



## MINUTES

### BUSINESS ADVISORY COMMITTEE

**November 16, 2020, 1:00 PM  
IN THE COUNCIL CHAMBER**

PRESENT: Councillor W. Sutherland, Chair  
Councillor J. Davison, Vice-Chair (Remote Participation)  
City Manager Designate S. Sharp

ALSO PRESENT: Legislative Advisor G. Chaudhary  
Legislative Advisor L. Gibb

1. CALL TO ORDER

Councillor Sutherland called the Meeting to order at 1:03 p.m.

2. OPENING REMARKS

Councillor Sutherland provided opening remarks and recognized that today is Louis Riel Day and the start of Métis Week in Alberta.

ROLL CALL

Councillor Davison, City Manager Designate S. Sharp and Councillor Sutherland

3. CONFIRMATION OF AGENDA

**Moved by** City Manager Designate Sharp

That the Agenda for the 2020 November 16 Regular Meeting of the Business Advisory Committee be confirmed.

**MOTION CARRIED**

4. CONFIRMATION OF MINUTES

4.1 Minutes of the Regular Meeting of the Business Advisory Committee, 2019 December 06

**Moved by** Councillor Davison

That the Minutes of the 2019 December 06 Regular Meeting of the Business Advisory Committee be confirmed.

**MOTION CARRIED**

5. CONSENT AGENDA

5.1 DEFERRALS AND PROCEDURAL REQUESTS

None

5.2 BRIEFINGS

None

6. POSTPONED REPORTS

None

7. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

7.1 Update on the Customer Journey Issues for the Restaurant and Brewery Industry, BAC2020-1312

A presentation entitled "Update on the Customer Journey Issues for the Restaurant and Brewery Industry BAC2020-1312" was distributed with respect to Report BAC2020-1312.

**Moved by** Councillor Davison

That with respect to Report BAC2020-1312 the following be approved:

That the Administration recommendation contained in Report BAC2020-1312 be amended by adding a new recommendation #4 as follows:

4. Direct Planning & Development, the Business & Local Economy team and Calgary Community Standards to explore streamlining and efficiency options to direct business licensing and inspections related to business licensing under the Planning & Development department and report back to the Business Advisory Committee by the end of Q1 2021.

**MOTION CARRIED**

**Moved by** Councillor Davison

That with respect to Report BAC2020-1312 the following be approved, **as amended:**

That the Business Advisory Committee:

1. Direct the Business & Local Economy team to work with Planning & Development to report back to the Business Advisory Committee with a progress update on focus areas 1, 3, 3a, 3b, 3c, 4, and 5 identified in the "What We Heard" report by the end of Q1 2021;
2. Direct the Business & Local Economy team to work with Planning & Development to report back to the Business Advisory Committee with a progress update on focus area 2 identified in the "What We Heard" report by the end of Q2 2021;

3. Direct the Business & Local Economy team to work with Planning & Development for continued improvement of the customer journey experience to other business segments; and
4. **Direct Planning & Development, the Business & Local Economy team and Calgary Community Standards to explore streamlining and efficiency options to direct business licensing and inspections related to business licensing under the Planning & Development department and report back to the Business Advisory Committee by the end of Q1 2021.**

**MOTION CARRIED**

8. ITEMS DIRECTLY TO COMMITTEE

8.1 REFERRED REPORTS

None

8.2 NOTICE(S) OF MOTION

None

9. URGENT BUSINESS

None

10. CONFIDENTIAL ITEMS

10.1 ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

None

10.2 URGENT BUSINESS

None

11. ADJOURNMENT

**Moved by** City Manager Designate Sharp

That this meeting adjourn at 1:55 p.m.

**MOTION CARRIED**

The next Regular Meeting of the Business Advisory Committee is scheduled to be held on 2020 December 07 at 8:30 a.m.

CONFIRMED BY COMMITTEE ON 2020 DECEMBER 07



---

CHAIR



---

ACTING CITY CLERK