



## MINUTES

### BUSINESS ADVISORY COMMITTEE

**December 6, 2019, 10:30 AM  
LEGAL TRADITIONS COMMITTEE ROOM**

PRESENT: Councillor W. Sutherland, Chair  
Councillor P. Demong, Vice-Chair  
City Manager Designate S. Sharp

ALSO PRESENT: A/City Clerk S. Muscoby  
Recorder L. Gibb

1. CALL TO ORDER

Councillor Sutherland called the Meeting to order at 10:30 a.m.

2. OPENING REMARKS

Councillor Sutherland provided opening remarks.

3. CONFIRMATION OF AGENDA

**Moved by** Councillor Demong

That the Agenda for the 2019 December 06 Regular Meeting of the Business Advisory Committee be confirmed.

**MOTION CARRIED**

4. CONFIRMATION OF MINUTES

4.1 Minutes of the Regular Meeting of the Business Advisory Committee, 2019  
September 20

**Moved by** Councillor Demong

That the Minutes of the 2019 September 20 Regular Meeting of the Business Advisory Committee be confirmed.

**MOTION CARRIED**

5. CONSENT AGENDA

5.1 DEFERRALS AND PROCEDURAL REQUESTS

None

## 5.2 BRIEFINGS

None

## 6. POSTPONED REPORTS

None

## 7. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

### 7.1 Business Advisory Committee Opinion on Social Procurement, BAC2019-1524

**Moved by** Councillor Demong

That with respect to Report BAC2019-1524 the following be approved:

That the Business Advisory Committee recommends that Council:

1. Continue with the Social Procurement Pilot project as considered in Report PFC2019-0384;
2. Reduce the number of pilot projects to two;
3. Change the name of the Policy from Social Procurement Policy to Benefit Driven Procurement Policy; and
4. Consider this report to be heard in conjunction with the postponed Social Procurement update, PFC2019-0384 at the Combined Meeting of Council, 2019 December 16.

**MOTION CARRIED**

### 7.2 Water Utility report back to the Business Advisory Committee on Indemnified Contractors, BAC2019-1484

A presentation entitled "Water Utility report back to the Business Advisory Committee on Indemnified Contractors" was distributed, with respect to Report BAC2019-1484.

**Moved by** Councillor Demong

That with respect to Report BAC2019-1484, the following be approved:

That the Business Advisory Committee recommends that Council:

1. Approve the proposed corporate-wide process for continued improvement of the Indemnified Contractor experience; and
2. Direct the Business and Local Economy Program, in conjunction with Utilities and Environmental Protection Department, to report back to the Business Advisory Committee with an update on the corporate-wide improvement process by the end of Q2 2020.

**MOTION CARRIED**

## 8. ITEMS DIRECTLY TO COMMITTEE

8.1 REFERRED REPORTS

None

8.2 NOTICE(S) OF MOTION

None

9. URGENT BUSINESS

None

10. CONFIDENTIAL ITEMS

10.1 ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

None

10.2 URGENT BUSINESS

None

11. ADJOURNMENT

**Moved by** Councillor Demong

That this meeting adjourn at 11:06 a.m.

**MOTION CARRIED**

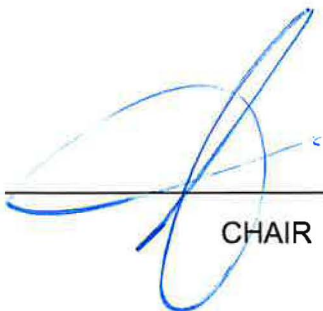
THE FOLLOWING ITEM HAS BEEN FORWARDED TO THE 2019 DECEMBER 16  
COMBINED MEETING OF COUNCIL:

Consent:

- Business Advisory Committee Opinion on Social Procurement, BAC2019-1524
- Water Utility report back to the Business Advisory Committee on Indemnified Contractors, BAC2019-1484

The next Regular Meeting of the Business Advisory Committee will be held at the Call of the Chair.

CONFIRMED BY COMMITTEE ON 2020 NOVEMBER 16



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CHAIR



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ACTING CITY CLERK