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## Licence and Community Standards Appeal Board

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### Mandate and Composition

<b>Mandate</b>	To hear and determine appeals of: <ul style="list-style-type: none"><li>• Licence and permit decisions made under the following bylaws:<ul style="list-style-type: none"><li>• The Alarm Services Bylaw</li><li>• Bicycle Courier Licensing Bylaw</li><li>• Business Licence Bylaw</li><li>• Combative Sports Commission Bylaw</li><li>• The Concert Bylaw</li><li>• Dating and Escort Service Bylaw</li><li>• Downtown Pushcart Vendor Licence Bylaw</li><li>• Exotic Entertainers Bylaw</li><li>• Extended Dance Event Bylaw</li><li>• Livery Transport Bylaw</li><li>• Massage Licence Bylaw</li></ul></li><li>• Notices under the Weed Control Act</li><li>• Decisions of the Director, Water Resources under section 11 of the Lot Grading Bylaw</li><li>• Remedial orders</li><li>• Orders made under sections 545 and 546 of the Municipal Government Act</li></ul>
<b>Composition</b>	5 Public Members

## Licence and Community Standards Appeal Board 2017/2018 Progress Report to Calgary City Council

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The Licence and Community Standards Appeal Board (the "Board") is a quasi-judicial board established under the Municipal Government Act and The City of Calgary Bylaw 50M2011. It is a tribunal, consisting of five citizen members appointed annually by City Council.

With respect to the questions posed by the Governance Administrator in her email of 2019 January 30, the LCSAB responds as follows:

*1. Number of meetings in the last two years.*

The Board holds its Organizational Procedural Meeting annually, prior to its first regular meeting of the year, to discuss procedural matters and appoint its Chair and Vice-Chair for the year.

One appeal was filed in 2018 (against a Remedial Order) but was subsequently withdrawn prior to the scheduled hearing date. As a result, the Board did not meet during 2018.

In 2017, the Board met four times in addition to its Organizational Procedural Meeting. Five appeals were filed (one against the suspension of a Limousine Licence; one against the revocation of a Business Licence; two against the revocation of a Massage Practitioner Business Licence; and one against the suspension of a Massage Practitioner Business Licence). One of these appeals was withdrawn prior to the scheduled hearing date (suspension of Massage Practitioner Business Licence), two appeals were denied by the Board (suspension of a Limousine Licence and revocation of a Business Licence), while two appeals were allowed (the revocations of Massage Practitioner Business Licences).

*2. Do you have any subcommittees? If yes, please list.*

The Board does not meet in subcommittees.

*3. Summary of initiatives, projects, or work completed or ongoing in the last two years.*

The Board focused on carrying out its mandate by hearing appeals that were filed under the LCSAB Bylaw.

*4. Outline of 2019 workplan.*

The Board's website will be reviewed to ensure that it is modernized and up to date: its purpose is to provide the public with information on presenting their cases to the Board, and outlines the appeal process. The webpage also provides downloads for the Board's procedural manual, brochure and notices of appeal. It has been many years since the Board's webpage has been reviewed.

5. *Challenges to fulfilling mandate.*

The Board's mandate is to hear appeals of a number of matters decided by The City of Calgary Administration, as set out in the Board's bylaw. In recent years, the number of appeals before the Board has declined and, as mentioned, in 2018 only one appeal was filed.

6. *Additional information you would like to share with Council.*

Nothing additional at this time.