

2020 Bi-annual Review of Multiple Terms of Reference PFC2020-0560

Review process

BCC Policy Requirement

- Review of certain BCCs every two years.

Criteria

- Eight met policy criteria and were engaged by the City Clerk's Office

State of Local Emergency Context

- Worked closely with BCCs and considered workload impacts of COVID-19

What Was Reviewed?

Mandate

- The work and scope of the body: relevance and alignment with Council expectations.

Composition

- Considered:
 - Membership criteria is still appropriate? (Specialized or general representation).
 - Member types (Council, Administration and public members).
 - How members are recruited/appointed (recruitment campaign, nominations).

Resourcing

- Providing the level of advisory, support, training and governance resources required to achieve success in the mandate.

Summary of Review Outcomes

No Review Performed

- Calgary Aboriginal Urban Affairs Committee, Calgary General Hospital Legacy Fund Review Committee –review terms of reference in conjunction with scheduled major governance review in 2021.
- Calgary Transit Public Safety Citizen Oversight Committee, Social Wellbeing Advisory Committee – COVID-19 impacts to their capacity has required a request to defer review until late 2020 to 2021.

Reviewed But No Updates Required

- BiodiverCity Advisory Committee

Review and Amendment Recommended

- Advisory Committee on Accessibility –strengthened roles & conduct, and authority to adopt additional procedures.
- Calgary Transit Access Eligibility Appeal Board –strengthened roles & conduct, and authority to conduct virtual meetings.