

AGENDA

AUDIT SUB-COMMITTEE ON EXTERNAL AUDITOR SELECTION TO BE HELD 2017 APRIL 06 AT 1:30 PM IN THE LEGAL TRADITIONS COMMITTEE ROOM

PRESENT: Councillor R. Pootmans
Councillor B. Pincott
Citizen Representative Ms. S. Crabtree

ALSO PRESENT: Procurement Lead A. Lu
Executive Assistant C. Smillie
Legislative Assistant D. Williams

1. ELECTION OF CHAIR AND VICE CHAIR

Following nomination procedures, Councillor Pootmans was elected Chair of the Audit Sub-Committee on External Auditor Selection, by acclamation.

Following nomination procedures, Ms. Crabtree was elected Vice-Chair of the Audit Sub-Committee on External Auditor Selection, by acclamation.

2. CONFIRMATION OF AGENDA

CONFIRM AGENDA, Moved by Councillor Pincott, that the Agenda for the 2017 April 06 Regular Meeting of the Audit Sub-Committee on the External Auditor Selection be confirmed.

CARRIED

3. CONFIRMATION OF MINUTES

3.1 MINUTES OF THE REGULAR MEETING OF THE AUDIT SUB-COMMITTEE ON EXTERNAL AUDITOR SELECTION, 2013 APRIL 11

CLERICAL CORRECTION

At the request of Ms. Crabtree, a clerical correction was noted on Page 2 of 3, under the Section, In Camera Items, first paragraph, by deleting the time "9:32 a.m." and following the words "Committee now move In Camera at" and by substituting the time "7:32 a.m."

CONFIRM MINUTES, AS CORRECTED, Moved by Councillor Pincott, that the Minutes of the Regular Meeting of the Audit Sub-Committee on External Auditor Selection held on 2013 April 11, be confirmed, **as corrected**.

CARRIED

4. URGENT BUSINESS

No items of Urgent Business were added to today's Meeting.

5. IN CAMERA ITEMS

IN CAMERA, Moved by Ms. Crabtree, that, in accordance with Section 197 of the Municipal Government Act, and Sections 16(1), 24(1)(a), 24(1)(c) and 24(1)(d) of the *Freedom of Information and Protection of Privacy Act*, Committee now move In Camera at 1:32 p.m., in order to consider Verbal Report EAS2017-0374.

CARRIED

The Audit Sub-Committee on External Auditor Selection move into public session at 2:48 p.m. with Councillor Pootmans in the Chair.

RISE AND REPORT, Moved by Councillor Pincott, that the Audit Sub-Committee on External Auditor Selection rise and report.

CARRIED

5.1 EXTERNAL AUDITOR REQUEST FOR PROPOSAL FOR 2018 - 2022 (VERBAL),
EAS2017-0374

RECEIVE FOR THE CORPORATE RECORD

At the request of Administration, and with the concurrence of the Chair, the Legislative Assistant received for the Corporate Record, a document entitled "Request for Proposal ("RFP")", with respect to report EAS2017-0374, which is to remain confidential pursuant to Sections 16(1), 24(1)(a), 24(1)(c) and 24(1)(d) of the *Freedom of Information and Protection of Privacy Act*.

DISTRIBUTION

At the request of Administration, and with the concurrence of the Chair, the Legislative Assistant distributed copies of a document entitled "Proposed Timeline for the External Auditor Selection Process 2018-2022 as of April 06", with respect to Report EAS2017-0374, which is to remain confidential pursuant to Sections 16(1), 24(1)(a), 24(1)(c) and 24(1)(d) of the *Freedom of Information and Protection of Privacy Act*, until the announcement of the successful External Auditor is made publicly.

APPROVE, Moved by Ms. Crabtree, that with respect to the Verbal Report, EAS2017-0374, the following be approved:

That the Sub-Committee on External Auditor Selection:

1. Direct Administration to proceed as per the discussion of the Report at today's In Camera meeting; and
2. Direct that the Verbal Report, In Camera discussions, verbal direction and distributions remain confidential pursuant to Sections 16(1), 24(1)(a), 24(1)(c) and 24(1)(d) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

6. URGENT BUSINESS IN CAMERA

No Items of Urgent Business, In Camera, were added to today's Meeting.

7. ADJOURNMENT

ADJOURN, Moved by Councillor Pincott, that this meeting adjourn at 2:49 p.m.

CARRIED

CONFIRMED BY COMMITTEE ON

CHAIR

LEGISLATIVE ASSISTANT

The next Regular Meeting of the Audit Sub-Committee on the External Auditor Selection has been scheduled to be at the call of the Chair.

UNCONFIRMED