



Proclamations and Letters of Recognition  
Policy (proposed)  
PFC2020-0264

Presentation to PFC  
June 9, 2020



# Policy Review

## **Current Policies under review:**

- Proclamation Policy CC015 (adopted 1990)
- Letters of Recognition Policy CC012 (adopted 1990)
- Year Long Proclamations Policy CC020 (adopted 1997)

## **Purpose:**

- Policies were dated and due for review
- Opportunity to streamline and combine policies
- Opportunity to clarify language around responsibilities, criteria and exclusions
- Retain strong policy that aims to enhance community spirit and recognizes Calgary's non-profit and charitable organizations



# Stakeholder Engagement

## **External municipality scan:**

- Similarities amongst cities in recognition of community groups.
- Importance of recognizing charitable causes and local arts and cultural celebrations.

## **Internal stakeholder review:**

- Consulted with the Office of the Mayor, Office of the Councillors and City Manager's Office.
- Identified various forms of recognition currently being issued by City Council.



# Highlights of Policy Changes

Proposed Policy	Outcome
Combines three policies into one	Citizen groups have one policy to reference
Clearly defines terms and criteria	Citizen groups better able to select appropriate recognition
Requirement for local group or event	Confirms local relevance; aligns with comparable jurisdictions
Exclusions documented in policy	Citizen groups understand criteria and exclusions before applying
Council can direct a Year Long Proclamation	Aligns with current governance environment; current policy criteria no longer applicable