.

Interdepartmental Event Team

A committee of Administration, led by Recreation and its designated Division, will have representation by the technical staff of the main Business Unit(s) involved in providing services and support to festivals and events, including Calgary Police Service. It is responsible for providing a technical review of all event and festival applications, as submitted via the Event Advisory Committee, to determine the type and level of services and support required for each festival and event, and providing schedules of those services for incorporation into the Service Standard Agreement.