

Calgary Planning Commission – Resignation and Appointment

EXECUTIVE SUMMARY

The City Clerk's Office received notification that Douglas Leighton, a public member on the Calgary Planning Commission, has resigned.

ADMINISTRATION RECOMMENDATIONS:

That the Priorities and Finance Committee recommend that Council:

1. Accept the resignation of Douglas Leighton as a Citizen-at-Large on the Calgary Planning Commission and thank him for his service;
2. Appoint a Citizen-at-Large from the list of remaining applicants received at the 2017 Organizational Meeting as contained in Attachments 2 and 3, for completion of a two-year term to expire at the 2018 Organizational Meeting of Council; and
3. Direct that Attachments 2 and 3 remain confidential pursuant to Sections 17 and 19 of the *Freedom of Information and Protection of Privacy Act*.

RECOMMENDATION OF THE PRIORITIES AND FINANCE COMMITTEE, DATED 2018 MARCH 06:

That Council:

1. Accept the resignation of Douglas Leighton as a Citizen-at-Large on the Calgary Planning Commission and thank him for his service;
2. Appoint a Citizen-at-Large from the list of remaining applicants received at the 2017 Organizational Meeting as contained in Attachments 2 and 3, for completion of a two-year term to expire at the 2018 Organizational Meeting of Council; and
3. Direct that Attachments 2 and 3 remain confidential pursuant to Sections 17 and 19 of the *Freedom of Information and Protection of Privacy Act*.

PREVIOUS COUNCIL DIRECTION / POLICY

At the 2016 November 07 Regular Meeting of Council, Council appointed Douglas Leighton to the Calgary Planning Commission for a two-year term to expire at the 2018 Organizational Meeting of Council.

BACKGROUND

The Calgary Planning Commission Bylaw 28P95, as amended, provides the Calgary Planning Commission's mandate and Terms of Reference. The Calgary Planning Commission is composed of:

- the Mayor;
- two Members of Council, for one-year terms;
- two employees of the City, each of whom must be a General Manager or a Director, appointed by the City Manager, who remain members for so long as they hold the position of General Manager or Director; and
- six citizens appointed for two-year terms for a maximum of three terms.

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As a result of adopting the recommendations in report C2004-37 titled "*Amendment to the Calgary Planning Commission (CPC) Bylaw (28P95) and supporting resolutions*", Council may request non-binding nominations for four citizen members from specific organizations. The Calgary Planning Commission's current composition and quorum are detailed in Attachment 1.

INVESTIGATION: ALTERNATIVES AND ANALYSIS

On 2018 February 13, Douglas Leighton informed the Calgary Planning Commission members and the City Clerk's Office of his resignation. To avoid any disruption or loss of quorum, Mr. Leighton advised of his willingness to serve on the Calgary Planning Commission until a successor for his position is appointed.

On 2017 October 30, Council, at its Organizational Meeting, did not select applicants to be placed on the Reserve List for the Calgary Planning Commission.

Stakeholder Engagement, Research and Communication

The City Clerk's Office reviewed the remaining submissions for applicants for the Calgary Planning Commission that were received for the 2017 Organizational Meeting and excluded any applicant who received an appointment to the Calgary Planning Commission or to any other Calgary Board, Commission or Committee.

The City Clerk's Office contacted the eligible applicants to confirm their continued interest in serving on the Calgary Planning Commission. Only those applicants who did not receive an appointment to a Board, Commission or Committee and who expressed continued interest in serving on the Calgary Planning Commission are included in this report.

Strategic Alignment

This report aligns with Council's priority of a well-run city: "Calgary's government is open, responsive, accountable and transparent, delivering excellent services at a fair price. We work with our government partners to ensure we have the tools we need" (Action Plan 2015-2018).

Social, Environmental, Economic (External)

No social, environmental, or external economic implications have been identified.

Financial Capacity

Current and Future Operating Budget:

None.

Current and Future Capital Budget:

None.

Risk Assessment

There are no risks associated with the recommendations of this report.

**Law and Legislative Services Report to
Priorities and Finance Committee
2018 March 06**

**ISC: UNRESTRICTED
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REASON FOR RECOMMENDATION:

Douglas Leighton resigned from his position on the Calgary Planning Commission, creating a vacancy.

ATTACHMENTS

1. Calgary Planning Commission composition
2. Eligibility and Qualifications (confidential)
3. Application forms (confidential)