



REVISED AGENDA

PRIORITIES AND FINANCE COMMITTEE

January 12, 2021, 9:30 AM
IN THE COUNCIL CHAMBER

Members

Mayor N. Nenshi, Chair
Councillor S. Chu, Vice-Chair
Councillor G-C. Carra (CPS Chair)
Councillor J. Davison (T&T Chair)
Councillor J. Gondek (PUD Chair)
Councillor W. Sutherland (UCS Chair)
Councillor E. Woolley (Audit Chair)

SPECIAL NOTES:

Public are encouraged to follow Council and Committee meetings using the live stream [Calgary.ca/WatchLive](https://calgary.ca/WatchLive)

*Public wishing to make a written submission may do so using the public submission form at the following link:
[Public Submission Form](#)*

Council Members may be participating remotely.

1. CALL TO ORDER
2. OPENING REMARKS
3. CONFIRMATION OF AGENDA
4. CONFIRMATION OF MINUTES
 - 4.1. Minutes of the Regular Meeting of the Priorities and Finance Committee, 2020 December 01
5. CONSENT AGENDA
 - 5.1. DEFERRALS AND PROCEDURAL REQUESTS
None
 - 5.2. BRIEFINGS
 - 5.2.1. Status of Outstanding Motions and Directions, PFC2021-0031

6. POSTPONED REPORTS
(including related/supplemental reports)

None

7. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

7.1. 2021 Business Improvement Area Budgets and Enabling Bylaws, PFC2021-0029

7.2. 2021 Business Improvement Area Tax Bylaw, PFC2021-0040

7.3. Strategy for a New Off-Site Levy Bylaw, PFC2021-0035

8. ITEMS DIRECTLY TO COMMITTEE

8.1. REFERRED REPORTS
None

8.2. NOTICE(S) OF MOTION

8.2.1. Notice of Motion - Plain Language Policy, Again, PFC2021-0049
Councillor Druh Farrell

9. URGENT BUSINESS

NEW MATERIAL

9.1. 9-1-1 Dispatch Update (Verbal), PFC2021-0110
Proposed Urgent Business

NEW MATERIAL

9.2. Notice of Motion - Updates to Snow and Ice Control (SNIC) Policy to Respond to Significant Winter Storm Events, PFC2021-0097
Councillor Davison and Councillor Sutherland

Proposed Urgent Business

10. CONFIDENTIAL ITEMS

10.1. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

10.1.1. Confidential ENMAX Credit Agreement Update (Verbal), PFC2021-0051
Held Confidential pursuant to Sections 16 (Disclosure harmful to business interests of a third party), 24 (Advice from officials), and 25 (Disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*.

Review by: 2023 January 15

10.2. URGENT BUSINESS

11. ADJOURNMENT



MINUTES

PRIORITIES AND FINANCE COMMITTEE

**December 1, 2020, 9:30 AM
IN THE COUNCIL CHAMBER**

PRESENT:

Mayor N. Nenshi, Chair
Councillor S. Chu, Vice-Chair (Remote Participation)
Councillor G-C. Carra (CPS Chair) (Remote Participation)
Councillor J. Davison (T&T Chair) (Remote Participation)
Councillor J. Gondek (PUD Chair) (Remote Participation)
Councillor W. Sutherland (UCS Chair) (Remote Participation)
Councillor E. Woolley (Audit Chair) (Remote Participation)
Councillor D. Colley-Urquhart (Remote Participation)
Councillor J. Farkas (Remote Participation)
Councillor D. Farrell (Remote Participation)
Councillor S. Keating (Remote Participation)

ALSO PRESENT:

Chief Financial Officer C. Male (Remote Participation)
Deputy City Solicitor D. Jakal (Remote Participation)
A/General Manager C. Arthurs (Remote Participation)
Legislative Coordinator M. A. Cario
Legislative Advisor A. de Grood

1. **CALL TO ORDER**

Mayor Nenshi called the Meeting to order at 9:33 a.m.

2. **OPENING REMARKS**

Mayor Nenshi provided opening remarks and a traditional land acknowledgment.

ROLL CALL

Councillor Chu, Councillor Carra, Councillor Davison, Councillor Gondek, Councillor Colley-Urquhart, Councillor Farkas, Councillor Farrell, Councillor Keating, Councillor Sutherland, Councillor Woolley and Mayor Nenshi.

3. **CONFIRMATION OF AGENDA**

Moved by Councillor Chu

That the Agenda for the 2020 December 01 Regular Meeting of the Priorities and Finance Committee be confirmed.

MOTION CARRIED

4. CONFIRMATION OF MINUTES

- 4.1 Minutes of the Regular Meeting of the Priorities and Finance Committee, 2020 November 10

Moved by Councillor Chu

That the Minutes of the 2020 November 10 Regular Meeting of the Priorities and Finance Committee be confirmed.

MOTION CARRIED

5. CONSENT AGENDA

Moved by Councillor Chu

That the Consent Agenda be approved as follows:

5.1 DEFERRALS AND PROCEDURAL REQUESTS

- 5.1.1 Deferral of Update on the Notice of Motion Process to 16 March 2021 with upcoming Procedure Bylaw amendments, PFC2020-1374

- 5.1.2 Deferral and Procedural request on Green Line Board Update, PFC2020-1366

5.2 BRIEFINGS

- 5.2.1 Status of Outstanding Motions and Directions, PFC2020-1340

For: (11): Mayor Nenshi, Councillor Chu, Councillor Carra, Councillor Davison, Councillor Gondek, Councillor Sutherland, Councillor Woolley, Councillor Colley-Urquhart, Councillor Farkas, Councillor Farrell, and Councillor Keating

MOTION CARRIED

6. POSTPONED REPORTS

- 6.1 Notice of Motion - Enabling Construction of Calgary Catholic School District Rangeview High School to Commence, PFC2020-1265

The following documents were distributed with respect to Report PFC2020-1265:

- A revised Notice of Motion entitled "Notice of Motion - Enabling Construction of Calgary Catholic School District Rangeview High School to Commence, PFC2020-1265"; and
- Two confidential attachments.

Moved by Councillor Keating

That with respect to Notice of Motion PFC2020-1265, the following be approved:

That Notice of Motion PFC2020-1265 be forwarded to the 2020 December 14 Combined Meeting of Council for consideration.

For: (10): Mayor Nenshi, Councillor Chu, Councillor Carra, Councillor Gondek, Councillor Sutherland, Councillor Woolley, Councillor Colley-Urquhart, Councillor Farkas, Councillor Farrell, and Councillor Keating

Against: (1): Councillor Davison

MOTION CARRIED

7. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

7.1 Councillor Conduct in Other Wards Policy, PFC2020-1378

Councillor Keating left the remote meeting at 9:58 a.m.

Moved by Councillor Carra

That with respect to Report PFC2020-1378, the following be approved:

That the Priorities and Finance Committee recommend that Council approve the Councillor Conduct in Other Wards Policy, set out in Attachment 1.

ROLL CALL VOTE:

For: (4): Mayor Nenshi, Councillor Carra, Councillor Woolley, and Councillor Farrell

Against: (6): Councillor Chu, Councillor Davison, Councillor Gondek, Councillor Sutherland, Councillor Colley-Urquhart, and Councillor Farkas

MOTION DEFEATED

Pursuant to Section 134(a) of Procedure Bylaw 35M2017 Councillor Carra requested that the Lost Motion be forwarded to the 2020 December 14 Combined Meeting of Council.

7.2 2021 Government of Alberta Budget Submission, PFC2020-1353

Councillor Farkas left the remote meeting at 10:35 a.m.

Moved by Councillor Carra

That with respect to Report PFC2020-1353, the following be approved:

That the Priorities and Finance Committee requests the Mayor submit a letter based on Attachment 1 to the Minister of Treasury Board and Finance as The City of Calgary's recommendations for the Government of Alberta Budget 2021.

For: (9): Mayor Nenshi, Councillor Chu, Councillor Carra, Councillor Davison, Councillor Gondek, Councillor Sutherland, Councillor Woolley, Councillor Colley-Urquhart, and Councillor Farrell

MOTION CARRIED

7.3 Government of Canada Direct Borrowing Relationships, PFC2020-1247

Moved by Councillor Chu

That with respect to Report PFC2020-1247, the following be approved:

That the Priorities and Finance Committee recommends that Council direct Administration to continue to advocate for support from other orders of government, including building on existing opportunities to access Government of Canada financing.

For: (9): Mayor Nenshi, Councillor Chu, Councillor Carra, Councillor Davison, Councillor Gondek, Councillor Sutherland, Councillor Woolley, Councillor Colley-Urquhart, and Councillor Farrell

MOTION CARRIED

7.4 Off-Site Levy Update - Reporting (Verbal), PFC2020-1365

A presentation entitled "Off-Site Levy Program Update (Verbal Update) - PFC2020-1365" was distributed with respect to Report PFC2020-1365.

Moved by Councillor Gondek

That with respect to Verbal Report PFC2020-1365, the following be approved:

That the Priorities and Finance Committee recommends that Council direct Administration to provide the next off-site levy investment income update to Council through the Priorities and Finance Committee in 2021 Q1.

For: (9): Mayor Nenshi, Councillor Chu, Councillor Carra, Councillor Davison, Councillor Gondek, Councillor Sutherland, Councillor Woolley, Councillor Colley-Urquhart, and Councillor Farrell

MOTION CARRIED

7.5 Established Area Growth and Change Strategy Phase 2 Update on Financial Tools and Strategies, PFC2020-1245

A presentation entitled "Established Area Growth and Change Strategy: Update on Financial Tools and Strategies " was distributed with respect to Report PFC2020-1245.

Moved by Councillor Carra

That with respect to Report PFC2020-1245, the following be approved:

That the Priorities and Finance committee recommends that Council direct Administration to:

1. Identify growth-related capital investments in established areas as a priority for capital funding no later than for the 2023-2026 business plan and budget cycle, and
2. through the development and reporting of the 2023-2026 business plan and budget, include established area growth strategy funding updates.

ROLL CALL VOTE:

For: (4): Mayor Nenshi, Councillor Carra, Councillor Woolley, and Councillor Farrell

Against: (5): Councillor Chu, Councillor Davison, Councillor Gondek, Councillor Sutherland, and Councillor Colley-Urquhart

MOTION DEFEATED

Pursuant to Section 134(a) of Procedure Bylaw 35M2017 Councillor Carra requested that the Lost Motion be forwarded to the 2020 December 14 Combined Meeting of Council.

Moved by Councillor Gondek

That with respect to Report PFC2020-1245, the following be approved:

That the Priorities and Finance Committee recommend that Council receive this report for the Corporate Record.

For: (9): Mayor Nenshi, Councillor Chu, Councillor Carra, Councillor Davison, Councillor Gondek, Councillor Sutherland, Councillor Woolley, Councillor Colley-Urquhart, and Councillor Farrell

MOTION CARRIED

7.6 Cost to Reintroduce Fluoride in the Water Treatment Process, PFC2020-1338

The following documents were distributed with respect to Report PFC2020-1338:

- A presentation entitled "Cost to reintroduce Fluoride in the Water Treatment Process"; and
- Two letters from the public.

Moved by Councillor Chu

That with respect to Report PFC2020-1338, the following be approved:

That the Priorities and Finance Committee recommends that Council receive this report for the Corporate Record and subsequent Council discussion.

For: (9): Mayor Nenshi, Councillor Chu, Councillor Carra, Councillor Davison, Councillor Gondek, Councillor Sutherland, Councillor Woolley, Councillor Colley-Urquhart, and Councillor Farrell

MOTION CARRIED

7.7 Financial Task Force Recommendations - Implementation Next Steps, PFC2020-1351

A presentation entitled "Financial Task Force Recommendations – Implementation Next Steps" was distributed with respect to Report PFC2020-1351.

By General Consent, pursuant to Section 6(1) of Procedure Bylaw 35M2017, Committee suspended Section 78(2)(a) of the Procedure Bylaw in order to complete the item prior to the noon recess.

Moved by Councillor Chu

That with respect to Report PFC2020-1351, the following be approved:

That the Priorities and Finance Committee recommends that Council:

1. Direct Administration to bring a comprehensive provincial engagement plan to the Intergovernmental Affairs Committee no later than 2021 Q2; and
2. Direct Administration to incorporate engagement plan implications in the 2021 Q2 Semi-Annual FTF Implementation Update Report to the Priorities and Finance Committee.

For: (8): Mayor Nenshi, Councillor Chu, Councillor Carra, Councillor Davison, Councillor Gondek, Councillor Sutherland, Councillor Woolley, and Councillor Farrell

MOTION CARRIED

8. ITEMS DIRECTLY TO COMMITTEE

8.1 REFERRED REPORTS

None

8.2 NOTICE(S) OF MOTION

Moved by Councillor Farrell

That the following Notices of Motion be forwarded to the 2020 December 14 Combined Meeting of Council for consideration:

8.2.1 Notice of Motion - Street Harassment, PFC2020-1370

8.2.2 Notice of Motion - Royal Canadian Legion Branch No. 264, PFC2020-1373

A corrected Notice of Motion entitled "Royal Canadian Legion Branch No. 264" was distributed with respect to Report PFC2020-1373.

For: (8): Mayor Nenshi, Councillor Chu, Councillor Carra, Councillor Davison, Councillor Gondek, Councillor Sutherland, Councillor Woolley, and Councillor Farrell

MOTION CARRIED

9. URGENT BUSINESS

None

10. CONFIDENTIAL ITEMS

Moved by Councillor Chu

That pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, Committee recess at 12:06 p.m., to reconvene in Closed Meeting at 1:10 p.m., in the Council Boardroom, to discuss confidential matters with respect to the following Item:

10.1.1 Regulatory Interventions and Municipally-Owned Utilities, PFC2020-1315

And further, that Peter Harrison (CPCS), Robert Warren (Weirfoulds), Diana Stephenson and Andrew Barrett (ENMAX) be invited to attend the Closed Meeting.

MOTION CARRIED

Committee reconvened in Public Meeting at 2:10 p.m. with Mayor Nenshi in the Chair.

ROLL CALL

Mayor Nenshi, Councillor Gondek, Councillor Chu, Councillor Davison, and Councillor Farrell.

Absent for Roll Call: Councillor Carra, Councillor Sutherland, and Councillor Woolley.

Moved by Councillor Chu

That Committee rise and report.

MOTION CARRIED

10.1 ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

10.1.1 Regulatory Interventions and Municipally-Owned Utilities, PFC2020-1315

People in attendance during the Closed Meeting discussions with respect to Report PFC2020-1315:

Clerks: M.A. Cario and L. Gibb. Law: D. Jakal. Advice: C. Male, L. Tochor, C. Stewart, C. Jacyk, B. Whyte, K. Gardner, J. Napier, and C. Arthurs. External Advice: P. Harrison, R. Warren, D. Stephenson, and A. Barrett.

Two confidential presentations were distributed with respect to Report PFC2020-1315.

Moved by Councillor Chu

That with respect to Report PFC2020-1315 the following be approved:

That the Priorities and Finance Committee recommends that Council:

1. Direct Administration to report back to Council following the reporting and results of the Shareholder Alignment Review on Wholly-owned Subsidiaries (AC2020-1321) with a policy position to clarify Council's rationale for intervention in Alberta Utilities Commission (AUC) proceedings in response to Step 1 of the independent consultant's recommendations on page 14 of Attachment 2; and

2. Direct that this report, advice, recommendations, analysis, attachments, presentations, and related policy considerations remain confidential pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, to be reviewed 2035 December 01.

For: (5): Mayor Nenshi, Councillor Chu, Councillor Davison, Councillor Gondek, and Councillor Farrell

MOTION CARRIED

10.2 URGENT BUSINESS

None

11. ADJOURNMENT

Moved by Councillor Chu

That this meeting adjourn at 2:13 p.m.

MOTION CARRIED

The following items have been forwarded to the 2020 December 14 Combined Meeting of Council:

CONSENT

- Government of Canada Direct Borrowing Relationship, PFC2020-1247
- Off-Site Levy Update - Reporting (Verbal), PFC2020-1365
- Established Area Growth and Change Strategy Phase 2 Update on Financial Tools and Strategies, PFC2020-1245
- Cost to Reintroduce Fluoride in the Water Treatment Process, PFC2020-1338
- Financial Task Force Recommendations - Implementation Next Steps, PFC2020-1351
- Regulatory Interventions and Municipally-Owned Utilities, PFC2020-1315

ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

COMMITTEE REPORTS

- Councillor Conduct in Other Wards Policy, PFC2020-1378
- Notice of Motion - Enabling Construction of Calgary Catholic School District Rangeview High School to Commence, PFC2020-1265
- Notice of Motion - Street Harassment, PFC2020-1370
- Notice of Motion - Royal Canadian Legion Branch No. 264, PFC2020-1373

The next Regular Meeting of the Priorities and Finance Committee is scheduled to be held on 2021 January 12 at 9:30 a.m.

CONFIRMED BY COMMITTEE ON

CHAIR

ACTING CITY CLERK

UNCONFIRMED

BRIEFING

Page 1 of 1

Item # 5.2.1

**Chief Financial Officer's Briefing to
Priorities and Finance Committee
2021 January 12**

**ISC: UNRESTRICTED
PFC2021-0031**

Status of Outstanding Motions and Directions

PURPOSE OF BRIEFING

Identify outstanding items for the Priorities and Finance Committee as of 2020 December 14.

SUPPORTING INFORMATION

On 2012 April 03, the Priorities and Finance Committee directed Administration to provide the Committee with a schedule of Status of Outstanding Motions and Directions.

This report is in alignment with the mandate of the Priorities and Finance Committee.

This report tracks outstanding motions and directions from the Priorities and Finance Committee to Administration. No specific risks are associated with this report. Any risks associated with specific directions or motions will be dealt with in the context of the report on that direction or motion.

ATTACHMENT(S)

1. Attachment 1 – Status of Outstanding Items for the Priorities and Finance Committee.

DATE BACK TO COMMITTEE	ITEM	DATE OF REQUEST	SOURCE	SUBJECT
As soon as possible	COUNCIL EXPENSE AUDIT FOLLOW-UP	2020 October 13	PFC2020-1143	That the Priorities and Finance Committee: 2. Direct the Council Expense Working Group to report back to the Priorities and Finance Committee as soon as possible on the findings related to certain hosting expenses where follow up or location of the named attendees is still outstanding for the PricewaterhouseCoopers (PWC) report.
2018 Q4	PROPOSED CODE OF CONDUCT FOR ELECTED OFFICIALS BYLAW26M2018	2018 May 28	PFC2018-0554	That with respect to PFC2018-0554, the following Motion arising be adopted: That Council direct the Ethics Advisor to investigate how to enhance reporter protection, including but not limited Councillors staff and Report back to the Priorities and Finance Committee no later than Q4 2018.
2019 Q2	ECONOMIC DEVELOPMENT INVESTMENT FUND GOVERNANCE AND TERMS OF REFERENCE	2018 March 06	PFC2018-0187	7. As part of the proposed reporting process for the Wholly Owned Subsidiary, direct Administration to work with the EDIF Wholly Owned Subsidiary to bring a report to the Priorities & Finance Committee that reviews the pilot EDIF governance structure no later than 2019 Q2.
2021 (Revised under C2020-0698)	OPPORTUNITY CALGARY INVESTMENT FUND GOVERNANCE STRUCTURE	2019 July 02	PFC2019-0841	Deferral.

<p>Progress Briefing no later than June 2020 (Revised under C2020-0698) 2021 Q3</p> <p>2020 January (Revised under C2020-0698) 2021 Q2)</p>	<p>2019 GROWTH STRATEGY MONITORING REPORT</p>	<p>2019 November 05</p>	<p>PFC2019-1062</p>	<p>That the Priorities and Finance Committee recommends that Council direct Administration to:</p> <ol style="list-style-type: none"> 5. Evolve the practice of looking at a direct incremental operating cost model to a full operating cost model, in conjunction with other stakeholders. A briefing on progress toward the new model will be presented at 2020 June 9 Priorities and Finance Committee meeting, with a targeted timeline for completion of no later than Q3 2021. 6. Explore the phasing out of the growth management overlay, and report back to the Priorities and Finance Committee no later than Q2 2020 with options to better align to our current economic situation and that creates policy that encourages a business-friendly environment and further development investment and retention in Calgary.
<p>2020 Q2 (Revised under C2020-0698) Q1 2021</p>	<p>RESILIENT CALGARY</p>	<p>2019 June 17</p>	<p>PFC2019-0617</p>	<p>That with respect to Report PFC2019-0617, the following be adopted:</p> <ol style="list-style-type: none"> 2. Direct Administration to report back with an update to the Priorities and Finance Committee no later than Q2 2020.
<p>2020 Q4</p> <p>2021 March</p>	<p>NOTICE OF MOTION PROCESS FLOW AND CHECKLIST</p>	<p>2019 September 30</p> <p>2020 December</p>	<p>PFC2019-0913</p> <p>PFC2020-1374</p>	<p>That Council:</p> <ol style="list-style-type: none"> 4. Direct the City Clerk's Office to provide an update of this process to the Priorities and Finance Committee by Q4 2020. <p>Deferral to March 16 2021</p>

2021 January	GREENLINE UPDATE STAGE 1	2020 June 15	GC2020-0583	<p>That with respect to revised Report GC2020-0583, the following be adopted, after amendment:</p> <p>The Green Line Committee recommends that Council:</p> <p>16. Direct Administration to:</p> <p>a. Advise the Government of Canada and the Government of Alberta of Council's approval of the recommendations in this report;</p> <p>b. Secure any required amendments to the funding agreement, such amendments to include but not be limited to the Government of Canada agreeing to expedite the release of its funding contributions to help mitigate debt financing costs; and</p> <p>c. Secure written assurances from the Government of Alberta resolving the issues related to the 90-day termination provision contained in the Public Transit and Green Infrastructure Project Act (Alberta). All amendments and written assurances are to be in content satisfactory to the City Manager and the Chief Financial Officer and in form satisfactory to the City Solicitor and General Counsel. Should all amendments and written assurances not be secured by the end of Q4 2020 direct Administration to report back to the Priorities and Finance Committee;</p> <p>17. Notwithstanding the approvals above, and provided that the total Green Line Program Stage 1 cost does not exceed the Council approved Green Line Program budget, should significant additional funding for public transit become available, direct Administration to return to the Priorities and Finance Committee with recommendations for investments outlined in the Route Ahead prioritization strategy (including north and south extensions of the Green Line). Further, if adjustments to the Green Line Program are required to attract additional funding, direct Administration to make recommendations to Council regarding those adjustments and funding opportunities.</p>
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2021 January	ENMAX CREDIT AGREEMENT UPDATE (VERBAL)	2020 November 10	PFC2020-1202	<p>That Priorities and Finance Committee recommend that Council:</p> <p>2. Direct that Administration return to Priorities and Finance Committee with a finalized agreement and further recommendations, no later than 2021 January.</p>
2021 Q1	NOM – ENABLING CONSTRUCTION OF CALGARY CATHOLIC SCHOOL DISTRICT RANGEVIEW HIGHSCHOOL TO COMMENCE	2020 December 14	PFC2020-1265	<p>That with respect to Notice of Motion PFC2020-1265, the following be adopted:</p> <p>NOW THEREFORE BE IT RESOLVED, that Council direct Administration to explore options to enable the commencement of the construction of the Rangeview High School, that include:</p> <p>a. Deferring the levies associated with the subdivision of Phase 114 until the Rangeview High School has been granted occupancy. The levies would then be paid in three installments beginning the first year the high school has been granted occupancy (30%), the second year of occupancy (30%) and the third year of occupancy (40%);</p> <p>b. Deferring Brookfield's requirement to landscape the parcel until 2022, as subdivision will likely run late into fall 2021;</p> <p>c. Deferring the construction of the north leg of Main Street, to be included in a future phase;</p> <p>d. Facilitating the appropriate changes to the land use/zoning to enable the development and feasibility of the school site; and</p> <p>e. Other options deemed feasible.</p>

				And report back with recommendations to Council through the Priorities and Finance Committee no later than Q1 2021.
2021 Q1	SOCIAL PROCUREMENT UPDATE (NOW CALLED BENEFIT DRIVEN PROCUREMENT POLICY)	2019 December 16	PFC2019-0384	That Council: 1. Approve the Social Procurement Advisory Task Force Terms of Reference, Scoping Report for the Pilot Projects and the Work Plan identified in Attachment 1; and 2. Direct Administration to return to the Priorities and Finance Committee with an update no later than Q1 2021.
2021 Q1	NOTICE OF MOTION – RENAMING JAMES SHORT PARK AND JAMES SHORT PARKADE	2020 July 20	PFC2020-0802	That Council: 1. Direct Administration to revise the Municipal Naming, Sponsorship and Naming Rights Policy CP2016-01 as follows: 2. DIRECT administration to develop a process by which citizen requests to re-examine an existing name of a city asset will be handled, ensuring that any such process involve community input with final decision-making by Council through the Priorities and Finance Committee as per the existing policy. In addition, this must also involve consultation with the Anti-Racism Advisory Committee once it is operational, with the report returning through the Priorities and Finance Committee no later than Q1 2021.
2021 Q1	2020 NON- RESIDENTIAL PROPERTY TAX RELIEF OPTIONS	2020 February 03	PFC2020-0015	3. Direct Administration to come back with options for a transitional non-residential Phased tax program for 2021 if required to the Priorities and Finance Committee in Q1 2021 due to uncertainties relating to future market conditions and the 2021 assessment values.

2021 Q1	OFF-SITE LEVEY UPDATE (VERBAL)	2020 December 01	PFC2020-1365	That Council direct Administration to provide the next off-site levy investment income update to Council through the Priorities and Finance Committee in 2021 Q1.
2021 Q2	UNIVERSITY OF CALGARY – CITIZEN SCIENTIST WEARABLES PROGRAM	2019 September 30	PFC2019-1096	That with respect to Report PFC2019-1096, the following be adopted: That Council: 1. Approve this application for the Council Innovation Fund for the University of Calgary Citizen Scientist Wearable Program in the amount of \$57,500; and 2. Direct Administration to report back to Priorities and Finance Committee indicating how the money was spent and the outcomes of the projects no later than Q2 2021, as per the Council Innovation Fund Terms of Reference.
2021 Q2	FINANCIAL TASK FORCE RECOMMENDATIONS – IMPLEMENTATION NEXT STEPS	2020 December 01	PFC2020-1351	That the Priorities and Finance Committee recommends that Council: 2. Direct Administration to incorporate engagement plan implications in the 2021 Q2 Semi-Annual FTF Implementation Update Report to the Priorities and Finance Committee.

2021 Q2	NEW COMMUNITY GROWTH STRATEGY	2020 November 01	PFC2020-0963	<p>That Report PFC2020-0963 be amended by adding the following:</p> <p>6. That Council direct Administration to work with Belvedere landowners and consider options for adjustments/ reallocation and sequencing of existing GMO removals and proposed Business Cases for targeted GMO removals along the 17 AV MAX Purple BRT transit corridor.</p> <p>That the following proposed amendments, Recommendations 7 and 8, be referred to Administration until early results are available from Recommendation 6 and to identify a funding source for this work to report to Council through the Priorities and Finance Committee as soon as possible:</p> <p>7. Establish a funding and timing framework for the prioritization of the 17 AV MAX Purple BRT transit corridor; and,</p> <p>8. Report back to Priorities and Finance Committee no later than Q2 of 2021.</p> <p>That with respect to Report PFC2020-0963, the following Motion Arising be adopted:</p> <p>Council directs Administration to report to Council through Priorities and Finance no later than Q1 2021 with a report on the development of the aforementioned framework, business case evaluation template, and any necessary resources to ensure strategic alignment between the City's approved climate targets and future growth decision-making.</p>
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2021 April	NOM – PROVIDING INCENTIVE TO RESIDENTIAL DEVELOPMENT IN THE DOWNTOWN CORE	2020 December 14	C2020-1439	<p>That with respect to Notice of Motion C2020-1439, the following be adopted, as amended:</p> <p>NOW THEREFORE BE IT RESOLVED that Council direct City Administration to explore the potential creation of regulatory and financial investment incentives for the development of new high-density residential complexes and the conversion of office buildings to various forms of residential occupancy or other uses within the downtown generally, but with a focus on the Downtown Core, to coordinate with the work of the Real Estate Working Group and Urban Initiatives Downtown Strategy team.</p> <p>AND FURTHER BE IT RESOLVED that Administration report to the Priorities and Finance Committee with its findings no later than the end of April 2021.</p>
2021 September	COUNCIL INNOVATION FUND APPLICATION FOR VIRTUAL REALITY FIRE AND LIFE SAFETY EDUCATION PILOT	2020 July 14	PFC2020-0784	<p>That with respect to Report PFC2020-0784, the following be adopted:</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Approve this one-time application to allocate \$75,000 from the Council Innovation Fund for the Virtual Reality Fire and Life Safety Education Pilot. 2. Direct Administration to report back to the Priorities and Finance Committee on the outcomes of this project by September 2021.

2021 Q4	HAWKWOOD OUTDOOR RECREATION FACILITY PROJECT	2020 July 20	PFC2020-0696	<p>That with respect to Report PFC2020-0696, the following be adopted:</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Consider this application for the Council Community Fund for the Hawkwood Community Capital project in the amount of \$500,000 one-time funding request; and 2. Direct Councillor Magliocca's office and the applicant to report back to the Priorities and Finance Committee within 12 months of project completion.
2021 Q4	GOLF COURSE OPERATIONS EXPRESSION OF INTEREST & REAL ESTATE ASSESSMENT	2020 October 13	PFC2020-0952	<p>That the Priorities and Finance Committee recommend that Council receive for the Corporate record the results of the assessment of market interest in a long-term contract to provide public golf service, and direct Administration to:</p> <ol style="list-style-type: none"> a. Direct RE&DS to bring back a real estate feasibility assessment that substantiates Corporate needs at the remaining land at Richmond Green, and the Richmond Green Operations Workplace Centers (OWC), to determine further disposition opportunities and report to Priorities and Finance Committee (PFC) on or before Q4 2021; <p>That Council add a new Recommendation #5, as follows, and renumber:</p> <ol style="list-style-type: none"> 5. Direct administration to develop a scoping report for the costs of the Request for Proposal for the contracting out of golf course operations, and a confidential Labour Relations Report returning to Council through the Priorities and Finance Committee for approval prior to proceeding and

				releasing the Request for Proposal as soon as possible.
ANNUALLY	CITY OF CALGARY CITIZEN PRIVACY DATA PRACTICES	2020 January 27	C2020-0039	2. Direct the City Clerk/FOIP Head to provide an annual report to the Priorities and Finance Committee on The City's Privacy Management Program.
2022 January	2020 GROWTH STRATEGY MONITORING REPORT	2020 October 19	PFC2020-0962	That with respect to Report PFC2020-0962, the following be approved: That the Priorities and Finance Committee recommends that Council direct Administration to bring a Growth Strategy Monitoring Report to the Priorities and Finance Committee no later than 2022 January.
2022 Q1	HERITAGE CONSERVATION TOOLS AND INCENTIVES UPDATE REPORT	2020 July 27	PUD2020-0758	That Council direct Administration to: b. Return to the Priorities and Finance Committee no later than Q1 2022 with the residential tax credit financial incentive package for consideration in the 2023-2026 budget deliberations.
2022 Q2	SUPPLEMENTAL REPORT – RESPONDING TO COUNCIL QUESTIONS ON THE COUNCIL INNOVATION FUND APPLICATION FOR DOWNTOWN ACCELERATOR PROGRAM – 1MILLION SQUARE FEET	2020 May 25	C2020-0600	That with respect to Report C2020-0600, the following be adopted: 4. Direct Administration to report back to the Priorities and Finance Committee on the outcomes of this project by Q2 2022.

2022 Q2	WATER UTILITY INDICATIVE RATES – REVISED FOR 2021 AND 2022 AND FINANCIAL PLAN UPDATE	2020 October 19	PFC2020-1140	c. Direct Administration to report back on rates and limits for Wastewater extra strength surcharge parameters by Q2 2022.
2022 Q4	CIVIC CENSUS REVIEW	2020 February 03	PFC2020-0094	3. Direct the Returning Officer to report back with an evaluation of discussions with Statistics Canada and the provincial government and the ongoing value of a civic census by Q4 2022.
2023 Q1	COUNCIL INNOVATION FUND REQUEST FOR THE FUTURE OF STEPHEN AVENUE – ACTIVATE + EXPERIMENT	2020 March 10	PFC2020-0274	That the Priorities and Finance Committee recommends that Council: 1. Approve this application to the Council Innovation Fund for The Future of Stephen Avenue: Activate & Experiment, in the amount of \$300,000; and 2. Direct Administration to report back to Priorities and Finance Committee on the outcomes of this project by Q1 2023 as per the fund guidelines.
2023 Q2	ROADSIDE NATURALIZATION PILOT	2020 February 24	C2020-0265	That with respect to Report C2020-0265, the following be adopted: That Council: 4. Direct Administration to report back to the Priorities and Finance Committee on the outcomes of this project no later than Q2 2023, with interim reports on project progress and return-on-investment as information becomes available.

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2021 Business Improvement Area Budgets and Enabling Bylaws

RECOMMENDATION(S):

That the Priorities and Finance Committee recommends that Council:

1. Approve the proposed 2021 Business Improvement Area (BIA) budgets (Attachment 2) and if budget amendments are needed authorize each BIA board to amend its respective budget by:
 - (a) transferring amounts to or from a BIA board's reserves, and
 - (b) transferring amounts between expenditures so long as the amount of the total expenditures is not increased; and
2. Give three readings to the proposed 2021 BIA Tax Rates Bylaw (Attachment 3).

And Further that the Priorities and Finance Committee forward this report and attachments to the 2021 January 18 Combined Meeting of Council as a matter of Urgent Business.

HIGHLIGHTS

- The process of presenting and approving BIA budgets and enabling bylaws provides BIAs with the funding required to deliver programs and services expected and valued by their member businesses.
- What does this mean to Calgarians? Under the Municipal Government Act, BIAs are established by businesses in an area to improve, beautify and maintain property in the BIA; develop improve and maintain public parking; and promote the BIA as a business shopping area.
- Why does this matter? The work of BIAs supports and aligns with Calgary in the New Economy: an updated economic strategy for Calgary and benefits all Calgarians by administering funds for projects, programs, services and promotional activities to support local businesses and contribute to vibrant communities.
- Strategic Alignment to Council's Citizen Priorities: A prosperous city
- Background and Previous Council Direction is included as Attachment 1.

DISCUSSION

Currently, there are fifteen BIAs in Calgary. While some BIA's still have the term "Business Revitalization Zone" or "BRZ" included in their legal name, this report refers to them collectively as BIAs. A list, including a reference to the bylaw which creates each respective BIA, is contained in Schedule "A" to the 2021 BIA Tax Bylaw (Attachment 4).

Pursuant to the BIA Regulation, a BIA Board must submit an annual proposed budget to Council for approval (Attachment 2). Each BIA Board has met and approved its 2021 program and budget requirements in accordance with their respective internal processes and requirements. The BIA levy is based on the BIA's proposed budgets

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2021 Business Improvement Area Budgets and Enabling Bylaws

(Attachment 2) and is collected through a BIA tax (calculated by multiplying a business assessment by the applicable BIA tax rate set by the BIA tax rates bylaw) levied against each taxable business located in the BIA.

The 2021 BIA Levy Summary and Budgets (Attachment 2) contains, for each BIA, a summary comparing the 2021 and 2020 BIA levy followed by the 2021 budget request. The BIA budget template includes a budget overview that allows for the presentation of qualitative factors which have influenced the development of BIA budgets, as well as variance explanations. The budget overviews and variance explanations provided by individual BIAs are included verbatim and have not been edited for content.

The proposed 2021 BIA tax rates bylaw (Attachment 3) sets the tax rates required to raise the BIA levy identified in each budget.

In accordance with the BIA Regulation [Subsection 13(1)] Council may, in its approval of the BIA Boards of Directors' (BIA Boards) budgets, if needed, authorize the BIA Boards to amend their budgets by:

- (a) transferring amounts to or from a BIA board's reserves, and
- (b) transferring amounts between expenditures so long as the amount of the total expenditures is not increased.

Administration is recommending that Council authorize BIA Boards to amend their budgets if needed in accordance with Subsections 13(1) and 13(2) of the BIA Regulation to allow BIA Boards to more effectively manage their budgets to provide programming and services that is responsive to the needs of their business communities, while staying within the total expenditure approved by Council.

To enhance administrative efficiency, businesses with a calculated BIA tax of \$24.99 or less will not receive a 2021 BIA tax notice. Administration proposed in 2019 that \$25.00 in BIA tax revenue is the minimum amount required to cover the resources required to bill, monitor and collect the BIA tax. Administration estimates this will result in approximately 270 accounts not being charged BIA tax for 2021, totaling approximately \$4,200 in BIA tax revenue. The difference in revenue as a result of this relaxation will be recovered through adjustments to BIA tax rates in the following year.

The COVID-19 pandemic has significantly impacted Calgary BIAs and their member businesses. BIAs report that that local businesses have seen dramatic reductions in their sales and increased costs to meet public health measures. Government subsidies and support has been critical to their survival. Most BIAs cancelled events in 2020 and had to pivot several times to accommodate public health measures and ensure safety of their operations. The City has worked closely with BIAs since the onset of the pandemic, including BIA participation on the Business Sector Task Force, the Downtown Strategy Leadership Group and other project specific work. Businesses have expressed appreciation for the #supportlocal campaign and have reported that the campaign has made an impact. Perceptions of safety in BIAs is an ongoing concern and The City continues to work with them to address safety related issues.

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2021 Business Improvement Area Budgets and Enabling Bylaws

Following a request from BIAs, and with the impact of the pandemic as context, Administration has adjusted its approach to collecting levy shortfalls. Starting in 2021, instead of collecting the entire shortfall from a previous year immediately during the following year, any annual shortfalls will instead be spread over three years. This will reduce the impact of any significant large shortfalls on the businesses that pay the BIA levy.

STAKEHOLDER ENGAGEMENT AND COMMUNICATION (EXTERNAL)

- ☐ Public Engagement was undertaken
- ☐ Public Communication or Engagement was not required
- ☐ Public/Stakeholders were informed
- ☒ Stakeholder dialogue/relations were undertaken

In accordance with the BIA Regulation (Section 12), the Finance Business Unit mailed to taxable businesses in each of the 15 BIAs a copy of the appropriate 2021 BIA budget and notice of the date and place of the 2021 January 12 Priorities and Finance Committee Meeting, and the 2021 January 18 Combined Council Meeting.

IMPLICATIONS

Social

Under the purposes set out in Section 50 of the Municipal Government Act, BIAs play an important role in supporting neighbourhood revitalization and place-making.

Environmental

There are no environmental implications anticipated to be associated with implementing these recommendations.

Economic

The work of BIAs supports and aligns with *Calgary in the New Economy: an updated economic strategy for Calgary*. BIAs are included as part of the Economic Development & Tourism service line in One Calgary.

Council's direction and the work discussed in this report aligns with the Citizen Priority of A Prosperous City in One Calgary 2019 – 2022, "Calgary continues to grow as a magnet for talent, a place where there is opportunity for all, and strives to be the best place in Canada to start and grow a business."

Service and Financial Implications

2021 Business Improvement Area Budgets and Enabling Bylaws

No anticipated financial impact

Include actual figure

Service and Financial Implications

The BIA Levy amount is based on BIA budgets approved by Council. The revenue raised from the BIA levy is transferred directly to the respective BIA to support their operating expenses including programs, events and services.

There is an annual impact to The City's operating budget of one full-time employee in Calgary Neighbourhoods and support from multiple business units including Finance, Law, City Clerk's, Assessment and others; this support is currently absorbed through existing capacity.

RISK

There are no significant risks associated with this report.

2021 BIA tax bills are scheduled to be mailed on or before 2021 February 05. From the Council Meeting on 2021 January 18 to the scheduled mailing date, limited time is available to complete required activities. A delay in approving the BIA budgets and third reading of the BIA tax rates bylaw could delay the mailing of the BIA tax bills.

The BIA tax continues to be calculated using business assessments as the Province has not yet permitted the use of property assessments for this purpose. The City will continue to advocate to Alberta Municipal Affairs to permit BIA tax to be imposed using property assessment rather than business assessment. If permitted to use property assessments for the calculation of BIA tax, The City could potentially avoid material capital and operating costs associated with upgrading legacy business assessment and taxation systems.

ATTACHMENT(S)

1. Attachment 1 - Previous Council Direction, Background
2. Attachment 2 – 2021 BIA Levy Summary and Budgets
3. Attachment 3 – Proposed wording for a 2021 Business Improvement Area Tax Rates Bylaw
4. Attachment 4 – 2021 Business Improvement Area Tax Bylaw

Department Circulation

General Manager	Department	Approve/Consult/Inform
CFO Carla Male	CFOD	Approve
Acting GM Katie Black	Community Services	Inform

Background

The Government of Alberta passed enabling legislation in 1983 to allow municipalities to establish Business Improvement Areas (BIAs). The provisions are contained in Section 50 of the MGA, as amended, and the BIA Regulation. Legislation requires that, for each calendar year, Council:

- approve the BIA budgets as prepared and approved by each BIA Board (BIA Regulation, Section 11);
- pass a BIA tax bylaw authorizing the imposition of a tax on businesses operating within a BIA subject to certain exempted businesses (BIA Regulation, Section 20); and
- pass a BIA tax rates bylaw establishing the tax rates applicable to each BIA (BIA Regulation, Section 21).

Context

Annually, since the inception of BIAs in Calgary in 1984, Council has approved the BIA annual budgets and enabling bylaws as required by the *Municipal Government Act* (MGA) and the *Business Improvement Area Regulation* (BIA Regulation).

The 2021 BIA Tax Bylaw is being presented at the 2021 January 12 Priorities and Finance Committee Meeting concurrent with this report.

Previous Council Direction

Annually, since the inception of BIAs in Calgary in 1984, Council has approved the BIA annual budgets and enabling bylaws as required by the *Municipal Government Act* (MGA) and the *Business Improvement Area Regulation* (BIA Regulation).

Table Timeline

DATE	REPORT NUMBER	DIRECTION/DESCRIPTION
1983	<i>Municipal Government Act</i>	<p>Division 5 Business Improvement Areas</p> <p>Purpose 50 A council may by bylaw establish a business improvement area for one or more of the following purposes: (a) improving, beautifying and maintaining property in the business improvement area; (b) developing, improving and maintaining public parking; (c) promoting the business improvement area as a business or shopping area.</p>
2016	Business Improvement Area Regulation	<p>Budget 11(1) A board must submit a proposed budget for each calendar year to the council for the council's approval. (2) The proposed budget must be submitted at the time and in the form specified by council. (3) The proposed budget must be a balanced budget and include (a) the estimated amount of the board's revenue from every source, including the amount that the board will receive from the municipality in respect of the business improvement area tax, and (b) the estimated amount of all operating and capital expenditures planned for the year.</p>

Bylaws, Regulations, Council Policies

The following bylaws and policies inform Business Improvement Area Budgets and Bylaws:

Municipal Government Act

BIA Regulation

**CALGARY'S BUSINESS IMPROVEMENT AREA (BIAs)
2021 ANNUAL BUDGETS
(SUMMARY)**

BUSINESS IMPROVEMENT AREA	2021 BIA LEVY \$	2020 BIA LEVY \$	
Beltline BIA	375,000	400,000	Attachment 2A
Mainstreet Bowness BIA	50,100	50,100	Attachment 2B
Bridgeland BIA	65,580	100,000	Attachment 2C
Calgary Downtown Association	1,428,000	1,586,825	Attachment 2D
Chinatown District BIA	195,000	215,000	Attachment 2E
Crescent Heights Village BIA	120,000	120,000	Attachment 2F
4th Street South West BIA	185,200	205,800	Attachment 2G
Greenview Industrial BIA	50,000	50,000	Attachment 2H
Inglewood BIA	265,000	285,000	Attachment 2I
International Avenue BRZ	273,500	288,500	Attachment 2J
Kensington BRZ	220,000	220,000	Attachment 2K
Marda Loop BIA	220,000	220,000	Attachment 2L
Montgomery on the Bow BIA	50,000	70,000	Attachment 2M
17th Avenue Retail & Entertainment District BIA	410,800	559,000	Attachment 2N
Victoria Park BIA	334,369	369,369	Attachment 2O
Total	4,242,549	4,739,594	

The Beltline BIA

2021 BUDGET

BUDGET OVERVIEW

Given the significant challenges many of our member businesses faced due to the pandemic shutdown, the Beltline BIA chose to spend conservatively this year, focusing efforts on supporting and engaging with businesses and continued foundational planning for 2021. The 2021 budget outlines anticipated expenditures related to new projects in our zone, including adaptive laneway and patio extension development, streetscape improvements, community outreach and ongoing member engagement initiatives, marketing and promotions.

2021 BIA Levy Summary and Budgets

PFC2021-0029
Attachment 2A

The Beltline BIA

2021 BUDGET

	2021	2020	Change (INC./(DEC.))	Rationale:
	\$	\$	\$	%
<u>REVENUES</u>				
BIA Levy	375,000	400,000	(25,000)	(6%) Lowered budget to keep levy aligned with 2020 and to compensate for the lost/gained businesses to our zone.
Grants	4,500	0	4,500	0% Arts micro grant.
Events Income	0	5,055	(5,055)	(100%) 2020 Balcony Bash Collections to pay out to BIA businesses.
Interest/Other Income	70,000	1,349	68,651	5089% Funding from reserves.
Total Revenues	449,500	406,404	43,096	11% Anticipated levy decrease for 2021.
<u>EXPENDITURES</u>				
Administration	125,000	105,943	19,057	18% New full time employee - hence shift in budget.
Marketing/Communication	150,000	136,577	13,423	10% COVID ready resource website, digital marketing, member engagement initiatives, advertising, collateral materials.
Urban Devt.& Planning	20,000	2,250	17,750	789% SAPL architects-2021 adaptive laneway and patio extension development. No spending during the pandemic in our first year.
Streetscape Improvements	34,500	0	34,500	0% Identify 100% block and make improvements - greenspace, lighting, trash disposal - micro grant application.
Special Projects/Events	80,000	20,000	60,000	300% Skate park, laneway activation projects, special events - All events were effectively cancelled due to pandemic.
Public Safety & Social Issues	20,000	0	20,000	0% Community outreach program, CPTED, member engagement - research was our commitment in 2020.
Capital Assets			0	0%
Other - BIA Specific	20,000	8,529	11,471	134% Memberships, subscriptions, digital platforms CRM etc.
Total Expenditures	449,500	273,299	176,201	64%
Surplus/(Deficit)	0	133,105		

Mainstreet Bowness BIA

2021 BUDGET

BUDGET OVERVIEW

1. The Mainstreet Bowness BIA is the smallest BIA in the city with the smallest budget. We have just under 60 businesses and as of just 3 years ago we have 67 businesses. Just in the last few months, 3 businesses closed either because they were already in dire straits or Covid-19 was the last straw for them. We try our very best to be creative with our budget restraints. We work hard to be as frugal as possible. The economic environment in Calgary has affected all of our businesses in a negative way.
2. Opportunities are out there in Calgary for opening up a new business. However, never before have there been so many vacancies to choose from. This could be seen as an opportunity or misfortune, depending on how one looks at it. Our BIA has been able to save a little bit of money over the years so we have been able to help finance a few projects on Mainstreet the last couple years. However, when it comes to bigger projects, such as graffiti/garbage abatement and public realm projects, we look to funding and grants within our community to help support us. Our goal is to keep our business community looking full (few vacancies), attractive and intact so our customers feel safe and welcomed here.
3. Bowness was once a small town on its own, outside of Calgary. "Bownesians" are proud of their community. There are amazing community groups here and the Bowness Community Association works very closely with our BIA on projects and events. We are very lucky and grateful for this positive relationship. We hope we can continue that positive relationship with them moving forward to 2021! Therefore, we are very aware of our budget and what we can do together to make Bowness and our BIA better.
4. Trends moving forward for small businesses in Calgary do not look positive. Covid-19 has really put a major strain on businesses while they were already dealing with increased property taxes, increased operating costs and increased wages. The future for our BIA is unclear; however, our BIA is determined to work together, within our budget and continue the best we can to be an attractive place to shop, dine and play so others can come and enjoy our community as well.

2021 BIA Levy Summary and Budgets

PFC2021-0029
Attachment 2B

Bowness BIA

2021 BUDGET

	2021	2020	Change (INC./(DEC.))	<u>Rationale:</u>
	\$	\$	\$ %	
<u>REVENUES</u>				
BIA Levy	50,100	50,100	0	0%
Grants	11,000	9,500	1,500	16%
Events Income	13,000	12,000	1,000	8%
Interest/Other Income	400	1,000	(600)	(60%)
Total Revenues	74,500	72,600	1,900	3%

<u>EXPENDITURES</u>				
Administration	41,000	40,000	1,000	3%
Marketing/Communications	1,600	1,600	0	0%
Urban Devt.& Planning	0	0	0	0%
Streetscape Improvements	17,500	17,500	0	0%
Special Projects/Events	14,400	13,500	900	7%
Public Safety & Social Issues	0	0	0	0%
Capital Assets	0	0	0	0%
Other - BIA Specific	0	0	0	0%
Total Expenditures	74,500	72,600	1,900	3%

Surplus/(Deficit)	0	0
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OTHER INFORMATION (Below this line) (Optional):

Details of "Other Income"

1. Interest income	400	1,000	(600)	(60%)
2.			0	0%
3.			0	0%
	400	1,000	(600)	(60%)

Details of "Other-BIA Specific" expenditure

1.			0	0%
2.			0	0%
3.			0	0%
	0	0	0	0%

Bridgeland BIA

2021 BUDGET

BUDGET OVERVIEW

1. Our board believes in staying fiscally conservative with our BIA. We plan on having active board members contributing to the overall success of our BIA, and by utilizing volunteer hours we are able to reduce our admin and operation costs. However, we do require a part-time ED to assist with government correspondence, acting upon the strategic plan, stakeholder engagement, and further planning.
2. With our strategic plan now in place, our brand and website underway, and our governance procedures defined, we are able to start to tackle Covid recovery, event planning, and start to discuss beautification and other elements of our strategic plan. Our budget overall slightly increased, but the levy decreased from last year with funds from our surplus, which should be a great signal for local businesses currently under financial pressure.
3. The Covid crisis does not allow us to plan events or social gatherings, however we see this as an opportunity to solidly plan for the future and have the right message, plans, and even permitting in place for when the time is right to bring something spectacular to Bridgeland.
4. Bridgeland is currently undergoing huge development changes. Having our BIA work on the foundation of brand and strategizing for the future is essential in keeping our neighbourhood vibe alive. We look forward to welcoming new businesses with solid messaging while protecting our multi-generational ones by working with the City and being tapped into development strategies such as the Main Street Initiatives.
5. We value working with the Community Association while also acting on the behalf of our stakeholders. Having capital for community initiatives will be imperative for keeping community alive.

2021 BIA Levy Summary and Budgets

PFC2021-0029
Attachment 2C

Bridgeland BIA

2021 BUDGET

	2021	2020	Change (INC./DEC.)	<u>Rationale:</u>
	\$	\$	\$ %	
<u>REVENUES</u>				
BIA Levy	65,580	100,000	(34,420)	(34%) We have a substantial remaining balance from 2020, as we planned for.
Grants	0	0	0	0% 2020 was spent mainly growing the foundation of our BIA.
Events Income	0	0	0	0%
Interest/Other Income	64,420	0	64,420	0% We want to ensure we have enough capital in 2021 for any recovery efforts, and are hopeful to continue with our surplus.
Total Revenues	130,000	100,000	30,000	30%

<u>EXPENDITURES</u>				
Administration	37,525	1,838	35,687	1942% Hiring a part-time ED.
Marketing/Communications	24,000	22,467	1,533	7% Getting our branding package/website together, social media.
Urban Devt.& Planning	1,200	4,200	(3,000)	(71%)
Streetscape Improvements	26,000	6,000	20,000	333% Potential for banners or similar with our branding, fireplaces.
Special Projects/Events	35,000	0	35,000	0% Re-Launch event(s) to support re-open post Covid.
Public Safety & Social Issues	5,000	0	5,000	0%
Capital Assets	0	0	0	0%
Other - BIA Specific	1,275	1,275	0	0% Board insurance
Total Expenditures	130,000	35,780	94,220	263%

Surplus/(Deficit)	0	64,220
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OTHER INFORMATION (Below this line) (Optional):

Details of "Other Income"

1. Surplus from 2020	64,420	0	64,420	0%
2.			0	0%
3.			0	0%
	64,420	0	64,420	0%

Details of "Other-BIA Specific" expenditure

1. Board insurance	1,275	1,275	0	0%
2.			0	0%
3.			0	0%
	1,275	1,275	0	0%

2021 BIA Levy Summary and Budgets

Calgary Downtown Association BIA

2021 BUDGET

BUDGET OVERVIEW

The CDA has updated our budget reporting to include the Pedestrian Mall maintenance contracts (both revenue and expense).

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2021 BIA Levy Summary and Budgets

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Attachment 2D

Calgary Downtown Association BIA

2021 BUDGET

	2021 \$	2020 \$	Change(INC./(DEC.)) \$ %	<u>Rationale:</u>
<u>REVENUES</u>				
BIA Levy	1,428,000	1,586,825	(158,825) (10%)	
Grants	7,000	0	7,000 0%	
Events Income	50,000	75,000	(25,000) (33%)	Fewer anticipated 2021 events due to Covid.
Interest/Other Income	1,062,100	18,375	1,043,725 5680%	Barclay/Stephen Ave revenue, Council Innovation fund re. 1M Project, patio revenue.
Total Revenues	2,547,100	1,680,200	866,900 52%	
<u>EXPENDITURES</u>				
Administration	247,500	266,200	(18,700) (7%)	
Marketing/Communications	640,000	700,000	(60,000) (9%)	
Urban Devt.& Planning	550,000	50,000	500,000 1000%	1M Project allocation.
Streetscape Improvements	0	0	0 0%	
Special Projects/Events	398,000	439,000	(41,000) (9%)	
Public Safety & Social Issues	200,000	225,000	(25,000) (11%)	
Capital Assets	0	0	0 0%	
Other - BIA Specific	511,600	0	511,600 0%	Barclay/Stephen Ave management.
Total Expenditures	2,547,100	1,680,200	866,900 52%	
Surplus/(Deficit)	0	0		

OTHER INFORMATION (Below this line) (Optional):

Details of "Other Income"

1. DPM management	510,600	0	510,600	0%
2. 1M	551,500	0	551,500	0%
3.			0	0%
	1,062,100	0	1,062,100	0%

Details of "Other-BIA Specific" expenditure

1. DPM management	511,600	0	511,600	0%
2.			0	0%
3.			0	0%
	511,600	0	511,600	0%

Chinatown District BIA2021 BUDGETBUDGET OVERVIEW

1. 2020 was a dramatic year of COVID-19 pandemic impacts that greatly affected many of Chinatown's businesses as many suffered at least 50% loss of their annual revenue. It is anticipated that the pandemic will continue for at least six month of 2021 before recovery can commence. As a consequence of the economic impacts on Chinatown business ratepayers, the BIA Board has opted for a 'one-time' BIA Levy reduction of 9% to 195,000 for 2021 only and through prudence in 2020 it has budgeted to carry over \$50,000 from 2020. An 'Unpaid Leave of Absence' will be implemented to reduce the 2021 BIA expenses.
2. COVID-19 - Since 2020 January, the Chinatown BIA has and remains engaged with the Alberta Chief Medical Office, The City of Calgary, and the Chinatown community and businesses to contain COVID-19 through its community coordination efforts including PPE mask distribution resulting in zero known COVID-19 cases in the entire year. The BIA has also assisted property and business owners secure federal and provincial subsidy assistance. Supported by The City, we have engaged our BIA ratepayer to ensure they are well informed of available COVID-19 support mechanisms.
3. Social Disorder - COVID-19 saw an increase in social disorder, business disruption, loitering / squatting / encampment, and theft / property damage related crimes of convenience. The BIA has been called upon by ratepayers to work with The City and Calgary Police Services to reduce, if not eliminate, the problem and impacts to businesses. The Chinatown BIA, along with other Calgary BIAs, will continue to work with civic partners and agencies through 2021 to safeguard his community and businesses.
4. Urban Design and Transportation / Transit - The Chinatown BIA continues to engage The City, developers, property owners, business operators, and other community leaders in land use re-designation, development permit, traffic and transit, and parking developments. Greatest amongst these are Tomorrow's Chinatown - Cultural Plan and Local Area Plan, the Green Line LRT, the 3rd Avenue Walking and Wheeling, the e-Scooter, and the Adaptive Roadway and Patio initiatives. These will continue to be developing initiatives for 2021.
5. Marketing and Business Revitalization - With the devastating effects of the pandemic on local businesses and the operating effects to property owner leaseholds, the Chinatown BIA has worked extensively to promote 'Calgary Chinatown', 'Chinatown Welcomes You', and 'Shop Local' programs to raise the profile of Chinatown as a 'Must Visit Destination' and a 'Great Visitor Experience', market local businesses, present a 'virtual experience' of Chinatown through social media (esp. Instagram and Facebook), and promoting through Calgary partners (including City of Calgary and Tourism Calgary through social media takeovers. This will continue through 2021.
6. Festivals and Events and Beautification - the pandemic has curtailed many of the traditional Chinatown festival and events in 2020 and 2021. Facilitated outdoors, the Chinatown BIA will again host the Chinatown Ice Sculpture Showcase (CISS) during the Chinese Lunar New Year 5 day period. The Chinatown BIA will also replace the Chinatown lamp post street banners, the outdoor Chinese ornamental red lanterns, and the street flower pots plus work diligently to keep

2021 BIA Levy Summary and Budgets

Chinatown 'Clean and Safe' through community clean up, and graffiti removal plus the addition of new public art (i.e. utility box art, window art, murals, and more).

2021 BIA Levy Summary and Budgets

Chinatown District BIA

2021 BUDGET

	2021 \$	2020 \$	Change (INC./(DEC.)) \$	%	<u>Rationale:</u>
<u>REVENUES</u>					
BIA Levy	195,000	215,000	(20,000)	(9%)	BIA Board imposed reduction due to COVID-19 impacts to local business ratepayers.
Grants	10,000	10,000	0	0%	City Community Standards Fund grant.
Events Income	0	0	0	0%	No festivals and events planned for 2021. Any that will be held will be expensed through BIA budgeted levy or carry forward reserves.
Interest/Other Income	50,000	45,000	5,000	11%	
Total Revenues	255,000	270,000	(15,000)	(6%)	
<u>EXPENDITURES</u>					
Administration	129,791	143,236	(13,445)	(9%)	Reduction in ED expense due to unfunded leave of absence.
Marketing/Communication	67,500	63,400	4,100	6%	Increased marketing and promotions plus web development expenses.
Urban Devt.& Planning	8,000	8,000	0	0%	
Streetscape Improvements	28,610	28,610	0	0%	
Special Projects/Events	0	0	0	0%	
Public Safety & Social Issues	0	0	0	0%	
Capital Assets	0	0	0	0%	
Other - BIA Specific	0	0	0	0%	
Total Expenditures	233,901	243,246	(9,345)	(4%)	
Surplus/(Deficit)	21,099	26,754			

OTHER INFORMATION (Below this line):

Details of "Other Income"

1. 2020 Carryforward	50,000	45,000	5,000	11%
2.			0	0%
	50,000	45,000	5,000	11%

2021 BIA Levy Summary and Budgets

PFC021-0029
Attachment 2F

Crescent Heights Village BIA

2021 BUDGET

BUDGET OVERVIEW

As a new BIA, we did our strategic planning after submitting last year's budget. This year's numbers more closely reflect the strategic priorities set out by the board of directors and the actual activities of the BIA in 2020.

2021 BIA Levy Summary and Budgets

PFC2021-0029
Attachment 2F

CRESCENT HEIGHTS

2021 BUDGET

	2021	2020	Change (INC./(DEC.))	<u>Rationale:</u>
	\$	\$	\$ %	
<u>REVENUES</u>				
BIA Levy	120,000	120,000	0	0%
Grants	0	0	0	0%
Events Income	0	0	0	0%
Interest/Other Income	0	0	0	0%
Total Revenues	120,000	120,000	0	0%

EXPENDITURES

Administration	28,860	20,000	8,860	44%	As a new BIA, we did our strategic planning after submitting last year's budget. This year's numbers more closely reflect the strategic priorities set out by the board of directors and the actual activities in 2020.
Marketing/Communications	26,620	20,000	6,620	33%	See Administration.
Urban Devt.& Planning	600	5,000	(4,400)	(88%)	See Administration.
Streetscape Improvements	20,600	50,000	(29,400)	(59%)	We were able to take advantage of a grant secured by our Community Association for some streetscape improvements to Centre Street.
Special Projects/Events	8,500	15,000	(6,500)	(43%)	Covid prevented large scale events.
Public Safety & Social Issues	8,400	10,000	(1,600)	(16%)	
Capital Assets	620	0	620	0%	See Administration.
Other - BIA Specific	25,800	0	25,800	0%	See Administration.
Total Expenditures	120,000	120,000	0	0%	

Surplus/(Deficit)	0	0
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OTHER INFORMATION (Below this line) (Optional):

Details of "Other Income"

1.		0	0%
2.		0	0%
3.		0	0%
	0	0	0%

Details of "Other-BIA Specific" expenditure

1. ED salary allocation	25,800	0	25,800	0%
2.			0	0%
3.			0	0%
	25,800	0	25,800	0%

2021 BIA Levy Summary and Budgets

PFC2021-0029
Attachment 2G

4th Street South West BIA

2021 BUDGET

BUDGET OVERVIEW

Not provided by Fourth Street SW BIA.

2021 BIA Levy Summary and Budgets

PFC2021-0029
Attachment 2G

4th Street South West BIA

2021 BUDGET

	2021	2020	Change (INC./DEC.)	<u>Rationale:</u>
	\$	\$	\$ %	
<u>REVENUES</u>				
BIA Levy	185,200	205,800	(20,600)	(10%) 10% temporary reduction measures to reduce the BIA levy given the impact of COVID-19.
Grants	0	0	0	0%
Events Income	0	0	0	0%
Interest/Other Income	0	0	0	0%
Total Revenues	185,200	205,800	(20,600)	(10%)
<u>EXPENDITURES</u>				
Administration	102,700	100,000	2,700	3% Increase due to reallocation of expenses, however note overall decrease in expense.
Marketing/Communications	62,500	50,400	12,100	24% Increased marketing efforts to draw attention to the 4th Street business community.
Urban Devt.& Planning	0	5,000	(5,000)	(100%) Temporary deferral of planning initiatives.
Streetscape Improvements	20,000	32,400	(12,400)	(38%) Temporary deferral of streetscape projects.
Special Projects/Events	0	18,000	(18,000)	(100%) Temporary deferral of special events.
Public Safety & Social Issues	0	0	0	0%
Capital Assets	0	0	0	0%
Other - BIA Specific	0	0	0	0%
Total Expenditures	185,200	205,800	(20,600)	(10%)
Surplus/(Deficit)	0	0		

OTHER INFORMATION (Below this line) (Optional):

Details of "Other Income"

1.	0	0	0	0%
2.	0	0	0	0%
3.	0	0	0	0%
	0	0	0	0%

Details of "Other-BIA Specific" expenditure

1.	0	0	0	0%
2.	0	0	0	0%
3.	0	0	0	0%
	0	0	0	0%

2021 BIA Levy Summary and Budgets

PFC2021-0029
Attachment 2H

Greenview Industrial BIA

2021 BUDGET

BUDGET OVERVIEW

Not provided by Greenview Industrial BIA.

2021 BIA Levy Summary and Budgets

PFC2021-0029
Attachment 2H

Greenview Industrial BIA 2021 BUDGET

	2021	2020	Change (INC./DEC.)		<u>Explanation</u>
	\$	\$	\$	%	
<u>REVENUES</u>					
BIA Levy	50,000	50,000	0	0%	
Grants	0	0	0	0%	
Events Income	0	0	0	0%	
Interest/Other Income	0	0	0	0%	
Total Revenues	50,000	50,000	0	0%	
<u>EXPENDITURES</u>					
Executive Director	35,000	47,000	(12,000)	(26%)	After a couple of years identifying priorities of the BIA, the board feels funds should be allocated to an ED who's role will be in executing initiatives identified by the board.
Audit	4,000	4,000	0	0%	
Office and Administrative costs	2,000	2,000	0	0%	
Marketing/Communications	17,000	5,000	12,000	240%	This has been identified as a higher priority item for the BIA, so more than prior years is being allocated in order to push awareness and achieve community outreach.
Urban Devt.& Planning	10,000	5,000	5,000	100%	Funds for initiatives and improvements.
Streetscape Improvements	6,000	1,000	5,000	500%	Graffiti abatement/beautification.
Insurance	500	500	0	0%	
Special Projects/Events	10,000	10,000	0	0%	
Public Safety & Social Issues	0	0	0	0%	
Security and crime prevention	20,000	30,000	(10,000)	(33%)	Achieve same results through outreach initiatives where each member executes their own security protocols.
Garbage and area cleanup	10,000	10,000	0	0%	
Bank charges	30	30	0	0%	
Capital Assets	2,470	2,470	0	0%	
Other - BIA Specific	0	0	0	0%	
Total Expenditures	117,000	117,000	0	0%	
Use of existing Cash	(67,000)	(67,000)			
Surplus/(Deficit)	0	0			

2021 BIA Levy Summary and Budgets

PFC2021-0029
Attachment 2I

Inglewood BIA

2021 BUDGET

BUDGET OVERVIEW

Not provided by Inglewood BIA.

2021 BIA Levy Summary and Budgets

PFC2021-0029
Attachment 2I

Inglewood BIA

2021 BUDGET

	2021	2020	Change (INC./(DEC.))	<u>Rationale:</u>
	\$	\$	\$ %	
<u>REVENUES</u>				
BIA Levy	265,000	285,000	(20,000)	(7%)
Grants	0	0	0	0%
Events Income	0	0	0	0%
Interest/Other Income	0	0	0	0%
Total Revenues	265,000	285,000	(20,000)	(7%)

EXPENDITURES

Administration	110,000	110,000	0	0%	
Marketing/Communications	35,000	35,000	0	0%	
Urban Devt. & Planning	0	0	0	0%	
Streetscape Improvements	70,000	90,000	(20,000)	(22%)	As there is no category for placemaking, funding for placemaking falls under Streetscape. A focus for COVID and street vibrancy will be on placemaking and programming on public realm through 2021.
Special Projects/Events	50,000	50,000	0	0%	
Public Safety & Social Issues	0	0	0	0%	
Capital Assets	0	0	0	0%	
Other - BIA Specific	0	0	0	0%	
Total Expenditures	265,000	285,000	(20,000)	(7%)	

Surplus/(Deficit)	0	0
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OTHER INFORMATION (Below this line) (Optional):

Details of "Other Income"

1.	0	0	0	0%
2.	0	0	0	0%
3.	0	0	0	0%
	0	0	0	0%

Details of "Other-BIA Specific" expenditure

1.	0	0	0	0%
2.	0	0	0	0%
3.	0	0	0	0%
	0	0	0	0%

2021 BIA Levy Summary and Budgets

PFC2021-0029
Attachment 2J

International Avenue BRZ

2021 BUDGET

BUDGET OVERVIEW

Not provided by International Avenue BRZ.

2021 BIA Levy Summary and Budgets

PFC2021-0029
Attachment 2J

International Avenue BRZ

2021 BUDGET

	2021 \$	2020 \$	Change (INC./DEC.)		<u>Rationale:</u>
			\$	%	
<u>REVENUES</u>					
BIA Levy	273,500	288,500	(15,000)	(5%)	Lower levy to reflect economic situation
Grants	138,000	123,000	15,000	12%	To offset levy decrease with funds to come from additional fundraising
Events Income	51,500	51,500	0	0%	
Associate Fees/Sponsorships	9,500	9,500	0	0%	
Interest/Other Income	18,500	18,500	0	0%	rental income and other
Total Revenues	491,000	491,000	0	0%	
<u>EXPENDITURES</u>					
Administration	88,400	88,400	0	0%	
Marketing/Communications	71,000	71,000	0	0%	
Urban Devt. & Planning	55,000	55,000	0	0%	
Streetscape Improvements	101,500	101,500	0	0%	
Special Projects/Events	79,000	79,000	0	0%	
Public Safety & Social Issues	52,500	52,500	0	0%	
Capital Assets	5,000	5,000	0	0%	
Contingency	11,600	11,600	0	0%	
Other - BIA Specific	27,000	27,000	0	0%	Economic Development
Total Expenditures	491,000	491,000	0	0%	

Surplus/(Deficit)	0	0
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OTHER INFORMATION (Below this line) (Optional):

Details of "Other Income"

1. Rental	17,000	17,000	0	0%
2. Other	1,500	1,500	0	0%
3.	0	0	0	0%
	18,500	18,500	0	0%

Details of "Other-BIA Specific" expenditure

1.	0	0	0	0%
2.	0	0	0	0%
3.	0	0	0	0%
	0	0	0	0%

2021 BIA Levy Summary and Budgets

PFC2021-0029
Attachment 2K

Kensington BRZ

2021 BUDGET

BUDGET OVERVIEW

Not provided by Kensington BRZ.

2021 BIA Levy Summary and Budgets

PFC2021-0029
Attachment 2K

Kensington BRZ

2021 BUDGET

	2021	2020	Change (INC.//(DEC.))		<u>Rationale:</u>
	\$	\$	\$	%	
<u>REVENUES</u>					
BIA Levy	220,000	220,000	0	0%	
Grants	0	0	0	0%	
Events Income	0	3,000	(3,000)	(100%)	Grant for Christmas Dec 2019
Interest/Other Income	0	0	0	0%	
Total Revenues	220,000	223,000	(3,000)	(1%)	
<u>EXPENDITURES</u>					
Administration	120,500	120,500	0	0%	Includes rent, bookkeeping, audit, ED, website, internet, insurance, legal fees, parking allowance, office supplies, professional memberships, and conferences.
Marketing/Communications	32,575	32,575	0	0%	
Urban Devt.& Planning	0	0	0	0%	
Streetscape Improvements	17,925	17,925	0	0%	
Special Projects/Events	49,000	49,000	0	0%	\$3,000 grant spent here.
Public Safety & Social Issues	0	0	0	0%	
Capital Assets	0	0	0	0%	
Other - BIA Specific	0	0	0	0%	
Total Expenditures	220,000	220,000	0	0%	
Surplus/(Deficit)	0	3,000			Spent on Christmas in 2019

OTHER INFORMATION (Below this line) (Optional):

Details of "Other Income"

1.	0	0	0	0%
2.	0	0	0	0%
3.	0	0	0	0%
	0	0	0	0%

Details of "Other-BIA Specific" expenditure

1.	0	0	0	0%
2.	0	0	0	0%
3.	0	0	0	0%
4.	0	0	0	0%
	0	0	0	0%

Marda Loop BIA

2021 BUDGET

BUDGET OVERVIEW

1. This has been a difficult year for businesses, BIAs and Calgarians generally, and the future remains uncertain. But the Marda Loop business district has had a better year than might have been expected when Covid hit in March. We have slightly more business openings than closings, notably as new commercial space that became available in 2019 gradually filled up over 2019/20. We are hopeful as we look to 2021 and prepare to deploy BIA resources to support our business district during the recovery. We also look forward to progress on the Marda Loop Main Streets as detailed design is underway.
2. Due to Covid we cut back on many costs in 2020, especially event costs including cancelling Marda Gras. At the same time, we put more resources into advertising particularly in the fall and leading into Christmas. Overall, we expect to add to our reserves in 2020, which we expect to draw upon in 2021.
3. Our 2021 Budget is similar to our planned (pre-covid) 2020 Budget. The major X-factor is the Marda Gras Street Festival; at this point we do not know what will be possible. Marda Gras usually breaks even or better, and we are confident in the scalability of costs to meet revenue. But to give us flexibility amidst the uncertainty, we have budgeted for a "normal" Marda Gras, with contingency to absorb a loss with a tap into reserves. All decisions will be made by the Board at a later date.

2021 BIA Levy Summary and Budgets

PFC2021-0029
Attachment 2L

Marda Loop BIA

2021 BUDGET

	2021 \$	2020 \$	Change (INC./(DEC.)) \$	%	<u>Rationale:</u>
<u>REVENUES</u>					
BIA Levy	220,000	220,000	0	0%	
Grants	7,500	10,000	(2,500)	(25%)	Low er expectations.
Events Income	50,000	70,000	(20,000)	(29%)	Marda Gras, low er expectation.
Interest/Other Income	21,000	1,000	20,000	2000%	See details.
Total Revenues	298,500	301,000	(2,500)	(1%)	
<u>EXPENDITURES</u>					
Administration	123,900	123,300	600	0%	
Marketing/Communications	62,500	46,500	16,000	34%	Reallocation to Mar/Comm line of some events/promotions.
Urban Devt.& Planning	0	0	0	0%	
Streetscape Improvements	35,300	44,600	(9,300)	(21%)	Reallocation of some streetscape items to capital assets.
Special Projects/Events	69,300	85,000	(15,700)	(18%)	Marda Gras primarily, reallocation of some items to Mar/Comm line.
Public Safety & Social Issue	0	0	0	0%	
Capital Assets	7,500	0	7,500	0%	Banners, equipment and streetscape items.
Other - BIA Specific		0	0	0%	
Total Expenditures	298,500	299,400	(900)	(0%)	

Surplus/(Deficit)	0	1,600
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OTHER INFORMATION (Below this line) (Optional):

Details of "Other Income"

1. Interest	1,000	1,000	0	0%	
2. From reserve	7,500	0	7,500	0%	Fund capital asset
3. From reserve	12,500	0	12,500	0%	Fund Marda Gras contingency
	21,000	1,000	20,000	2000%	

Details of "Other-BIA Specific" expenditure

1.	0	0	0	0%
2.	0	0	0	0%
3.	0	0	0	0%
	0	0	0	0%

2021 BIA Levy Summary and Budgets

PFC2021-0029
Attachment 2M

Montgomery on the Bow BIA

2021 BUDGET

BUDGET OVERVIEW

1. Lowered levy due to COVID-19 as we have a reserve to use.
2. Mainstreet project underway in Montgomery, lots of projects to complete.

2021 BIA Levy Summary and Budgets

PFC2021-0029
Attachment 2M

Montgomery on the Bow BIA

2021 BUDGET

	2021 \$	2020 \$	Change (INC./(DEC.)) \$	%	<u>Rationale:</u>
<u>REVENUES</u>					
BIA Levy	50,000	70,000	(20,000)	(29%)	Decrease due to COVID-19, will use reserve.
Grants	6,750	6,750	0	0%	
Events Income	0	0	0	0%	
Interest/Other Income	0	2,600	(2,600)	(100%)	Low interest rate.
Total Revenues	56,750	79,350	(22,600)	(28%)	

<u>EXPENDITURES</u>					
Administration	36,000	30,061	5,939	20%	Increase wage for ED.
Marketing/Communications	0	7,281	(7,281)	(100%)	Use reserve.
Urban Devt.& Planning	0	0	0	0%	
Streetscape Improvements	6,985	3,680	3,305	90%	Improvements to mainstreet project.
Special Projects/Events	0	16,069	(16,069)	(100%)	Use reserve.
Public Safety & Social Issues	8,000	8,235	(235)	(3%)	
Capital Assets	0	3,865	(3,865)	(100%)	Purchased tents in 2020.
Other - BIA Specific	5,765	5,733	32	1%	
Total Expenditures	56,750	74,924	(18,174)	(24%)	

Surplus/(Deficit)	0	4,426
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OTHER INFORMATION (Below this line) (Optional):

Details of "Other Income"

1.	0	0	0	0%
2.	0	0	0	0%
3.	0	0	0	0%
	0	0	0	0%

Details of "Other-BIA Specific" expenditure

1. Insurance/accounting	3,865	3,865	0	0%
2. Park maintenance	1,900	1,868	32	2%
3.	0	0	0	0%
	5,765	5,733	32	1%

17th Ave Retail & Entertainment District BIA

2021 BUDGET

BUDGET OVERVIEW

1. Our BIA is currently in the midst of reconstruction project of 17th Ave SW and as with the rest of the world a pandemic. Many of our planned events were canceled this year (2020) and the BIA has taken an approach to do online events and save funds planned for use in 2020 along with our reserves to support the BIA initiatives in 2021 to alleviate any undue financial pressure that the levy could apply to membership.
2. Development of new programs and events to drive engagement and pedestrian traffic safely to our BIA are being planned to adapt to Covid safety requirements which may have increased expenses. These events and programs will include partnerships with different members of the community, both internal and external to our BIA. Previously designed events, new events and new programs will require additional administrative and event coordination support to ensure Covid measures are met. These projects are necessary to encourage/remind the public and visitors why they love our area.
3. Budget is reflective of ongoing streetscape, maintenance and public realm programs that support a safe and appealing pedestrian environment, that will support the protection of visitors from the spread of Covid.

2021 BIA Levy Summary and Budgets

PFC2021-0029
Attachment 2N

17th Avenue Retail & Entertainment District BIA

2021 BUDGET

	2021 \$	2020 \$	Change (INC./(DEC.)) \$	%	<u>Rationale:</u>
<u>REVENUES</u>					
BIA Levy	410,800	559,000	(148,200)	(27%)	Reduced levy ask in attempt to support businesses during a difficult time.
Grants	0	0	0	0%	
Events Income	0	0	0	0%	
Interest/Other Income	175,000	75,000	100,000	133%	Much of our Special Events budget for 2020.
Total Revenues	585,800	634,000	(48,200)	(8%)	
<u>EXPENDITURES</u>					
Administration	121,611	103,000	18,611	18%	Moved offices before the pandemic and hired a full-time communications staff.
Marketing/Communications	196,720	205,800	(9,080)	(4%)	
Urban Devt.& Planning	10,707	10,707	0	0%	
Streetscape Improvements	81,225	81,400	(175)	(0%)	
Special Projects/Events	159,169	216,725	(57,556)	(27%)	Covid-19 will likely not allow us to be able to do all the events that will fit within AHS spread prevention guideline. Scaling this budget back to avoid possible losses of deposits/retainers and only producing events with a proven record for success. As well we will have less overall budget to work with in 2021.
Public Safety & Social Issues	16,368	16,368	0	0%	
Capital Assets	0	0	0	0%	
Other - BIA Specific	0	0	0	0%	
Total Expenditures	585,800	634,000	(48,200)	(8%)	
Surplus/(Deficit)	0	0			

OTHER INFORMATION (Below this line) (Optional):

Details of "Other Income"

1.Contingency for operations	175,000	75,000	100,000	133%	Support levy shortfall and reduce pressure on membership.
2.	0	0	0	0%	
3.	0	0	0	0%	
	175,000	75,000	100,000	133%	

2021 BIA Levy Summary and Budgets

PFC2021-0029
Attachment 20

Victoria Park BIA

2021 BUDGET

BUDGET OVERVIEW

The table below is candid summary of our situation. A very concerning trend is a 54% drop in overall assessment value since 2016.

Change since 2016	2020	2019	2018	2017	2016
# of businesses	316	313	365	386	368
Total assessment	\$ 28,033,607	\$ 36,642,437	\$ 48,487,485	\$ 52,232,861	\$ 61,714,819

2021 BIA Levy Summary and Budgets

PFC2021-0029
Attachment 20

Victoria Park BIA

2021 BUDGET

	2021	2020	Change (INC./DEC.)	<u>Rationale:</u>
	\$	\$	\$ %	
<u>REVENUES</u>				
BIA Levy	334,369	369,369	(35,000)	(9%) Reduction from office rent
Grants	12,000	12,000	0	0%
Events Income	0	0	0	0%
Interest/Other Income	60,000	55,000	5,000	9%
Total Revenues	406,369	436,369	(30,000)	(7%)
<u>EXPENDITURES</u>				
Administration	134,412	164,412	(30,000)	(18%) Reduction in office rent
Marketing/Communications	105,480	105,480	0	0%
Urban Devt.& Planning	66,716	66,716	0	0%
Streetscape Improvements	9,000	9,000	0	0%
Special Projects/Events	42,000	42,000	0	0%
Public Safety & Social Issues	43,761	43,761	0	0%
Capital Assets	1,000	1,000	0	0%
Other - BIA Specific	4,000	4,000	0	0%
Total Expenditures	406,369	436,369	(30,000)	(7%)
Surplus/(Deficit)	0	0		

OTHER INFORMATION (Below this line) (Optional):

Details of "Other Income"

1. Carry-over	60,000	55,000	5,000	9%
2.	0	0	0	0%
3.	0	0	0	0%
	60,000	55,000	5,000	9%

Details of "Other-BIA Specific" expenditure

1. Lighting inspection/maint.	4,000	4,000	0	0%
2.	0	0	0	0%
3.	0	0	0	0%
	4,000	4,000	0	0%

**PROPOSED WORDING FOR A BYLAW PROVIDING FOR 2021 TAX RATES OF
BUSINESS IMPROVEMENT AREAS IN THE CITY OF CALGARY**

WHEREAS the Council of The City of Calgary ("Council") is authorized to provide for the taxation of business improvement areas in accordance with Section 381 of the *Municipal Government Act*, R.S.A. 2000, c.M-26, (the "Act") and the regulations passed thereunder;

AND WHEREAS Council has provided for the taxation of business improvement areas for 2021 in Bylaw Number XX2021, being the 2021 Business Improvement Area Tax Bylaw;

AND WHEREAS Council has established various business improvement areas in the city of Calgary, which are set out in Schedule "A" to this Bylaw;

AND WHEREAS Council has approved funds for each business improvement area based upon the proposal submitted by the board of each business improvement area;

AND WHEREAS Council deems it necessary to provide a business improvement area tax for each business improvement area at a rate or rates Council considers sufficient to raise the approved amounts payable to each business improvement area;

**NOW THEREFORE, THE COUNCIL OF THE CITY OF CALGARY ENACTS AS
FOLLOWS:**

1. This Bylaw may be cited as the "2021 Business Improvement Area Tax Rates Bylaw".
2. In this Bylaw, the term "Business Improvement Area" may be referred to as "BIA".
3. For the year 2021, there is hereby imposed a tax rate or rates for each BIA indicated in Schedule "A" to this Bylaw, which is attached to and forms part of this Bylaw.
4. The tax rate or rates specified in Schedule "A" for a BIA are imposed upon all businesses operating within the BIA, except businesses that are exempt from BIA taxation pursuant to the 2021 Business Improvement Area Tax Bylaw.
5. As set out in the 2021 Business Improvement Area Tax Bylaw, a tax bill will be mailed or delivered to each entity liable for BIA tax, each such tax bill showing, among other things, the amount of BIA tax payable.

6. The BIA taxes contemplated by this Bylaw are due and payable as set out in the 2021 Business Improvement Area Tax Bylaw, and are subject to, in terms of unpaid taxes, penalties as per the 2021 Business Improvement Area Tax Bylaw.
7. This Bylaw comes into force on the date it is passed.

TEXT FOR DISCUSSION ONLY

SCHEDULE "A"

TO THE 2021 BUSINESS IMPROVEMENT AREA TAX RATES BYLAW

BUSINESS IMPROVEMENT AREA	BYLAW NUMBER	TAX RATE 2021
Beltline Business Improvement Area	34M2019	0.01777
Mainstreet Bowness Business Improvement Area	55M2016	0.02142
Bridgeland Business Improvement Area	33M2019	0.00822
Calgary Downtown Association	38M2017	0.00331
Chinatown Business Improvement Area	43M2015	0.01441
Crescent Heights Village Business Improvement Area	32M2019	0.02664
4 th Street South West Business Improvement Area	59M2016	0.01742
Greenview Industrial Business Improvement Area	40M2017	0.00487
Inglewood Business Improvement Area	36M2017	0.02152
International Avenue Business Revitalization Zone	58M2016	0.01343
Kensington Business Revitalization Zone	56M2016	0.01895
Marda Loop Business Improvement Area	37M2017	0.02348
Montgomery on the Bow Business Improvement Area	54M2016	0.00965
17 th Avenue Retail & Entertainment District Business Improvement Area	39M2017	0.01583
Victoria Park Business Improvement Area (excluding the First Street Improvement Area)	57M2016	0.01396
First Street Improvement Area		0.01442

TEXT FOR DISCUSSION ONLY

Proposed Wording for 2021 Business Improvement Area Tax Bylaw

Short Title

1. This Bylaw may be cited as the “2021 Business Improvement Area Tax Bylaw”.

Definitions and Interpretation

2. (1) In this Bylaw:
 - (a) “Act” means the *Municipal Government Act*, R.S.A. 2000, c. M-26;
 - (b) “Business” means a business located in a business improvement area listed in Schedule “A”;
 - (c) “Business Improvement Area” or “BIA” means a business improvement area established pursuant to section 50 of the Act and the regulations and bylaws enacted pursuant to that section;
 - (d) “City” means The City of Calgary, a municipal corporation of the Province of Alberta and, where the context so requires, means the area contained within the municipal boundaries of the city of Calgary;
 - (e) “Commercial Purposes” means the use of the Premises for commerce or trade purposes or for the sale of assets or goods to the public for gain;
 - (f) “Municipal Assessor” means the person appointed to the designated officer position of Municipal Assessor pursuant to section 284.2 of the Act and Bylaw 49M2007;
 - (g) “Net Annual Rental Value” means the typical market annual rental value of the Premises exclusive of operating costs;
 - (h) “Non-Profit” refers to an organization, association or union as defined in section 6 of the Regulation;
 - (i) “Person” includes a corporation and the heirs, executors, administrators or other legal representatives of a Person;
 - (j) “Premises” means any space used in connection with a Business, and without limiting the generality of the foregoing includes:
 - (i) land and buildings or parts of buildings on such land, and
 - (ii) any store, office, warehouse, factory, facility, hotel, motel, enclosure, yard or other space;

- (k) "Regulation" means the *Community Organization Property Tax Exemption Regulation* (Alberta Regulation 281/1998); and
 - (l) "Trade Union" refers to a Non-Profit trade union established and recognized under the *Alberta Labour Relations Code* (R.S.A. 2000 c. L-1) or the *Canada Labour Code* (R.S.C. 1985, c. L-2).
- (2) Each provision of this Bylaw is independent of all other provisions and if any provision is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw remain valid and enforceable.

Assessment of Businesses

3. (1) Every Person who operates a Business in 2021 shall be assessed a business assessment by the Municipal Assessor for the purposes of imposing a BIA tax.
- (2) Despite subsection (1), a Person who operates a Business that is exempt from BIA taxation pursuant to section 17 shall not be assessed.
- (3) Business assessments shall be prepared based on one hundred percent of the Net Annual Rental Value of the Premises.
- (4) Any business assessment prepared in accordance with this bylaw must be an estimate of the Net Annual Rental Value of the Premises on July 1, 2020.
- (5) The Municipal Assessor shall:
- (a) prepare a business assessment roll for the purposes of generating a BIA tax roll for 2021; and
 - (b) enter on the business assessment roll the name of every Person operating a Business that has been assessed in accordance with subsection (1).
4. If it is discovered that there is an error, omission or misdescription in any of the information shown on the business assessment roll for 2021, the Municipal Assessor may correct the business assessment roll for 2021.
5. If it is discovered that no business assessment has been prepared for a Business for 2021, an assessment for 2021 must be prepared.
6. After giving reasonable notice to a Person operating a Business, the Municipal Assessor may at any reasonable time, for the purpose of preparing an assessment of the Business or determining if the Business is to be assessed:
- (a) enter and inspect the Premises;
 - (b) request anything to be produced to assist the Municipal Assessor in preparing the assessment or determining if the Business is to be assessed; and
 - (c) make copies of anything necessary to the inspection.

7. (1) The provisions of section 295 of the Act apply such that:
 - (a) a Person must provide, on request by the Municipal Assessor, any information necessary for the Municipal Assessor to carry out the duties and responsibilities of an assessor pursuant to Parts 9 to 12 of the Act and the associated regulations; and
 - (b) no Person may make a complaint in the year following the assessment year under section 460 of the Act if the Person has failed to provide the information requested within 60 days from the date of the request.
- (2) The provisions of section 296 of the Act apply to the Municipal Assessor's application for and acquisition of court authorized inspections and enforcement with all necessary modifications as if they had been set out in this Bylaw.

Supplementary Business Assessment

8. A supplementary business assessment for 2021 will be imposed:
 - (a) on each Person who operates a Business for a temporary period and whose name is not entered on the business assessment roll;
 - (b) on each Person who moves into new Premises or opens new Premises or branches of an existing Business, even though the Person's name is already entered on the business assessment roll for another Premises;
 - (c) on each Person who begins operating a Business and whose name is not entered on the business assessment roll for the associated Premises; and
 - (d) on each Person who increases the space of the Premises after the business assessment roll has been prepared.
9. Supplementary assessments will be determined by pro-rating the Net Annual Rental Value of the Premises to reflect the number of months the Business is operated during 2021, with any portion of a month greater than fifteen (15) days being considered to be a full month.
10. Sections 3 through 7 of this Bylaw apply to the imposition of a supplementary assessment.

Taxation

11. All Businesses shall be taxed at the rate or rates set out in the 2021 Business Improvement Area Tax Rates Bylaw, except Businesses that are exempt from BIA taxation pursuant to section 17.
12. (1) The amount of BIA tax to be imposed under this Bylaw in respect of a Business is calculated by multiplying one hundred percent of the assessment or

supplementary assessment for the Business by the BIA tax rate specified in the 2021 Business Improvement Area Tax Rates Bylaw.

- (2) A tax imposed under this Bylaw must be paid by the Person who operates the Business.
13. The City shall:
- (a) produce a BIA tax roll containing the name of each Person liable for BIA tax set opposite to the amount of BIA tax payable by that Person; and
 - (b) mail or deliver a tax bill to each Person liable for BIA tax, which shows both the assessed value of the Premises and the amount of the BIA tax payable.
14. When a lessee, who is liable to pay the tax imposed under this Bylaw in respect of any leased Premises, sublets the whole or part of the Premises, The City may require the lessee or the sub-lessee, but not both, to pay the tax in respect of the whole or part of the Premises.
15. BIA taxes shall be due and payable on or before March 31, 2021.

Liability for BIA Taxes

16. (1) Subject to sections 17 and 22 of this Bylaw, when a Person operates a Business in the City, the Person is liable for payment of the BIA tax imposed in respect of that Business, whether based on an annual or supplementary assessment.
- (2) Despite subsection (1), if the amount of BIA tax imposed on a Business, as calculated pursuant to subsection 12(1), is less than \$25.00, the Person who operates that Business is not liable for payment of the BIA tax imposed in respect of that Business.

Exemption from BIA Taxation

17. (1) Notwithstanding section 16 of this Bylaw, but subject to the subsections below, the following classes of Businesses are exempt from the payment of BIA taxes imposed under this Bylaw:
- (a) any Business exempt from tax pursuant to sections 351, 375 or 376 of the Act;
 - (b) any Business operated on property which appears on The City's 2021 property assessment roll as one hundred percent belonging to the residential assessment class or any residential assessment subclass;
 - (c) on-street parking located on roads owned by The City;
 - (d) any Business whose use of the property would qualify that property to be eligible for a property tax exemption pursuant to the Act;

- (e) any Business that is a bingo operated under a bingo facility licence by a Non-Profit organization pursuant to the *Gaming, Liquor and Cannabis Act* (R.S.A. 2000, c. G-1);
 - (f) any Business established as a Non-Profit organization where the Premises is used to promote the interests of an industry, profession or trade including education or research;
 - (g) Premises used by a Trade Union where the activities of a Trade Union are conducted;
 - (h) any Business whose use of the property would qualify that property to be eligible for a property tax exemption under the Regulation but for sections 16(2) or (3) of the Regulation.
- (2) Premises licensed under the *Gaming, Liquor and Cannabis Act* are not exempt from BIA taxation with the exception of Premises in respect of which a bingo licence, casino licence, pull ticket licence, Class C liquor licence or a special event licence has been issued under the *Gaming, Liquor and Cannabis Regulation* (AR 143/96).
- (3) Notwithstanding subsection (1), any Business, including one operated by a Non-Profit organization or association, whose use of the Premises:
- (a) is primarily for Commercial Purposes; and
 - (b) operates in competition with other Businesses in the city of Calgary;
- is not exempt from BIA taxation.
- (4) Subject to the restrictions set out in this section, a Business may become exempt from the payment of BIA taxes imposed under this Bylaw for a portion of a Premises which becomes Vacant and Unused for a period of at least 30 days, regardless of whether there is a lease or license of occupation in place with respect to that Premises.
- (a) For greater certainty, the term “Vacant and Unused” in this section means space which forms part of a Premises but:
 - (i) is physically separated from other space by walls and locked doors or is separated by other means which makes it inaccessible and unable to be used for Business purposes; and
 - (ii) is entirely empty from wall to wall and floor to ceiling, and does not contain equipment, furnishings, cubicle walls or partitions; but
 - (iii) does not include portions of the Premises which are temporarily unused such as hotel and motel rooms, individual offices, parking spaces, or space being renovated.

- (b) In order to be eligible to benefit from an exemption for Vacant and Unused space pursuant to this subsection:
 - (i) a Person must notify the Municipal Assessor in writing of the Vacant and Unused space; and
 - (ii) the Municipal Assessor must have confirmed that the space is Vacant and Unused.
- (c) Any exemption granted for Vacant and Unused space pursuant to this subsection shall not take effect or have application prior to the date of notification, and shall have effect only as long as the space is Vacant and Unused.

Penalties For Unpaid BIA Taxes

- 18. (1) (a) On April 1, 2021, a penalty of seven (7%) percent of the unpaid amount of the current year's BIA tax levy shall be imposed; and
 - (b) On July 1, 2021, an additional penalty of seven (7%) percent of the unpaid amount of the current year's BIA tax levy shall be imposed.
- (2) All BIA taxes levied by The City remaining unpaid after the year in which they are levied shall have added thereto, on the first day of every month of every year, a penalty equivalent to one (1%) percent of the then unpaid taxes, so long as the taxes or any portion of them remain unpaid.
- (3) A penalty imposed under subsections (1) and (2) forms part of the tax in respect of which it is imposed.

Supplementary BIA Tax

- 19. A supplementary BIA tax shall be levied upon any Person who is subject to a supplementary business assessment in accordance with sections 8 and 9 of this Bylaw.
- 20. A supplementary BIA tax is due thirty (30) days after the date on which the supplementary tax notice is mailed to the Person being taxed.
- 21. Sections 12, 13, 14 and 18 of this Bylaw apply to the imposition of a supplementary BIA tax.

Pro-rating and Rebating BIA Taxes

- 22. When The City is notified that a Business has ceased to use space in connection with the Business, the associated tax account shall be adjusted in proportion to the number of months of operation in the calendar year, with any portion of the month greater than fifteen (15) days being considered to be a full month. If there is a credit balance after the account has been adjusted, that amount will be refunded to the owner of the Business or applied to any other outstanding BIA tax accounts of that owner.

23. If the Business receives a reduction in its business assessment, resulting in a credit balance on its BIA tax account, that amount will be refunded to the owner of the Business or applied to any other outstanding BIA tax accounts of that owner.

Business Tax Instalment Payment Plan

24. (1) In this section:
- (a) “Business Tax Instalment Payment Plan” also referred to as “BTIPP” means the plan authorized by this Bylaw permitting taxpayers to pay business taxes or BIA taxes by way of monthly instalments;
 - (b) “Tax” includes all taxes lawfully imposed against a Business by The City pursuant to the Act, any bylaw enacted pursuant to such authority, or any other statute of the Province of Alberta, but does not include supplementary taxes;
 - (c) “Taxpayer” means the operator of a Business liable for the payment of Taxes; and
 - (d) “Tax Collector” means the City Treasurer or his or her designate.
- (2) Any Taxpayer in the City may apply to be included in BTIPP as described in this section to provide for the payment of Taxes by instalments.
- (3) (a) Taxpayers who wish to apply for inclusion in BTIPP must apply to the Tax Collector on or before December 31st of each year and shall not be included within BTIPP until approved by the Tax Collector;
- (b) A Taxpayer who applies for inclusion in BTIPP after December 31st and who is approved by the Tax Collector for inclusion in BTIPP shall pay all the monthly instalments which should have been paid as at the time of application had the Taxpayer been included in BTIPP as at January 1st plus a late enrolment fee of two percent (2%) thereof;
- (c) The Tax Collector may refuse a Taxpayer’s request to be included in BTIPP for reasons as set out in this Bylaw;
- (d) A Taxpayer is not eligible to be included in BTIPP unless as of December 31 of the previous year, the Taxpayer has no balance outstanding in his or her tax roll account.
- (e) A Taxpayer may not apply for inclusion in BTIPP more than once in the same calendar year with respect to the same Business.
- (4) A Taxpayer who is included and has not been removed from BTIPP, shall not be subject to the provisions of section 15 as to the due date for the payment of Taxes, nor to the provisions of section 18 as to penalties on unpaid Taxes.

- (5) A Taxpayer who is included in BTIPP shall pay Taxes on a monthly basis for the current year subject to the following conditions:
 - (a) a Taxpayer, having been included in BTIPP, shall make twelve monthly payments, to be paid by automatic bank withdrawal on the first day of each month of the calendar year in an amount equal to one-twelfth of the previous year's Tax levy or, in the event a previous year's Tax levy is not available, in an amount to be determined by the Tax Collector; and
 - (b) upon determination of the current year's Tax levy, the Taxpayer's payments shall be adjusted to provide for the full payment of the current year's Tax levy over the remaining months of the year.
 - (c) if there is an balance outstanding on a business tax roll account or a BIA tax roll account, the Taxpayer shall continue to make monthly payments in accordance with subsection (5)(a) until the outstanding balance has been paid.
 - (6) In the event a Business, the previous Taxpayer of which was included in BTIPP, is sold, the BTIPP agreement is immediately cancelled as at the sale date.
 - (7) The Tax Collector may remove a Taxpayer from BTIPP in the event the Taxpayer defaults in making payment of any Tax instalment on the due date as required for each instalment under subsection (5)(c).
 - (8) Notice of a removal pursuant to subsection (7) shall be sent to the Taxpayer by ordinary mail to the Taxpayer's last known address as listed on the tax roll.
 - (9) When a Taxpayer is removed from BTIPP subsequent to the due date for the payment of Taxes as specified in the appropriate municipal bylaws, other than this Bylaw, all unpaid Taxes become immediately due and payable and the penalty provisions of all appropriate municipal bylaws apply to the unpaid Taxes.
 - (10) When a Taxpayer is removed from BTIPP prior to the due date for the payment of Taxes as specified in the appropriate municipal bylaw, or when a Taxpayer requests removal from BTIPP prior to the due date for the payment of Taxes, all payments shall be retained by the Tax Collector for credit to the Taxpayer's account and such payments will receive the benefit of any available Tax discounts as provided by bylaw and will be credited to the Taxpayer's Tax account.
 - (11) In the event a Taxpayer requests removal from BTIPP pursuant to subsection 10, all Taxes due and owing shall then become due and owing on the due date for the payment of Taxes as specified in the this Bylaw and the provisions of all appropriate municipal bylaws relating to penalties for unpaid Taxes shall apply to all unpaid Taxes due and owing to The City after the due date.
25. This Bylaw comes into force on the day it is passed.

SCHEDULE "A"

TO THE 2021 BUSINESS IMPROVEMENT AREA TAX BYLAW

BUSINESS IMPROVEMENT AREA	BYLAW NUMBER
Beltline Business Improvement Area	34M2019
Mainstreet Bowness Business Improvement Area	55M2016
Bridgeland Business Improvement Area	33M2019
Calgary Downtown Association	38M2017
Chinatown District Business Improvement Area	43M2015
Crescent Heights Village Business Improvement Area	32M2019
4 th Street South West Business Improvement Area	59M2016
Greenview Industrial Business Improvement Area	40M2017
Inglewood Business Improvement Area	36M2017
International Avenue Business Revitalization Zone	58M2016
Kensington Business Revitalization Zone	56M2016
Marda Loop Business Improvement Area	37M2017
Montgomery on the Bow Business Improvement Area	54M2016
17 th Avenue Retail & Entertainment District Business Improvement Area	39M2017
Victoria Park Business Improvement Area	57M2016

**Chief Financial Officer's Report to
Priorities and Finance Committee
2021 January 12**

**ISC: UNRESTRICTED
PFC2021-0040
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2021 Business Improvement Area Tax Bylaw

RECOMMENDATION(S):

That the Priorities and Finance Committee:

1. Recommends that Council give three readings to the proposed 2021 Business Improvement Area Tax Bylaw (Attachment 2); and
2. Forward this report and attachments to the 2021 January 18 Combined Meeting of Council as a matter of Urgent Business.

HIGHLIGHTS

- Passing the 2021 Business Improvement Area (BIA) Tax Bylaw will authorize The City to impose and collect the BIA tax.
- What does this mean to Calgarians? BIAs are established by businesses in an area to jointly raise and administer funds for various projects and promotional activities which help support local businesses.
- Why does this matter? The work of BIAs supports and aligns with Calgary in the New Economy: an updated economic strategy for Calgary and benefits all Calgarians by improving, beautifying and maintaining property in the BIA; developing, improving and maintaining public parking; and promoting the BIA as a business or shopping area.
- Strategic Alignment to Council's Citizen Priorities: A prosperous city
- Background and Previous Council Direction is included as Attachment 1.

DISCUSSION

BIAs provide economic benefit to Calgary by creating a healthy environment for businesses within the BIA to grow and attract customers. There are fifteen BIAs in Calgary. A list, including a reference to the bylaw which creates each respective BIA, is contained in Schedule "A" to the 2021 BIA Tax Bylaw (Attachment 2).

The approval of the BIA Tax Bylaw, addressed in this report, will authorize The City to impose and collect the BIA tax. The approval of the BIA budgets and enabling bylaws, addressed in a concurrent report,¹ will allow the BIAs to receive the funding to serve their business communities.

To enhance administrative efficiency, the draft bylaw provides for a minimum BIA tax of \$25.00. Businesses with a calculated BIA tax of \$24.99 or less will not receive a 2021 Business Improvement Area Tax Notice.

2021 BIA tax bills are scheduled to be mailed on or before 2021 February 05, and will be due on 2021 March 31.

¹ The "2021 Business Improvement Area Budgets and Enabling Bylaws" Report PFC2021-0029, to be presented to Priorities and Finance Committee on 2021 January 12, and subsequently to Council on 2021 January 18.

**Chief Financial Officer's Report to
Priorities and Finance Committee**

**ISC: UNRESTRICTED
PFC2021-0040
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2021 Business Improvement Area Tax Bylaw

STAKEHOLDER ENGAGEMENT AND COMMUNICATION (EXTERNAL)

- ☒ Public Engagement was undertaken
- ☐ Public Communication or Engagement was not required
- ☐ Public/Stakeholders were informed
- ☒ Stakeholder or customer dialogue/relations were undertaken

The preparation of the 2021 Business Improvement Area Tax Bylaw Report involved representatives from Finance, Law, Assessment and Calgary Neighbourhoods.

Representatives of the BIAs within Calgary have been engaged and advised that the BIA tax will continue to be imposed through a form of business tax until changes to the MGA and associated BIA Regulation has been effected and provides for the levying of the BIA tax from the property owner instead of the business owner.

In accordance with the BIA Regulation (Section 12), the Finance Business Unit mailed to taxable businesses in each of the 15 BIAs a copy of the appropriate 2021 BIA budget and notice of the date and place of the 2021 January 12 Priorities and Finance Committee Meeting, and the 2021 January 18 Combined Council Meeting.

IMPLICATIONS

Social

Under the purposes set out in Section 50 of the Municipal Government Act, BIAs play an important role in supporting neighbourhood revitalization and place-making.

Environmental

There are no environmental implications anticipated to be associated with implementing these recommendations.

Economic

The work of BIAs supports and aligns with Calgary in the New Economy: an updated economic strategy for Calgary. BIAs are included as part of the Economic Development & Tourism service line in One Calgary.

Council's direction and the work discussed in this report aligns with the Citizen Priority of A Prosperous City in One Calgary 2019 – 2022, "Calgary continues to grow as a magnet for talent, a place where there is opportunity for all, and strives to be the best place in Canada to start and grow a business."

Service and Financial Implications

No anticipated financial impact

The BIA Levy amount is based on BIA budgets approved by council. The revenue raised from the BIA levy is transferred directly to the respective BIA to support their operating expenses including programs, events and services.

**Chief Financial Officer's Report to
Priorities and Finance Committee**

**ISC: UNRESTRICTED
PFC2021-0040
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2021 Business Improvement Area Tax Bylaw

There is an annual impact to The City's operating budget of one full-time employee in Calgary Neighbourhoods and support from multiple business units including Finance, Law, City Clerk's, Assessment and others; this support is currently absorbed through existing capacity.

The City will continue to advocate to Alberta Municipal Affairs to permit BIA tax to be imposed using property assessment, rather than business assessment. If permitted, it is estimated that it would save The City of Calgary over \$2 Million in capital and operating cost.

RISK

There are no significant risks associated with this report.

2021 BIA tax bills are scheduled to be mailed on or before 2021 February 05. Limited time is available to complete the required activities between the Council Meeting on 2021 January 18 to the scheduled mailing date. A delay in the third reading of the BIA Tax Bylaw could delay the mailing of the BIA tax bills.

ATTACHMENT(S)

1. Attachment 1 - Background and Previous Council Direction
2. Attachment 2 - Proposed Wording for 2021 Business Improvement Area Tax Bylaw

Department Circulation

General Manager	Department	Approve/Consult/Inform
CFO Carla Male	CFOD	Approve
A/GM Katie Black	Community Services	Inform

Background

The Government of Alberta passed enabling legislation in 1983 to allow municipalities to establish Business Improvement Areas (BIAs). Annually, since the inception of BIAs within Calgary in 1984, Council has approved the BIA annual budgets and bylaws as required by the *Municipal Government Act* (MGA) and *Business Improvement Area Regulation*, AR93/2016 (the BIA Regulation).

Legislation requires that, for each calendar year, Council:

- approve the BIA budgets as prepared and approved by each BIA Board (BIA Regulation, Section 11);
- pass a BIA tax bylaw authorizing the imposition of a tax on businesses operating within a BIA subject to certain exempt businesses (BIA Regulation, Section 20); and
- pass a BIA tax rates bylaw establishing the tax rates applicable to each BIA (BIA Regulation, Section 21).

Context

The proposed 2021 Business Improvement Area Tax Bylaw authorizes the imposition of a tax on businesses within the BIAs for the 2021 tax year in accordance with section 20 of the current BIA Regulation. This bylaw will apply only to businesses operating within a current BIA or any new BIA established during the 2021 tax year.

The “2021 Business Improvement Area Budgets and Enabling Bylaws” Report is being presented at the 2021 January 12 Priorities and Finance Committee Meeting concurrent with this report.

Previous Council Direction

Council has approved the BIA annual budgets and bylaws since the inception of BIAs within Calgary in 1984.

Table Timeline

DATE	REPORT NUMBER	DIRECTION/DESCRIPTION
2018 December 04	PFC2018-1068	A report that gave rise to Council approval of the 2019 Business Improvement Area Tax Bylaw.
2020 January 21	PFC2020-0009	A report that gave rise to Council approval of the 2020 Business Improvement Area Tax Bylaw.

Bylaws, Regulations, Council Policies

The following legislation informs Business Improvement Area Budgets and Bylaws:

Municipal Government Act, RSA 2000 c M-26

Business Improvement Area Regulation, AR93/2016

Proposed Wording for 2021 Business Improvement Area Tax Bylaw

Short Title

1. This Bylaw may be cited as the “2021 Business Improvement Area Tax Bylaw”.

Definitions and Interpretation

2. (1) In this Bylaw:
 - (a) “Act” means the *Municipal Government Act*, R.S.A. 2000, c. M-26;
 - (b) “Business” means a business located in a business improvement area listed in Schedule “A”;
 - (c) “Business Improvement Area” or “BIA” means a business improvement area established pursuant to section 50 of the Act and the regulations and bylaws enacted pursuant to that section;
 - (d) “City” means The City of Calgary, a municipal corporation of the Province of Alberta and, where the context so requires, means the area contained within the municipal boundaries of the city of Calgary;
 - (e) “Commercial Purposes” means the use of the Premises for commerce or trade purposes or for the sale of assets or goods to the public for gain;
 - (f) “Municipal Assessor” means the person appointed to the designated officer position of Municipal Assessor pursuant to section 284.2 of the Act and Bylaw 49M2007;
 - (g) “Net Annual Rental Value” means the typical market annual rental value of the Premises exclusive of operating costs;
 - (h) “Non-Profit” refers to an organization, association or union as defined in section 6 of the Regulation;
 - (i) “Person” includes a corporation and the heirs, executors, administrators or other legal representatives of a Person;
 - (j) “Premises” means any space used in connection with a Business, and without limiting the generality of the foregoing includes:
 - (i) land and buildings or parts of buildings on such land, and
 - (ii) any store, office, warehouse, factory, facility, hotel, motel, enclosure, yard or other space;

- (k) "Regulation" means the *Community Organization Property Tax Exemption Regulation* (Alberta Regulation 281/1998); and
 - (l) "Trade Union" refers to a Non-Profit trade union established and recognized under the *Alberta Labour Relations Code* (R.S.A. 2000 c. L-1) or the *Canada Labour Code* (R.S.C. 1985, c. L-2).
- (2) Each provision of this Bylaw is independent of all other provisions and if any provision is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw remain valid and enforceable.

Assessment of Businesses

3. (1) Every Person who operates a Business in 2021 shall be assessed a business assessment by the Municipal Assessor for the purposes of imposing a BIA tax.
- (2) Despite subsection (1), a Person who operates a Business that is exempt from BIA taxation pursuant to section 17 shall not be assessed.
- (3) Business assessments shall be prepared based on one hundred percent of the Net Annual Rental Value of the Premises.
- (4) Any business assessment prepared in accordance with this bylaw must be an estimate of the Net Annual Rental Value of the Premises on July 1, 2020.
- (5) The Municipal Assessor shall:
- (a) prepare a business assessment roll for the purposes of generating a BIA tax roll for 2021; and
 - (b) enter on the business assessment roll the name of every Person operating a Business that has been assessed in accordance with subsection (1).
4. If it is discovered that there is an error, omission or misdescription in any of the information shown on the business assessment roll for 2021, the Municipal Assessor may correct the business assessment roll for 2021.
5. If it is discovered that no business assessment has been prepared for a Business for 2021, an assessment for 2021 must be prepared.
6. After giving reasonable notice to a Person operating a Business, the Municipal Assessor may at any reasonable time, for the purpose of preparing an assessment of the Business or determining if the Business is to be assessed:
- (a) enter and inspect the Premises;
 - (b) request anything to be produced to assist the Municipal Assessor in preparing the assessment or determining if the Business is to be assessed; and
 - (c) make copies of anything necessary to the inspection.

7. (1) The provisions of section 295 of the Act apply such that:
 - (a) a Person must provide, on request by the Municipal Assessor, any information necessary for the Municipal Assessor to carry out the duties and responsibilities of an assessor pursuant to Parts 9 to 12 of the Act and the associated regulations; and
 - (b) no Person may make a complaint in the year following the assessment year under section 460 of the Act if the Person has failed to provide the information requested within 60 days from the date of the request.
- (2) The provisions of section 296 of the Act apply to the Municipal Assessor's application for and acquisition of court authorized inspections and enforcement with all necessary modifications as if they had been set out in this Bylaw.

Supplementary Business Assessment

8. A supplementary business assessment for 2021 will be imposed:
 - (a) on each Person who operates a Business for a temporary period and whose name is not entered on the business assessment roll;
 - (b) on each Person who moves into new Premises or opens new Premises or branches of an existing Business, even though the Person's name is already entered on the business assessment roll for another Premises;
 - (c) on each Person who begins operating a Business and whose name is not entered on the business assessment roll for the associated Premises; and
 - (d) on each Person who increases the space of the Premises after the business assessment roll has been prepared.
9. Supplementary assessments will be determined by pro-rating the Net Annual Rental Value of the Premises to reflect the number of months the Business is operated during 2021, with any portion of a month greater than fifteen (15) days being considered to be a full month.
10. Sections 3 through 7 of this Bylaw apply to the imposition of a supplementary assessment.

Taxation

11. All Businesses shall be taxed at the rate or rates set out in the 2021 Business Improvement Area Tax Rates Bylaw, except Businesses that are exempt from BIA taxation pursuant to section 17.
12. (1) The amount of BIA tax to be imposed under this Bylaw in respect of a Business is calculated by multiplying one hundred percent of the assessment or

supplementary assessment for the Business by the BIA tax rate specified in the 2021 Business Improvement Area Tax Rates Bylaw.

- (2) A tax imposed under this Bylaw must be paid by the Person who operates the Business.
13. The City shall:
- (a) produce a BIA tax roll containing the name of each Person liable for BIA tax set opposite to the amount of BIA tax payable by that Person; and
 - (b) mail or deliver a tax bill to each Person liable for BIA tax, which shows both the assessed value of the Premises and the amount of the BIA tax payable.
14. When a lessee, who is liable to pay the tax imposed under this Bylaw in respect of any leased Premises, sublets the whole or part of the Premises, The City may require the lessee or the sub-lessee, but not both, to pay the tax in respect of the whole or part of the Premises.
15. BIA taxes shall be due and payable on or before March 31, 2021.

Liability for BIA Taxes

16. (1) Subject to sections 17 and 22 of this Bylaw, when a Person operates a Business in the City, the Person is liable for payment of the BIA tax imposed in respect of that Business, whether based on an annual or supplementary assessment.
- (2) Despite subsection (1), if the amount of BIA tax imposed on a Business, as calculated pursuant to subsection 12(1), is less than \$25.00, the Person who operates that Business is not liable for payment of the BIA tax imposed in respect of that Business.

Exemption from BIA Taxation

17. (1) Notwithstanding section 16 of this Bylaw, but subject to the subsections below, the following classes of Businesses are exempt from the payment of BIA taxes imposed under this Bylaw:
- (a) any Business exempt from tax pursuant to sections 351, 375 or 376 of the Act;
 - (b) any Business operated on property which appears on The City's 2021 property assessment roll as one hundred percent belonging to the residential assessment class or any residential assessment subclass;
 - (c) on-street parking located on roads owned by The City;
 - (d) any Business whose use of the property would qualify that property to be eligible for a property tax exemption pursuant to the Act;

- (e) any Business that is a bingo operated under a bingo facility licence by a Non-Profit organization pursuant to the *Gaming, Liquor and Cannabis Act* (R.S.A. 2000, c. G-1);
 - (f) any Business established as a Non-Profit organization where the Premises is used to promote the interests of an industry, profession or trade including education or research;
 - (g) Premises used by a Trade Union where the activities of a Trade Union are conducted;
 - (h) any Business whose use of the property would qualify that property to be eligible for a property tax exemption under the Regulation but for sections 16(2) or (3) of the Regulation.
- (2) Premises licensed under the *Gaming, Liquor and Cannabis Act* are not exempt from BIA taxation with the exception of Premises in respect of which a bingo licence, casino licence, pull ticket licence, Class C liquor licence or a special event licence has been issued under the *Gaming, Liquor and Cannabis Regulation* (AR 143/96).
- (3) Notwithstanding subsection (1), any Business, including one operated by a Non-Profit organization or association, whose use of the Premises:
- (a) is primarily for Commercial Purposes; and
 - (b) operates in competition with other Businesses in the city of Calgary;
- is not exempt from BIA taxation.
- (4) Subject to the restrictions set out in this section, a Business may become exempt from the payment of BIA taxes imposed under this Bylaw for a portion of a Premises which becomes Vacant and Unused for a period of at least 30 days, regardless of whether there is a lease or license of occupation in place with respect to that Premises.
- (a) For greater certainty, the term “Vacant and Unused” in this section means space which forms part of a Premises but:
 - (i) is physically separated from other space by walls and locked doors or is separated by other means which makes it inaccessible and unable to be used for Business purposes; and
 - (ii) is entirely empty from wall to wall and floor to ceiling, and does not contain equipment, furnishings, cubicle walls or partitions; but
 - (iii) does not include portions of the Premises which are temporarily unused such as hotel and motel rooms, individual offices, parking spaces, or space being renovated.

- (b) In order to be eligible to benefit from an exemption for Vacant and Unused space pursuant to this subsection:
 - (i) a Person must notify the Municipal Assessor in writing of the Vacant and Unused space; and
 - (ii) the Municipal Assessor must have confirmed that the space is Vacant and Unused.
- (c) Any exemption granted for Vacant and Unused space pursuant to this subsection shall not take effect or have application prior to the date of notification, and shall have effect only as long as the space is Vacant and Unused.

Penalties For Unpaid BIA Taxes

- 18. (1) (a) On April 1, 2021, a penalty of seven (7%) percent of the unpaid amount of the current year's BIA tax levy shall be imposed; and
 - (b) On July 1, 2021, an additional penalty of seven (7%) percent of the unpaid amount of the current year's BIA tax levy shall be imposed.
- (2) All BIA taxes levied by The City remaining unpaid after the year in which they are levied shall have added thereto, on the first day of every month of every year, a penalty equivalent to one (1%) percent of the then unpaid taxes, so long as the taxes or any portion of them remain unpaid.
- (3) A penalty imposed under subsections (1) and (2) forms part of the tax in respect of which it is imposed.

Supplementary BIA Tax

- 19. A supplementary BIA tax shall be levied upon any Person who is subject to a supplementary business assessment in accordance with sections 8 and 9 of this Bylaw.
- 20. A supplementary BIA tax is due thirty (30) days after the date on which the supplementary tax notice is mailed to the Person being taxed.
- 21. Sections 12, 13, 14 and 18 of this Bylaw apply to the imposition of a supplementary BIA tax.

Pro-rating and Rebating BIA Taxes

- 22. When The City is notified that a Business has ceased to use space in connection with the Business, the associated tax account shall be adjusted in proportion to the number of months of operation in the calendar year, with any portion of the month greater than fifteen (15) days being considered to be a full month. If there is a credit balance after the account has been adjusted, that amount will be refunded to the owner of the Business or applied to any other outstanding BIA tax accounts of that owner.

23. If the Business receives a reduction in its business assessment, resulting in a credit balance on its BIA tax account, that amount will be refunded to the owner of the Business or applied to any other outstanding BIA tax accounts of that owner.

Business Tax Instalment Payment Plan

24. (1) In this section:
- (a) “Business Tax Instalment Payment Plan” also referred to as “BTIPP” means the plan authorized by this Bylaw permitting taxpayers to pay business taxes or BIA taxes by way of monthly instalments;
 - (b) “Tax” includes all taxes lawfully imposed against a Business by The City pursuant to the Act, any bylaw enacted pursuant to such authority, or any other statute of the Province of Alberta, but does not include supplementary taxes;
 - (c) “Taxpayer” means the operator of a Business liable for the payment of Taxes; and
 - (d) “Tax Collector” means the City Treasurer or his or her designate.
- (2) Any Taxpayer in the City may apply to be included in BTIPP as described in this section to provide for the payment of Taxes by instalments.
- (3) (a) Taxpayers who wish to apply for inclusion in BTIPP must apply to the Tax Collector on or before December 31st of each year and shall not be included within BTIPP until approved by the Tax Collector;
- (b) A Taxpayer who applies for inclusion in BTIPP after December 31st and who is approved by the Tax Collector for inclusion in BTIPP shall pay all the monthly instalments which should have been paid as at the time of application had the Taxpayer been included in BTIPP as at January 1st plus a late enrolment fee of two percent (2%) thereof;
- (c) The Tax Collector may refuse a Taxpayer’s request to be included in BTIPP for reasons as set out in this Bylaw;
- (d) A Taxpayer is not eligible to be included in BTIPP unless as of December 31 of the previous year, the Taxpayer has no balance outstanding in his or her tax roll account.
- (e) A Taxpayer may not apply for inclusion in BTIPP more than once in the same calendar year with respect to the same Business.
- (4) A Taxpayer who is included and has not been removed from BTIPP, shall not be subject to the provisions of section 15 as to the due date for the payment of Taxes, nor to the provisions of section 18 as to penalties on unpaid Taxes.

- (5) A Taxpayer who is included in BTIPP shall pay Taxes on a monthly basis for the current year subject to the following conditions:
 - (a) a Taxpayer, having been included in BTIPP, shall make twelve monthly payments, to be paid by automatic bank withdrawal on the first day of each month of the calendar year in an amount equal to one-twelfth of the previous year's Tax levy or, in the event a previous year's Tax levy is not available, in an amount to be determined by the Tax Collector; and
 - (b) upon determination of the current year's Tax levy, the Taxpayer's payments shall be adjusted to provide for the full payment of the current year's Tax levy over the remaining months of the year.
 - (c) if there is an balance outstanding on a business tax roll account or a BIA tax roll account, the Taxpayer shall continue to make monthly payments in accordance with subsection (5)(a) until the outstanding balance has been paid.
 - (6) In the event a Business, the previous Taxpayer of which was included in BTIPP, is sold, the BTIPP agreement is immediately cancelled as at the sale date.
 - (7) The Tax Collector may remove a Taxpayer from BTIPP in the event the Taxpayer defaults in making payment of any Tax instalment on the due date as required for each instalment under subsection (5)(c).
 - (8) Notice of a removal pursuant to subsection (7) shall be sent to the Taxpayer by ordinary mail to the Taxpayer's last known address as listed on the tax roll.
 - (9) When a Taxpayer is removed from BTIPP subsequent to the due date for the payment of Taxes as specified in the appropriate municipal bylaws, other than this Bylaw, all unpaid Taxes become immediately due and payable and the penalty provisions of all appropriate municipal bylaws apply to the unpaid Taxes.
 - (10) When a Taxpayer is removed from BTIPP prior to the due date for the payment of Taxes as specified in the appropriate municipal bylaw, or when a Taxpayer requests removal from BTIPP prior to the due date for the payment of Taxes, all payments shall be retained by the Tax Collector for credit to the Taxpayer's account and such payments will receive the benefit of any available Tax discounts as provided by bylaw and will be credited to the Taxpayer's Tax account.
 - (11) In the event a Taxpayer requests removal from BTIPP pursuant to subsection 10, all Taxes due and owing shall then become due and owing on the due date for the payment of Taxes as specified in the this Bylaw and the provisions of all appropriate municipal bylaws relating to penalties for unpaid Taxes shall apply to all unpaid Taxes due and owing to The City after the due date.
25. This Bylaw comes into force on the day it is passed.

SCHEDULE "A"

TO THE 2021 BUSINESS IMPROVEMENT AREA TAX BYLAW

BUSINESS IMPROVEMENT AREA	BYLAW NUMBER
Beltline Business Improvement Area	34M2019
Mainstreet Bowness Business Improvement Area	55M2016
Bridgeland Business Improvement Area	33M2019
Calgary Downtown Association	38M2017
Chinatown District Business Improvement Area	43M2015
Crescent Heights Village Business Improvement Area	32M2019
4 th Street South West Business Improvement Area	59M2016
Greenview Industrial Business Improvement Area	40M2017
Inglewood Business Improvement Area	36M2017
International Avenue Business Revitalization Zone	58M2016
Kensington Business Revitalization Zone	56M2016
Marda Loop Business Improvement Area	37M2017
Montgomery on the Bow Business Improvement Area	54M2016
17 th Avenue Retail & Entertainment District Business Improvement Area	39M2017
Victoria Park Business Improvement Area	57M2016

Strategy for a New Off-Site Levy Bylaw

RECOMMENDATION(S):

That the Priorities and Finance Committee recommends that Council direct Administration to use the principles in Attachment 2 as a strategic foundation for a new off-site levy bylaw.

HIGHLIGHTS

- Administration began its review of the off-site levy bylaw in early 2020 with the anticipation of bringing a new off-site levy bylaw to Council in 2021. Due to unforeseen work in 2020 that required more time than expected, the off-site levy bylaw will not be brought to Council in 2021. This report outlines how the work completed in 2020 has introduced opportunities to further explore a new approach to creating an improved off-site levy bylaw to build a better City, guided by the principles in Attachment 2. It also outlines some of the unanticipated challenges that were encountered throughout 2020 that affected resourcing and the timing of a new off-site levy bylaw.
- What does this mean to Calgarians? A new off-site levy bylaw means that The City will have a more sustainable funding source to ensure that investment in infrastructure required to support growth within Calgary can be made at the right time, in the right places, and in alignment with the Municipal Development Plan (MDP) and Calgary Transportation Plan (CTP) goals.
- Why does this matter? This helps to ensure Calgary is investing in the right infrastructure that implements the city-wide growth strategy, investors have confidence that The City is making sound growth-related infrastructure decisions, and that citizens, businesses and customers have access to facilities and services when they need them.
- Since 2017, The City has been collecting less in off-site levies than were forecasted. Other funding sources, such as provincial grants, have also been reduced. These additional funding sources were historically used to fund a portion of growth-related infrastructure and this has created new challenges that were not anticipated back in 2016.
- A new approach to the off-site levy bylaw will enable Calgary to more sustainably fund and invest in growth-related infrastructure that advances our city vision, and Calgary in the new economy; maintain Calgary's affordability in terms of taxes, housing, and utility rates; and continue to position Calgary as an attractive place to invest, live and do business.
- Council has provided direction to review and right-size capital infrastructure and related costs for growth-related infrastructure.
- Stakeholder consultation is an important and integral part of the process of developing a new off-site levy bylaw. Administration is committed to stakeholder consultation through this work including citizens, regional municipalities, and the land development industry (Industry).
- In the absence of a new off-site levy bylaw for 2021, the current 2016 off-site levy bylaw remains in effect and will continue until a new off-site levy bylaw is approved, with the standard annual inflationary adjustments applied.
- Strategic Alignment to Council's Citizen Priorities: A well-run city; A prosperous city
- Background and Previous Council Direction is included as Attachment 1.

Strategy for a New Off-Site Levy Bylaw

DISCUSSION

The off-site levy bylaw is one funding and investment tool that enables growth and development to build a great Calgary, enabled through the Municipal Government Act (MGA). The off-site levies collected are used to fund growth-related infrastructure in Transportation, Water Resources and Community Services. In 2020, the off-site levies contributed \$181M to The City's \$2.1B capital budget.

Historically, the off-site levy bylaw has been updated every five years with the most recent bylaw being updated in 2016. In 2020 Administration initiated a review of its off-site levy methodologies and inputs with the intention of bringing forward a new proposed off-site levy bylaw in 2021 for Council approval. There were two primary areas of unforeseen work in 2020 that required more time than was anticipated, this will result in the off-site levy bylaw not being brought to Council in 2021. The areas of unforeseen work in 2020 were:

1. The need to rethink the off-site levy – Through the review process, stakeholder consultation, and an external consultant report that investigated other municipalities' current practices, Administration has identified opportunities that require additional exploration with the aim of improving the current off-site levy bylaw. Further, Council has provided direction to review and right-size capital infrastructure and related costs for growth-related infrastructure.

In 2020, the Off-site Levy Joint Governance Committee was created with the following vision and mission:

Vision: To collaboratively ensure that The City's off-site levy program, used by The City to support growth-related projects, is managed in a way that supports sustainable long-term growth for Calgary.

Mission: To collaboratively improve stewardship and governance of The City's off-site levy program, in alignment with the Off-Site Levy Principles, legislative rules and regulations, and through regular, structured, and transparent monitoring, reporting, and continuous improvement.

Through the work of this committee, The City and Industry stakeholders have agreed to the Off-Site Levy Principles as presented in Attachment 2. Principles from the 2016 off-site levy bylaw review remain relevant, while key updates include a more intentional focus on long-term sustainability, the ability to be nimble in response to changing environments (principle 1), and equitable sharing of risk between stakeholders (principle 2). These changes require more significant investigation and review than originally anticipated.

These principles will guide future work of exploring opportunities towards a new off-site levy bylaw that will endeavour to:

- a. Better align the off-site levy bylaw to the MDP/CTP goals; and
- b. Further advance The City and Industry shared common goal of Growth pays for Growth; that capital infrastructure costs needed to support new development pay for 100% of the attributable cost of the benefiting area through levies; and that we reduce the financial risk to tax and utility rate payers due to the nature of the current methodologies as the backstop for shortfalls.

Strategy for a New Off-Site Levy Bylaw

2. Building a common understanding and further investigating methodology and approach
– Throughout 2020 Administration has consulted with Industry stakeholders in a collaborative and consultative (principle 4) and transparent and accountable (principle 5) manner. As part of this work several requests for information and ideas around methodology and approach were submitted by BILD Calgary Region (BILD) and resulted in unforeseen work. It has taken more time than expected to create a foundational level of understanding among both internal and external stakeholders. Through this enhanced learning, working group meetings, and collaborative effort, The City is in a better position to move forward with exploring new approaches towards an improved off-site levy bylaw. This also supports The City's consultation requirement under the Municipal Government Act (MGA). The City has acknowledged these requests and has shared a proposed plan with BILD to address these inquiries and provide a path forward.

In addition to these two primary areas of unforeseen work the unique challenges presented by the COVID-19 pandemic have resulted in delays to key data inputs into the off-site levy formulation along with updates to input models that may now be considered outdated.

Stakeholder consultation is instrumental to building a new off-site levy bylaw that aligns with the agreed to principles for a new off-site levy (Attachment 2) and the guiding legislation of the MGA and City of Calgary Charter Regulation. There is acknowledgement among Administration and Industry that further exploration of these new concepts will likely require significant updates to the existing off-site levy bylaw and additional time to complete further investigation.

Administration anticipates bringing a new off-site levy bylaw to Council no earlier than 2022 with plans to provide progress updates in 2021 as part of regular growth reporting, budget reporting, and/or separately as needed. As part of those updates Administration will be in a better position to advise as to a more specific time we anticipate a new bylaw being proposed to Council.

In the absence of having a new off-site levy bylaw in place for 2021 the current 2016 off-site levy bylaw remains in effect and continues until a new off-site levy bylaw is approved, with the standard annual inflationary adjustments applied.

STAKEHOLDER ENGAGEMENT AND COMMUNICATION (EXTERNAL)

- ☒ Stakeholder or customer dialogue/relations were undertaken

A cross-corporate team of representatives from Planning & Development, Law, Finance, Communications, Water Resources, Community Services and Transportation, has been consulting with stakeholders to evaluate the current off-site levy bylaw and determine a strategy for a new bylaw. Administration has worked closely with members of the development and building industry to receive feedback. This has included contributing to a consultant-led current state assessment report, jointly developing principles of a new off-site levy through the Off-Site Levy Joint Governance Committee, and ongoing consultation in joint working group meetings. Administration remains committed to consulting with a broad group of key stakeholders through the development of a new off-site levy bylaw, and carefully considering and balancing the needs of The City, citizens, businesses and Industry.

Strategy for a New Off-Site Levy Bylaw

IMPLICATIONS

Social

The methodology and approach to develop a new off-site levy bylaw provide a foundation of equity for citizens, businesses and customers to ensure that funding for growth-related infrastructure required to support city service delivery will be available as Calgary grows, that the cost of growth-related infrastructure will be shared proportionate to benefit, and that stakeholders impacted by the off-site levy are consulted through the process.

Environmental

The approach to a new off-site levy bylaw will review what infrastructure is included, considering active and shared modes of transportation, such as pedestrian and cycling infrastructure and public transit. Funding growth-related infrastructure that better aligns with the MDP/CTP supports Calgary's strategies to mitigate environmental and climate risks.

Economic

Off-site levies are one source of funding for growth-related infrastructure investment. A new approach to the off-site levy bylaw will enable Calgary to more sustainably fund and invest in growth-related infrastructure that advances our city vision, and Calgary in the new economy; maintain Calgary affordability in terms of taxes, housing, and utility rates; and continue to position Calgary as an attractive place to invest, live and do business.

Service and Financial Implications

There is no impact to operating or capital budgets as a result of this report.

RISK

Key risks related to developing a new off-site levy bylaw include:

- City Financial Risk – Since 2016 the Water Resources portion of the off-site levy program has experienced a temporary shortfall mainly due to the anticipated off-site levy payments being significantly lower than forecasts as a result of a slower pace of growth/development agreement land totals. This temporary shortfall amount will continue to grow under the current off-site levy bylaw if development agreement totals remain low. Additionally, once infrastructure is completed, services are provided to citizens and funded through fees and property tax. Infrastructure decisions must consider the financial capacity of The City to more sustainably and affordably provide those services.
- Economic and Population Forecasts – The COVID-19 pandemic and global oil and gas markets have significantly impacted Calgary's local economy. In recent years the number of residents moving to Calgary has reduced significantly since the high in 2015. It is anticipated that the COVID-19 pandemic will further add downward pressure and therefore growth levels are anticipated to remain low when compared to historical values.
- Infrastructure Investment and Timing – The timing of growth infrastructure and costs are an important factor in determining off-site levy rates. There is a risk that continuing with the 2016 off-site levy infrastructure lists will cause premature investment in infrastructure that is not required due to the slowdown in population

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Strategy for a New Off-Site Levy Bylaw

growth and/or impacts to infrastructure that has already been planned. The timing of investments also has a potential impact on service levels.

- Resourcing Implications of Bill 48 the Red Tape Reduction Implementation Act – New provincial legislation and its implications for the development of the new off-site levy are not fully understood at this time, but there is a risk it could have impacts to The City's resources if additional work is required to meet any new requirements.
- Calgary Regional partners – The regional growth planning work is underway through the Calgary Metropolitan Region Board (CMRB). This work, as well as specific patterns of development in Rocky View County, may impact the off-site levies depending on how growth strategies align and how shared infrastructure will be paid for among benefiting parties.

ATTACHMENT(S)

1. Background and Previous Council Direction
2. Principles for a new off-site levy

Department Circulation

General Manager	Department	Approve/Consult/Inform
Stuart Dalgleish	Planning & Development	Approve
Carla Male	Finance	Consult
Katie Black	Community Services	Consult
Doug Morgan	Transportation	Consult
Dan Limacher	Utilities & Environmental Protection	Consult
Jill Floen	Law	Consult

Background and Previous Council Direction

Previous Council Direction

Off-Site Levy and Centre City Levy – Previous Council Directions

DATE	REPORT NUMBER	DIRECTION/DESCRIPTION
11/2/2020	PFC2020-1140	Water Utility Rates – Revised for 2021 and 2022 and Financial Plan Update Council directed Administration to examine potential corporate funding and financing sources to reduce the impact of Off-site Levy shortfalls on Water Utility rates and report back with the 2021 Off-site Levy bylaw review.
9/14/2020	PUD2020-0904	Off-Site Levy and Centre City Levy 2019 Annual Report Council received the report for the corporate record. Administration also publishes the Off-Site Levy Annual Report yearly on Calgary.ca.
5/25/2020	PFC2020-0381	Established Area Growth and Change Strategy 2020: Phase 1 Recommendations Council directed Administration to explore a new Established Area off-site levy for local-sized water and sanitary pipes, through consultation with stakeholders, and for Council's consideration, as part of the current Off-site Levy Bylaw review.
10/21/2019	PFC2019-1123	Development of Off-site Levies: Update and Bylaw Amendment Council adopted Administration's Recommendation to give three readings to the amending Charter Bylaw 2H2019, to include the Community Service Charges as an off-site levy, in alignment with the City of Calgary Charter Regulation.
11/12/2018	PFC2018-0973	Off-site Levy Bylaw Amendment Arising from New Community Growth Strategy 2018 Council approved the proposed bylaw amendment to the Off-site Levy Bylaw 2M2016 in Attachment 1, to enable Council's direction on the New Community Growth Strategy 2018.
1/11/2016	C2016-0023	Off-site Levy Bylaw Council adopted the Administration Recommendations to: 1. Give three readings to Bylaw 2M2016; 2. Adopt by resolution, the Community Services Charges; 3. Direct Administration to implement the key deliverables of the 2016 work plan to address issues that arose through this process; and 4. Direct Administration to create an Established Area Redevelopment Incentive Budget (EARIB) to offset reduced revenue resulting from the proposed density incentive program.
6/1/2009	C2009-41	Centre City Bylaw Council approved and gave three readings to the Centre City Bylaw 38M2009.

Bylaws, Regulations, Council Policies

City of Calgary off-site levies are governed by a number of bylaws, regulations and Council policies.

The off-site levies and the off-site levy bylaw are governed by the Municipal Government Act (MGA), and the Off-Site Levies Regulation (Alta Reg 187/2017), as amended by The City of Calgary Charter, 2018 Regulation (Alta Reg 40/2018). Off-site levies are financial tools that enable development in Calgary by providing certainty of costs to the land development industry, while providing The City with funds to pay

for all or part of the capital cost of new or expanded infrastructure, supporting the economic stability of The City.

Off-site levy charges are placed on development to fund major off-site growth-related capital infrastructure such as: water/wastewater, treatment/pipes, storm water infrastructure, major interchanges/expressways, fire stations, recreation facilities and libraries. These growth-related capital infrastructure investments are guided by policies of the Municipal Development Plan and Calgary Transportation Plan.

The Municipal Government Act outlines consultation requirements for off-site levy bylaws. Stakeholder consultation at The City of Calgary is also guided by the Engage Policy.

Off-site Levy Bylaw (2M2016)

The Off-site Levy Bylaw authorizes The City to place charges on development to fund growth-related capital infrastructure.

Centre City Bylaw (38M2009)

The Centre City levy supports growth, quality of life and resiliency in the Centre City Plan Area. The levy consists of two components:

1. The utility portion through the Centre City Levy Bylaw (Bylaw 38M2009).
2. The voluntary community services portion under Council resolution (as per report LPT2010-03).

Municipal Development Plan (24P2009)

In accordance with the Municipal Government Act, the Plan provides the long-term strategic framework for growth and development in the city of Calgary and addresses future land use, development and transportation, relationships with municipal neighbours, provision of municipal services and facilities, and the type and location of land uses adjacent to sour gas facilities.

Calgary Transportation Plan and Policies (TP012)

The policy defines future transportation needs and guides orderly growth of Calgary's road and transit networks in a healthy, safe, mobile, and cost-effective manner.

Engage Policy (CS009)

The Engage Policy provides guidelines for the development and implementation of engagement processes for stakeholders, both external and internal in order to achieve alignment, support, consistent and clear practices, and enhancement of The City of Calgary's reputation. Administration is directed to develop and adhere to the Engage Administration Framework, within The City's ability to finance and resource.

Principles for a New Off-Site Levy

- 1. Sustainable and resilient:** The off-site levy should be structured and monitored in a way that supports long-term sustainability of levies and associated service and infrastructure for Calgary, on the premise that growth pays for its share of growth. At the same time, it should allow the ability to withstand and be nimble in response to changing environments in the near-and mid-term.
 - Supports the ability to forecast and predict future cash flow, infrastructure investment and cost related to city growth.
 - Stable and predictable regulatory environment within which development occurs.
 - Easy to understand and administer.
- 2. Shared cost, shared benefit, shared risk:** The off-site levy should reflect equitable sharing, among stakeholders, of cost, benefit and risk related to off-site infrastructure.
 - Off-site infrastructure supported by levies may benefit growth, existing residents, regional customers and/or municipal governments and support intergenerational equity.
 - Cost of off-site infrastructure should be allocated to, and shared by, those who benefit.
 - Risk should be equitably shared between The City and Industry, to allow long-term sustainability and viability of Calgary.
- 3. Competitive:** As a component of the overall cost of development, and value for money within Calgary, the off-site levy should be positioned to deliver infrastructure and services, within a competitive and stable environment, that help attract residential, commercial, and industrial development and investment within the Calgary Region.
 - Contributes to Calgary's ability to be cost-competitive in order to attract development and investment.
 - Provides certainty that the timing of infrastructure and service delivery will match the pace of growth and associated development.
- 4. Collaborative and consultative:** The off-site levy (process, methodology and calculation) should be developed through a collaborative and consultative approach with stakeholders.
 - Growth and development are enabled by citizens, Industry, The City, and the region among others; these partnerships require collaboration to achieve shared outcomes.
 - Collaboration requires clarity and transparency to allow a common understanding and robust outcomes.
- 5. Transparent and accountable:** The off-site levy (process, methodology and calculation) shall be clear and transparent. The off-site levy should be governed according to the Off-Site Levy Principles, with oversight, stewardship and ongoing monitoring and reporting.
 - Clear governance and stewardship of the off-site levy will be established and maintained.
 - Off-site levy funds, transaction, projections and reporting will be accurate and credible and reviewed regularly, in addition to annual reporting.
- 6. Aligned and compliant:** The off-site levy shall be aligned to The City's growth and funding strategies, be compliant with governing legislation, and seek changes in the legislation that help advance towards the Off-Site Levy Principles.
 - The off-site levy should not be used as part of a regulator strategy to influence market demand.



Report Number: PFC2021-0049

Meeting: Priorities & Finance Committee

Meeting Date: 2021 January 12

NOTICE OF MOTION

RE: Plain Language Policy, Again

Sponsoring Councillor(s): Councillor Druh Farrell

WHEREAS, in 2011, City Council approved Notice of Motion NM2011-19 and directed City Administration to “create a plain language policy that would enable the City of Calgary to communicate clearly and effectively with Calgarians”;

AND WHEREAS, despite the creation of the Plain Language Policy CS014, the City of Calgary continues to use language that can be overly technical, ambiguous, confusing, and isolating;

AND WHEREAS CMLC must apply to the COC PD’s CP BU FM for a MU-2f4.0h20 based DC LOC in a TOD that is reviewed by CPC against LUB 1P2007, GGC/NCG, SSRP, IGP, AVPA and a SARP/LAP/ASP reviewed by the CMRB, a DP approved by the DA, subject to appeal at the SDAB, that details TIA, HIA, DSSP, TDM, LEED, ER, MR, FAR, GFA, UPA, UPH, CPTED, Class One, chamfers, pilasters and operable fenestration, and that may also require CPAG circulation to TP’s TDS for consideration of DGSS, CSG, ABFDG, TAC and LOS, and circulation to CAs, RAs, BIAs, SSAPG, UDRP, CPA, CFD, AEP, UEP’s WRS, WS and ESM and the DCMO’s REDS, a SB, and a BP with conditions enforced by CBS and CCS to obtain a DCP, but none of this before a GMO removal business case reviewed by CGS, considering EAGCS bonusing, through PFC and potentially CPS, PUD, UCS, and T&T SPCs for MGA, MDP, and CTP compliance (pew...);

AND WHEREAS AOCC is now CCCO, O&E is now UCS, TTP is now T&T, CS is now CPS, LPT is now PUD, OLSH is now REDS, CP is now FM, US is now UI, ABS is now AS and CCS, CRCs are now NPCs, CLOs are now CROs, the FSR is still the FSR, you must check the SR against the SLA, CEMA operates the EOC during a SOLE, CAI and IT are involved with CASPER, DEM, DAS, LINDA, VISTA and POSSE, the CFOD’s SAVE should consider the PTP for impacts to BTIPP based on TBL, and, well, you get the point;

NOW THEREFORE BE IT RESOLVED that, on the tenth anniversary of the Plain Language Policy, City Council directs City Administration to implement the Plain Language Policy.

NOTICE OF MOTION CHECKLIST

The checklist is a tool intended to support the sponsor(s) of a Notice of Motion. The items listed below are important considerations when crafting and submitting a Notice of Motion. It is also intended to support other Members of Council, as the same considerations are important when reaching a decision on a Notice of Motion.

The checklist is therefore an opportunity for the sponsor(s) to:

- consider what advice might be helpful to them in formulating their proposal; and
- share key points about the advice received with their Council colleagues, to inform their deliberations.

This document is recommended to be provided to City Clerks alongside every Notice of Motion and will become part of the Corporate record. It is at the discretion of the sponsor(s) to decide with whom to consult and what information to include.

Title of the Motion: **Plain Language Policy, Again**

There are two classifications of a Notice of Motion (Check the one that applies):

☒

Regular

☐

Urgent (Include details in Urgency Rationale box below)

☐

Is this Notice of Motion Confidential? (Include details in Procedural box below)

Financial and Other Resource Capacity
The City of Calgary and all City departments are already committed to using plain language by the existing Plain Language Policy. No additional resources are required, only more consistent application of the existing policy.
Legal / Legislative
Not applicable.

Technical Content
Not applicable.
Procedural (Including reasons for confidentiality)
Not applicable.
Other Considerations
Communications, as the steward of the Plain Language Policy, was informed on the creation of this Notice of Motion.
Urgency Rationale
Not applicable.



NM 2011-19

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2011 JUN 21 A 9:49

THE CITY OF CALGARY
CITY CLERK'S

NOTICE OF MOTION

CC 661 (R2009-05)

NM2011-June

RE: PLAIN LANGUAGE POLICY

ALDERMAN DRUH FARRELL

WHEREAS communication with Calgarians is integral to all that we do at The City of Calgary;

AND WHEREAS it is critical that the information is clear, concise and user-friendly;

AND WHEREAS the type of language currently being used can be overly technical, ambiguous, confusing and isolating;

AND WHEREAS CA CPCs may need to contact the COC DBA and LUPP staff to ensure the LOC and DP applications adhere to the LUB 1P2007 M-CGd72 rules with a height modifier and the ARP or, in absence of an ARP, the SSCRCs plan, as well as the MDP and CTP to ensure that the FAR is not exceeded, prior to the UDRP review and CPC meeting

AND WHEREAS Flat Water Pools, Aquatic Centres, CRIIPS, TIIPS, ERIIPS, ALT, BU, SPC on CPS or LPT or FCS, AISH, LICO, OLSH, CHC, CRC, CNS, CIF, CSIF, FCSS, SSSR, RFP, AC, IA, IPM, ELMS, IRM, PAC, PIPMAC are indecipherable to those who are not privy to the City of Calgary terms and acronyms;

NOW THEREFORE BE IT RESOLVED that Council direct the Administration to undertake a review of the language used in reference to City programs, committees, facilities, and projects, and create a plain language policy that would enable The City of Calgary to communicate clearly and effectively with Calgarians.

Signature of Member(s) of Council



Report Number: PFC2021-0097

Meeting: Priorities & Finance Committee

Meeting Date: 2021 January 12

NOTICE OF MOTION

RE: Updates to Snow and Ice Control (SNIC) Policy to Respond to Significant Winter Storm Events

Sponsoring Councillor(s): Jeff Davison, Ward Sutherland

WHEREAS timely clearance of snow from sidewalks, pathways, active mobility infrastructure and roadways is essential for ensuring safety and accessibility for Calgarians;

AND WHEREAS The City of Calgary manages snow and ice control operations on City infrastructure within City of Calgary Right of Ways in accordance with Council approved policy and priority system, relevant City Bylaws and the Municipal Government Act (MGA);

AND WHEREAS The intent of the snow and ice control program is to minimize the economic loss to communities, reduce the inconvenience and hazards of winter conditions for motorists, cyclists and pedestrians, and facilitate the operation of Transit and Emergency Services vehicles;

AND WHEREAS The City of Calgary has among the lowest winter maintenance budgets per lane kilometre for larger Canadian municipalities;

AND WHEREAS it is recognized that comparable conditions on residential facilities are not cleared to a similar standard established for central business district, expressway, major or collector roads, bus stop, LRT platform and designated sidewalk or pathways under the current policy;

AND WHEREAS snowstorms with heavy accumulations and/or severe conditions require Council approval to declare a snow emergency and severe storms can occur between Council meetings;

AND WHEREAS with climate change, more severe winter weather events are being experienced in many jurisdictions including Calgary and the last SNIC policy update was 2011;

NOW THEREFORE BE IT RESOLVED that City Council directs City Administration to make amendments to TP004 Snow and Ice Control Policy with particular consideration to:

1. Give City Administration authority and ability to declare a snow emergency to deploy additional resources on a city-wide basis during significant winter weather events that are above the current Snow and Ice Control priority system with funding to be allocated from SNIC reserves when necessary;
2. Request that City Administration develop a detailed criteria for the deployment of additional resources to execute a clearing program in residential areas/routes and outline Administration's deployment of resources when significant accumulations of snow or conditions warrant enhanced service to supplement the existing Snow and Ice Control Program;
3. Update TP0004 Snow and Ice Control Policy to be consistent with Council-approved direction for responding to significant/extreme winter events and report to the SPC on Transportation and Transit no

later than June 2021. Included but not limited to cost estimates and well defined criteria for when an emergency event is enacted.

NOTICE OF MOTION CHECKLIST

The checklist is a tool intended to support the sponsor(s) of a Notice of Motion. The items listed below are important considerations when crafting and submitting a Notice of Motion. It is also intended to support other Members of Council, as the same considerations are important when reaching a decision on a Notice of Motion.

The checklist is therefore an opportunity for the sponsor(s) to:

- consider what advice might be helpful to them in formulating their proposal; and
- share key points about the advice received with their Council colleagues, to inform their deliberations.

This document is recommended to be provided to City Clerks alongside every Notice of Motion and will become part of the Corporate record. It is at the discretion of the sponsor(s) to decide with whom to consult and what information to include.

Title of the Motion: **Updates to Snow and Ice Control (SNIC) Policy to Respond to Significant Winter Storm Events**

There are two classifications of a Notice of Motion (Check the one that applies):

☐ **Urgent (Include details in Urgency Rationale box below)**

☐ Is this Notice of Motion Confidential? (Include details in Procedural box below)

Financial and Other Resource Capacity
The implementation of this Notice of Motion come at no additional cost to the City of Calgary, and can be accommodated within existing staff resources, work plans and directives. City Administration was engaged in the development and drafting of this Notice of Motion and are acutely aware of the implications of its objectives.
Legal / Legislative
The Notice of Motion contemplates changes to the policy, TP004 Snow and Ice Control Policy.

Technical Content
<p>City Administration was engaged in the drafting of this Notice of Motion. Furthermore, City Administration has the existing in-house skillsets to conduct the work directed by this Notice of Motion.</p>
Procedural (Including reasons for confidentiality)
<p>The objectives of this Notice of Motion do not conflict with other Council-directed work.</p>
Other Considerations
<p>Not applicable.</p>
Urgency Rationale