



## AGENDA

### COUNCIL SERVICES COMMITTEE

December 7, 2023, 9:30 AM

### ENGINEERING TRADITIONS COMMITTEE ROOM

#### Members

Councillor A. Chabot  
Councillor R. Dhaliwal  
Councillor D. McLean  
Councillor S. Sharp  
Councillor T. Wong

#### **SPECIAL NOTES:**

*Public are encouraged to follow Council and Committee meetings using the live stream [www.calgary.ca/watchlive](http://www.calgary.ca/watchlive)*

*Members may be participating remotely.*

1. CALL TO ORDER
2. ELECTION OF CHAIR
3. OPENING REMARKS
4. ELECTION OF VICE CHAIR
5. CONFIRMATION OF AGENDA
6. CONFIRMATION OF MINUTES
  - 6.1 Minutes of the Regular Meeting of the Council Services Committee, 2023 June 8
7. CONSENT AGENDA
  - 7.1 DEFERRALS AND PROCEDURAL REQUESTS  
None
8. POSTPONED REPORTS  
*(including related/supplemental reports)*  
None

9. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

None

10. ITEMS DIRECTLY TO COMMITTEE

10.1 REFERRED REPORTS

None

10.2 NOTICE(S) OF MOTION

None

11. URGENT BUSINESS

12. CONFIDENTIAL ITEMS

12.1 ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

None

12.2 URGENT BUSINESS

13. BRIEFINGS

None

14. ADJOURNMENT



**MINUTES**

**COUNCIL SERVICES COMMITTEE**

**June 8, 2023, 9:30 AM  
ENGINEERING TRADITIONS COMMITTEE ROOM**

**PRESENT:** Councillor A. Chabot, Chair  
Councillor S. Sharp, Vice-Chair  
Councillor K. Penner (Remote Participation)  
Councillor T. Wong  
Councillor D. McLean

**ABSENT:** Councillor R. Dhaliwal (Council Business)

**ALSO PRESENT:** City Clerk K. Martin  
Legislative Advisor A. de Grood

1. CALL TO ORDER

Councillor Chabot called the meeting to order at 9:33 a.m.

**ROLL CALL**

Councillor Sharp, Councillor McLean, Councillor Wong, and Councillor Chabot.

Absent from Roll Call: Councillor Dhaliwal and Councillor Penner

Councillor Penner (Remote Member) joined the meeting at 9:37 a.m.

2. OPENING REMARKS

Councillor Chabot provided opening remarks and a traditional land acknowledgement.

3. CONFIRMATION OF AGENDA

**Moved by** Councillor Sharp

That the Agenda for the 2023 June 8 Regular Meeting of the Council Services Committee be confirmed.

**MOTION CARRIED**

4. CONFIRMATION OF MINUTES

4.1 Minutes of the Regular Meeting of the Council Services Committee, 2023 April 17

**Moved by** Councillor Wong

That the Minutes of the 2023 April 17 Regular Meeting of the Council Services Committee be confirmed.

**MOTION CARRIED**

5. CONSENT AGENDA

5.1 DEFERRALS AND PROCEDURAL REQUESTS

None

6. POSTPONED REPORTS

None

7. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

**Moved by** Councillor Sharp

That pursuant to Sections 17 (Disclosure harmful to personal privacy) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, Committee now move into Closed Meeting, at 9:39 a.m., in the Engineering Traditions Committee Room, to discuss confidential matters with respect to the following Items:

- 7.1 Recommended Changes to the Ward Budget and Office of the Councillors Budget - 2024 to 2026, CSC2023-0567
- 7.2 Report Back on Council Services Committee Mandate and Powers, CSC2023-0632

**MOTION CARRIED**

Committee reconvened in public meeting at 10:38 a.m. with Councillor Chabot in the Chair.

ROLL CALL

Councillor Sharp, Councillor McLean, Councillor Penner, Councillor Wong, and Councillor Chabot.

Absent from Roll Call: Councillor Dhaliwal

**Moved by** Councillor Wong

That Committee rise and report.

**MOTION CARRIED**

7.1 Recommended Changes to the Ward Budget and Office of the Councillors Budget – 2024 to 2026, CSC2023-0567

Administration in attendance during the Closed Meeting discussions with respect to Report CSC2023-0567:

Clerks: K. Martin, A. Degrood and B. Robinson. Advice: J. Fraser, A. Brouwer, R. Bly, and S. Lancashire.

**Moved by Councillor Sharp**

That with respect to Report CSC2023-0567, the following be approved:

That the Council Services Committee recommend that Council:

1. Direct Administration to include the adjustments to the Ward Budget and Office of the Councillors Budget for 2024-2026 as outlined in Confidential Attachment 1 for consideration during the 2024 One Calgary budget adjustment deliberations; and
2. Direct that Confidential Attachment 1, Confidential Attachment 5 and Closed Meeting discussions remain confidential pursuant to Sections 17 (Disclosure harmful to personal privacy) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

For: (5): Councillor Chabot, Councillor Sharp, Councillor Penner, Councillor Wong, and Councillor McLean

**MOTION CARRIED**

7.2 Report Back on Council Services Committee Mandate and Powers, CSC2023-0632

Administration in attendance during the Closed Meeting discussions with respect to Report CSC2023-0632.

Clerks: K. Martin, A. Degroot and B. Robinson. Advice: J. Fraser, A. Brouwer, R. Bly, and S. Lancashire.

A confidential presentation entitled "Report Back on Council Services Committee Mandate and Powers" was distributed with respect to Report CSC2023-0632.

**Moved by Councillor Wong**

That with respect to Report CSC2023-0632, the following be approved, **as corrected**:

That the Council Services Committee recommend that Council:

1. Consider the survey responses from Members of Council on the mandate and powers of the Council Services Committee, as summarized in Confidential Attachment 1;
2. Direct Administration to return to Council no later than the 2023 September **12** Regular Meeting of Council with an amending bylaw to implement recommended changes to the Council Services Committee mandate and powers; and
3. Direct that Closed Meeting discussions, Confidential Attachment 1 and Presentation remain confidential pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, to be reviewed by 2026 July 4.

For: (5): Councillor Chabot, Councillor Sharp, Councillor Penner, Councillor Wong, and Councillor McLean

**MOTION CARRIED**

8. ITEMS DIRECTLY TO COMMITTEE

8.1 REFERRED REPORTS

None

8.2 NOTICE(S) OF MOTION

None

9. URGENT BUSINESS

None

10. CONFIDENTIAL ITEMS

10.1 ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

None

10.2 URGENT BUSINESS

None

11. BRIEFINGS

None

12. ADJOURNMENT

**Moved by** Councillor Penner

That this meeting adjourn at 10:42 a.m.

**MOTION CARRIED**

The following items have been forwarded to the 2023 July 4 Regular Meeting of Council:

**CONSENT**

- Recommended Changes to the Ward Budget and Office of the Councillors Budget - 2024 to 2026, CSC2023-0567
- Report Back on Council Services Committee Mandate and Powers, CSC2023-0632

The next Regular Meeting of the Council Services Committee is scheduled to be held on 2023 July 20 at 9:30 a.m.

CONFIRMED BY COMMITTEE ON

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CHAIR

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CITY CLERK

UNCONFIRMED