



AGENDA

GREEN LINE BOARD

September 24, 2021, 1:00 PM

ENGINEERING TRADITIONS

Members

Board Member D. Fairbairn, Chair

Board Member I. Bourne, Vice-Chair

Board Member J. Annesley

Board Member L. Beasley

Board Member F. Cummings

Board Member B. Mahajan

Board Member P. McLeod

Board Member M. Nelson

City Manager D. Duckworth

SPECIAL NOTES:

Public are encouraged to follow Green Line Board meetings using the [live stream](#)

Board Members will be participating remotely.

1. CALL TO ORDER
2. OPENING REMARKS AND LAND ACKNOWLEDGEMENT
3. CONFIRMATION OF AGENDA
 - 3.1. DECLARATIONS - CONFLICTS OF INTEREST
4. CONFIRMATION OF MINUTES
 - 4.1. Minutes of the Regular Meeting of the Green Line Board 2021 August 20
5. SAFETY MINUTE
6. CORRESPONDENCE

None
7. CONSENT AGENDA

7.1. DEFERRALS AND PROCEDURAL REQUESTS

None

7.2. BRIEFINGS

None

8. ITEMS FROM GREEN LINE PROGRAM TEAM AND COMMITTEES

8.1. Green Line Program July 2021 Progress Report, GLB2021-1397

8.2. Whistleblower Policy – Supplementary Guidelines, GLB2021-1398

8.3. Delegation Of Authority For The Execution Of Contracts, GLB2021-1399

8.4. COMMITTEE REPORTS

8.4.1. Planning Committee Report (Verbal), GLB2021-1400

8.4.2. Budget and Risk Committee Report (Verbal), GLB2021-1401

8.4.3. Governance and HR Committee Report (Verbal), GLB2021-1402

8.4.4. Recruitment Committee Report (Verbal), GLB2021-1403

9. URGENT BUSINESS

10. CONFIDENTIAL ITEMS

10.1. ITEMS FROM GREEN LINE PROGRAM TEAM AND COMMITTEES

10.1.1. Green Line Board Program July 2021 Progress Report, GLB2021-1404
Held confidential pursuant to Sections 24 (Advice from officials) and 25 (Disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*.

Review By: 2036 September 24

10.1.2. Procurement Update (Verbal), GLB2021-1405
Held confidential pursuant to Sections 24 (Advice from officials), 25 (Disclosure harmful to economic and other interests of a public body), and 27 (Privileged information) of the *Freedom of Information and Protection of Privacy Act*.

10.1.3. Communications Plan Update, GLB2021-1407
Held confidential pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

Review By: 2036 September 24

10.1.4. Committee Reports (Verbal), GLB2021-1406
Held confidential pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

10.2. URGENT BUSINESS

11. ADJOURNMENT



**MINUTES
GREEN LINE BOARD**

**August 20, 2021, 1:00 PM
ENGINEERING TRADITIONS**

PRESENT: Board Member D. Fairbairn, Chair (Remote Participation)
Board Member I. Bourne, Vice-Chair (Remote Participation)
Board Member J. Annesley (Remote Participation)
Board Member L. Beasley (Remote Participation)
Board Member F. Cummings (Remote Participation)
Board Member B. Mahajan (Remote Participation)
Board Member P. McLeod (Remote Participation)
Board Member M. Nelson (Remote Participation)
City Manager D. Duckworth (Remote Participation)

ALSO PRESENT: Legislative Coordinator M. A. Cario
Legislative Advisor L. Kearnes

1. CALL TO ORDER

Chair Fairbairn called the Meeting to order at 1:00 p.m.

ROLL CALL

Board Member Annesley, Board Member Beasley, Board Member Bourne, Board Member Cummings, Board Member Mahajan, Board Member McLeod, Board Member Nelson, and Chair Fairbairn.

Absent from Roll Call:

City Manager Duckworth (joined the Remote Meeting at 1:08 p.m.)

2. OPENING REMARKS AND LAND ACKNOWLEDGEMENT

Chair Fairbairn provided opening remarks and a traditional land acknowledgement.

3. CONFIRMATION OF AGENDA

Moved by Board Member Beasley

That the Agenda for the 2021 August 20 Regular Meeting of the Green Line Board be confirmed.

MOTION CARRIED

3.1 DECLARATIONS - CONFLICTS OF INTEREST

Board Member Cummings declared a conflict of interest with respect to Item 10.1.3 (Report GLB2021-1275).

4. CONFIRMATION OF MINUTES

4.1 Minutes of the Regular Meeting of the Green Line Board, 2021 July 23

Moved by Board Member Mahajan

That the Minutes of the 2021 July 23 Regular Meeting of the Green Line Board be confirmed.

MOTION CARRIED

5. SAFETY MINUTE

A presentation was distributed with respect to the Safety Minute.

6. CORRESPONDENCE

None

7. CONSENT AGENDA

7.1 DEFERRALS AND PROCEDURAL REQUESTS

None

7.2 BRIEFINGS

None

8. ITEMS FROM GREEN LINE PROGRAM TEAM AND COMMITTEES

8.1 Green Line Program June 2021 Progress Report, GLB2021-1272

A presentation entitled "Green Line Program June 2021 Project Update" was distributed with respect to Report GLB2021-1272.

Moved by City Manager Duckworth

That with respect to Report GLB2021-1272, the following be approved:

That the Green Line Board receive the presentation for the Corporate Record.

MOTION CARRIED

8.2 COMMITTEE REPORTS

8.2.1 Planning Committee Report (Verbal), GLB2021-1265

Board Member Beasley provided a verbal update and was thanked by the Board.

8.2.2 Budget and Risk Committee Report (Verbal), GLB2021-1267

Board Member Bourne provided a verbal update and was thanked by the Board.

8.2.3 Governance and HR Committee Report (Verbal), GLB2021-1268

Board Member Nelson provided a verbal update and was thanked by the Board.

8.2.4 Recruitment Committee Report (Verbal), GLB2021-1269

Board Member Nelson provided a verbal update and was thanked by the Board.

9. URGENT BUSINESS

None

10. CONFIDENTIAL ITEMS

Moved by Board Member McLeod

That pursuant to Sections 24 (Advice from officials), 25 (Disclosure harmful to economic and other interests of a public body), and 27 (Privileged information) of the *Freedom of Information and Protection of Privacy Act*, Committee now move into Closed Meeting at 1:43 p.m., in Engineering Traditions Committee Room, to discuss confidential matters with respect to the following Items:

- Green Line Board Program June 2021 Progress Report, GLB2021-1273
- Procurement Update, GLB2021-1274
- Contract Update, GLB2021-1275
- Committee Reports (Verbal), GLB2021-1276

MOTION CARRIED

Committee reconvened in public meeting at 3:11 p.m. with Chair Fairbairn in the Chair.

Moved by Board Member Annesley

That the Green Line Board rise and report.

MOTION CARRIED

ROLL CALL

Board Member Annesley, Board Member Beasley, Board Member Bourne, Board Member Cummings, Board Member Mahajan, Board Member McLeod, Board Member Nelson, Chair Fairbairn, and City Manager Duckworth.

10.1 ITEMS FROM GREEN LINE PROGRAM TEAM AND COMMITTEES

10.1.1 Green Line Board Program June 2021 Progress Report, GLB2021-1273

A confidential report and a confidential presentation were distributed with respect to Report GLB2021-1273.

Administration in attendance with respect to Report GLB2021-1273:

Clerks: M. A. Cario, L. Kearnes, J. Clement, and S. Lancashire. Law: M. A. Bendfeld and M. Smith. Advice: D. Bhatti, M. Thompson, K. Mahmud, W. Tynan, L. Adamo, and S. Quayle.

Moved by Board Member Beasley

That with respect to Report GLB2021-1273, the following be approved:

That the Green Line Board:

1. Receive the Closed Meeting report and presentation for the Corporate Record; and
2. Direct that the Closed Meeting discussion, report, and presentation be held confidential pursuant to Section 24 (Advice from officials) and 25 (Disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act* to be reviewed by 2036 August 20.

MOTION CARRIED

10.1.2 Procurement Update, GLB2021-1274

A confidential document and a confidential presentation were distributed with respect to Report GLB2021-1274.

Administration in attendance with respect to Report GLB2021-1274:

Clerks: M. A. Cario, L. Kearnes, J. Clement, and S. Lancashire. Law: M. A. Bendfeld and M. Smith. Advice: D. Bhatti, M. Thompson, K. Mahmud, and L. Adamo.

Moved by Board Member McLeod

That with respect to Report GLB2021-1274, the following be approved:

That the Green Line Board:

1. Approve Closed Meeting Recommendations 1, 2, 3, 4, and 5;
2. Direct that Closed Meeting Recommendations 1, 2, 3, 4, and 5 be held confidential pursuant to sections 24 (Advice from officials), 25 (Disclosure harmful to economic and other interests of a public body), and 27 (Privileged information) of the *Freedom of Information and Protection of Privacy Act*; and
3. Direct that the Closed Meeting Report, presentation, and discussion be held confidential pursuant to sections 24 (Advice from officials), 25 (Disclosure harmful to economic and other interests of a public body), and 27 (Privileged information) of the *Freedom of Information and Protection of Privacy Act*.

MOTION CARRIED

10.1.3 Contract Update, GLB2021-1275

Board Member Cummings declared a conflict of interest and abstained from discussion and voting with respect to this Item.

Board Member Cummings left the Remote Meeting at 2:46 p.m.

A confidential presentation was distributed with respect to Report GLB2021-1275.

Administration in attendance with respect to Report GLB2021-1275:

Clerks: M. A. Cario, L. Kearnes, J. Clement, and S. Lancashire. Law: M. A. Bendfeld and M. Smith. Advice: D. Bhatti, M. Thompson, K. Mahmud, W. Tynan, L. Adamo, and S. Quayle.

Moved by Board Member Mahajan

That with respect to Report GLB2021-1275, the following be approved:
That the Green Line Board:

1. Approve Closed Meeting Recommendation 1;
2. Direct that Closed Meeting Recommendation 1 be held confidential pursuant to sections 24 (Advice from officials), 25 (Disclosure harmful to economic and other interests of a public body), and 27 (Privileged information) of the *Freedom of Information and Protection of Privacy Act*, and
3. Direct that the Closed Meeting presentation and discussion be held confidential pursuant to sections 24 (Advice from officials), 25 (Disclosure harmful to economic and other interests of a public body), and 27 (Privileged information) of the *Freedom of Information and Protection of Privacy Act*, to be reviewed by 2036 August 20.

MOTION CARRIED

10.1.4 Committee Reports (Verbal), GLB2021-1276

Board Member Cummings rejoined the Remote Meeting at 3:00 p.m.

Administration in attendance with respect to Report GLB2021-1276:

Clerks: M. A. Cario, L. Kearnes, J. Clement, and S. Lancashire. Law: M. A. Bendfeld. Advice: D. Bhatti, M. Thompson, K. Mahmud, W. Tynan, and L. Adamo, S. Quayle, and H. Gibney.

Moved by Board Member Annesley

That with respect to Verbal Reports GLB2021-1276, the following be approved:

That the Green Line Board direct that the Closed Meeting discussion be

held confidential pursuant to Section 24 (Advice from officials) of the
Freedom of Information and Protection of Privacy Act.

MOTION CARRIED

10.2 URGENT BUSINESS

None

11. ADJOURNMENT

By General Consent, Green Line Board adjourned this meeting at 3:18 p.m.

The next Regular Meeting of the Green Line Board is scheduled to be held on 2021
September 24 at 1:00 p.m.

CONFIRMED BY COMMITTEE ON

CHAIR

ACTING CITY CLERK

UNCONFIRMED