



MINUTES

GREEN LINE BOARD

**May 28, 2021, 1:00 PM
IN THE VIRNETTA ANDERSON HALL**

PRESENT: Board Member D. Fairbairn, Chair (Remote Participation)
Board Member I. Bourne, Vice-Chair (Remote Participation)
Board Member J. Annesley (Remote Participation)
Board Member L. Beasley (Remote Participation)
Board Member F. Cummings (Remote Participation)
Board Member B. Mahajan (Remote Participation)
Board Member P. McLeod (Remote Participation)
Board Member M. Nelson (Remote Participation)
City Manager D. Duckworth (Remote Participation)

ALSO PRESENT: General Manager M. Thompson (Remote Participation)
Legislative Coordinator M. A. Cario
Legislative Advisor L. Kearnes

1. CALL TO ORDER

Chair Fairbairn called the Meeting to order at 1:01 p.m.

ROLL CALL

Board Member Beasley, Board Member Bourne, Board Member Annesley, Board Member Cummings, Board Member Mahajan, Board Member Nelson, Chair Fairbairn, and City Manager Duckworth.

Absent for Roll Call: Board Member McLeod (joined the Remote Meeting at 1:02 p.m.)

2. OPENING REMARKS AND LAND ACKNOWLEDGEMENT

Chair Fairbairn provided opening remarks and a traditional land acknowledgement.

3. CONFIRMATION OF AGENDA

Moved by Board Member Beasley

That the Agenda for the 2021 May 28 Regular Meeting of the Green Line Board be confirmed.

MOTION CARRIED

3.1 DECLARATIONS - CONFLICTS OF INTEREST

No conflicts of interest were declared.

4. CONFIRMATION OF MINUTES

Moved by Board Member Mahajan

That the following sets of Minutes be confirmed in an omnibus motion:

4.1 Minutes of the Regular Meeting of the Green Line Board, 2021 May 05

4.2 Minutes of the Special Meeting of the Green Line Board 2021 May 10

MOTION CARRIED

5. SAFETY MINUTE

5.1 Safety Minute Presentation

A presentation was distributed with respect to the Safety Minute Presentation. General Manager Thompson provided a verbal update and was thanked by the Board.

6. CORRESPONDENCE

None

7. CONSENT AGENDA

7.1 DEFERRALS AND PROCEDURAL REQUESTS

None

7.2 BRIEFINGS

None

8. ITEMS FROM GREEN LINE PROGRAM TEAM AND COMMITTEES

8.1 Board Governance Manual, GLB2021-0846

Moved by Board Member Nelson

That with respect to Report GLB2021-0846, the following be approved:

That the Green Line Board adopt the Green Line Board Governance Manual effective 2021 May 28 to guide the Green Line Board in its governance role pursuant to Green Line Board Bylaw 21M2020.

MOTION CARRIED

8.2 COMMITTEE REPORTS

8.2.1 Planning Committee Report (Verbal), GLB2021-0847

Board Member Beasley provided a verbal update and was thanked by the Board.

- 8.2.2 Budget and Risk Committee Report (Verbal), GLB2021-0848
Board Member Bourne provided a verbal update and was thanked by the Board.
- 8.2.3 Governance and HR Committee Report (Verbal), GLB2021-0849
Board Member Nelson provided a verbal update and was thanked by the Board.
- 8.2.4 Recruitment Committee Report (Verbal), GLB2021-0850
Board Member Nelson provided a verbal update and was thanked by the Board.

9. URGENT BUSINESS

None

10. CONFIDENTIAL ITEMS

Moved by Board Member Annesley

That pursuant to Sections 17 (Disclosure harmful to personal privacy), 23 (Local public body confidences), 24 (Advice from officials), 25 (Disclosure harmful to economic and other interests of a public body), and 27 (Privileged Information) of the *Freedom of Information and Protection of Privacy Act*, Committee now move into Closed Meeting at 1:47 p.m., in Virnetta Anderson Hall, to discuss confidential matters with respect to the following Items:

- 10.1.1. Payment for Assignment of Executive Responsibilities, GLB2021-0851
- 10.1.2. Provincial Review and Procurement Update (Verbal), GLB2021-0852
- 10.1.3. Committee Reports (Verbal), GLB2021-0853

MOTION CARRIED

Committee reconvened in public meeting at 3:08 p.m. with Chair Fairbairn in the Chair.

Moved by Board Member Beasley

That the Green Line Board rise and report.

MOTION CARRIED

ROLL CALL

Board Member Annesley, Board Member Beasley, Board Member Bourne, Board Member Cummings, Board Member Mahajan, Board Member McLeod, Board Member Nelson, Chair Fairbairn, and City Manager Duckworth.

10.1 ITEMS FROM GREEN LINE PROGRAM TEAM AND COMMITTEES

- 10.1.1 Payment for Assignment of Executive Responsibilities, GLB2021-0851

Chair Fairbairn declared a Pecuniary Interest due to potential financial implications and abstained from discussion and voting with respect to Report GLB2021-0851.

Chair Fairbairn left the Closed Meeting at 1:50 p.m. and Vice-Chair Bourne assumed the Chair Remotely.

Chair Fairbairn resumed the Chair at 2:03 p.m. after the discussion was completed and Board Member Bourne returned to his regular seat in the Board.

Administration in attendance with respect to Report GLB2021-0851:

Clerks: M. A. Cario and L. Kearnes. Law: M. A. Bendfeld. Advice: M. Thompson, D. Ewing, K. Mahmud, W. Tynan, and L. Adamo, S. Quayle.

Chair Fairbairn left the Remote Meeting at 3:09 p.m. and Vice-Chair Bourne assumed the Chair Remotely.

Moved by Board Member Nelson

That with respect to Report GLB2021-0851, the following be approved:

That the Green Line Board:

1. Direct payments of \$10,000.00 per month be made on a temporary basis to the Chair of the Green Line Board for the performance of executive responsibilities assigned to the Chair by the Green Line Board on February 18, 2021 in Report GLB2021-0283, such payments to begin at the date the executive responsibilities were assigned and continue until the Board is satisfied that the transition plan for the new Chief Executive Officer has been fully executed.
2. Direct that Report and attachments be received for the corporate record and be made public.
3. Direct that the Closed Meeting discussion be held confidential pursuant to Section 17 (Personal privacy) of the *Freedom of Information and Protection of Privacy Act*.

MOTION CARRIED

Chair Fairbairn resumed the Chair at 3:10 p.m. after the vote was declared and Board Member Bourne returned to his regular seat in the Board.

10.1.2 Provincial Review and Procurement Update (Verbal), GLB2021-0852

Administration in attendance with respect to Report GLB2021-0852:

Clerks: M. A. Cario and L. Kearnes. Law: M. A. Bendfeld. Advice: M. Thompson, D. Ewing, A. Kurji, K. Mahmud, T. Rathie, W. Tynan, and L. Adamo, S. Quayle.

A confidential presentation was distributed with respect to Report GLB2021-0852.

Moved by Board Member McLeod

That with respect to Report GLB2021-0852, the following be approved:

That the Green Line Board:

1. Approve Closed Meeting Recommendations 1 and 2;
2. Direct that Closed Meeting Recommendations 1 and 2 remain confidential pursuant to Sections 24 (Advice from officials), 25 (Harmful to economic interests), and 27 (Privileged information) of the *Freedom of Information and Protection of Privacy Act* to be reviewed by 2036 May 28 or such earlier date as determined by the Chair of the Green Line Board;
3. Approve the federal funding business case for the Green Line project in its current or substantially similar form and direct the Green Line Program Team to finalize and submit the federal funding business case for the Green Line project to the Government of Alberta and the Government of Canada, subject to the approval by the Chair of the Green Line Board of any subsequent immaterial or minor changes to the federal funding business case;
4. Direct that the federal funding business case and attachments remain confidential pursuant to Sections 23 (Local public body confidences), 24 (Advice from officials), and 25 (Harmful to economic interests) of the *Freedom of Information and Protection of Privacy Act* to be reviewed by 2036 May 28 or such earlier date as determined by the Chair of the Green Line Board;
5. Direct that the Closed Meeting presentations and discussions be held confidential pursuant to Sections 24 (Advice from officials), 25 (Disclosure harmful to economic and other interests of a public body), and 27 (Privileged information) of the *Freedom of Information and Protection of Privacy Act* to be reviewed by 2036 May 28

MOTION CARRIED

10.1.3 Committee Reports (Verbal), GLB2021-0853

Administration in attendance with respect to Report GLB2021-0853:

Clerks: M. A. Cario and L. Kearnes. Law: M. A. Bendfeld. Advice: M. Thompson, D. Ewing, K. Mahmud, W. Tynan, and L. Adamo, S. Quayle.

Moved by Board Member Beasley

That with respect to Verbal Report GLB2021-0853, the following be approved:

That the Green Line Board direct that the Closed Meeting discussion be held confidential pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

MOTION CARRIED

10.2 URGENT BUSINESS

None

11. ADJOURNMENT

By General Consent, Green Line Board adjourned this meeting at 3:14 p.m.

The next Regular Meeting of the Green Line Board is scheduled to be held on 2021 June 18 at 1:00 p.m.

CONFIRMED BY COMMITTEE ON 2021 JUNE 18


CHAIR


ACTING CITY CLERK