



AGENDA

PRIORITIES AND FINANCE COMMITTEE

February 11, 2020, 9:30 AM
IN THE COUNCIL CHAMBER
Members

Mayor N. Nenshi, Chair
Councillor S. Chu, Vice-Chair
Councillor G-C. Carra (CPS Chair)
Councillor J. Davison (T&T Chair)
Councillor J. Gondek (PUD Chair)
Councillor W. Sutherland (UCS Chair)
Councillor E. Woolley (Audit Chair)

1. CALL TO ORDER
2. OPENING REMARKS
3. CONFIRMATION OF AGENDA
4. CONFIRMATION OF MINUTES
 - 4.1 Minutes of the Regular Meeting of the Priorities and Finance Committee, 2020 January 21
5. CONSENT AGENDA
 - 5.1 DEFERRALS AND PROCEDURAL REQUESTS
None
 - 5.2 BRIEFINGS
 - 5.2.1 Status of Outstanding Motions and Directions, PFC2020-0157
 - 5.2.2 Summer Student Program – Response to NOM C2019-0297, PFC2020-0166
6. POSTPONED REPORTS
(including related/supplemental reports)
None

7. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

- 7.1 2020 Supplementary Property Assessment and Tax Bylaws, PFC2020-0010
- 7.2 Financial Task Force February Verbal Update, PFC2020-0209
- 7.3 Solutions for Achieving Value and Excellence (SAVE) February Verbal Update, PFC2020-0203

8. ITEMS DIRECTLY TO COMMITTEE

- 8.1 REFERRED REPORTS
None

- 8.2 NOTICE(S) OF MOTION

- 8.2.1 Attendance Tracking for Mayor and Council, PFC2020-0210
Councillors Farkas, Demong, Chu, and Magliocca

9. URGENT BUSINESS

10. CONFIDENTIAL ITEMS

- 10.1 ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES
None

- 10.2 URGENT BUSINESS

11. ADJOURNMENT

Members of Council may participate remotely, if required.



MINUTES

PRIORITIES AND FINANCE COMMITTEE

**January 21, 2020, 9:30 AM
IN THE COUNCIL CHAMBER**

PRESENT:

Mayor N. Nenshi, Chair
Councillor S. Chu, Vice-Chair
Councillor G-C. Carra (CPS Chair)
Councillor J. Gondek (PUD Chair)
Councillor W. Sutherland (UCS Chair)
Councillor E. Woolley (Audit Chair)
Councillor G. Chahal
Councillor P. Demong
Councillor J. Farkas
Councillor D. Farrell

ABSENT:

Councillor J. Davison (T&T Chair) (Personal)

ALSO PRESENT:

Deputy City Clerk T. Mowrey
Legislative Advisor J. Palaschuk

1. CALL TO ORDER

Mayor Nenshi called the Meeting to order at 9:34 a.m.

2. OPENING REMARKS

Mayor Nenshi provided opening remarks.

3. CONFIRMATION OF AGENDA

Moved by Councillor Gondek

That the Agenda for today's meeting be amended by adding an Item of Urgent Business, 9.1 Identifying a Funding Source for Public Realm Improvements in Established Areas, PFC2020-0131.

MOTION CARRIED

Moved by Councillor Farkas

That the Agenda for the 2020 January 21 Regular Meeting of the Priorities and Finance Committee be confirmed, **as amended**.

MOTION CARRIED

4. CONFIRMATION OF MINUTES

- 4.1 Minutes of the Regular Meeting of the Priorities and Finance Committee, 2019 December 03

Moved by Councillor Chu

That the Minutes of the 2019 December 03 Regular Meeting of the Priorities and Finance Committee be confirmed.

MOTION CARRIED

5. CONSENT AGENDA

Moved by Councillor Chu

That the Priorities and Finance Committee receive the following briefings for the Corporate Record, in an omnibus motion:

5.1 DEFERRALS AND PROCEDURAL REQUESTS

None

5.2 BRIEFINGS

5.2.1 Status of Outstanding Motions and Directions, PFC2020-0074

5.2.2 ZBR Program Update, PFC2020-0035

5.2.3 Financial Task Force 2020 January Update, PFC2020-0100

MOTION CARRIED

6. POSTPONED REPORTS

None

7. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

- 7.1 Fiscal Sustainability in 2020 (verbal update), PFC2020-0117

A presentation entitled 'Fiscal Sustainability in 2020' was distributed with respect to Verbal Report PFC2020-0117.

Moved by Councillor Gondek

That with respect to Verbal Report PFC2020-0117, the following be approved:

That Committee receive the presentation for the Corporate Record.

MOTION CARRIED

- 7.2 2020 Business Improvement Area Budgets and Enabling Bylaws, PFC2020-0012

Committee, by general consent, allowed members of the Business Improvement Area to respond to questions from Committee with respect to Report PFC2020-0012.

The following speakers addressed Committee with respect to Report PFC2020-0012:

1. Annie MacInnes, Kensington Business Improvement Area
2. Adrian Urlacher, Beltline Business Improvement Area

Moved by Councillor Woolley

That with respect to Report PFC2020-0012, the following be approved:

That the Priorities and Finance Committee recommends that Council:

1. Approve the proposed 2020 BIA budgets (Attachment 1) and, if budget amendments are needed, authorize each BIA board to amend its respective budget by:
 - a. transferring amounts to or from a BIA board's reserves, and
 - b. transferring amounts between expenditures so long as the amount of the total expenditures is not increased; and
2. Give three readings to the proposed 2020 BIA Tax Rates Bylaw (Attachment 2).

Against: Councillor Farkas

MOTION CARRIED

7.3 2020 Business Improvement Area Tax Bylaw, PFC2020-0009

Moved by Councillor Woolley

That with respect to Report PFC2020-0009, the following be approved:

That the Priorities and Finance Committee recommends that Council give three readings to the proposed 2020 Business Improvement Area Tax Bylaw (Attachment 1).

Against: Councillor Farkas

MOTION CARRIED

7.4 2020 Non-Residential Property Tax Relief Options, PFC2020-0015

A presentation entitled '2020 Non-Residential Property Tax Relief Options' was distributed with respect to Report PFC2020-0015.

Moved by Councillor Farkas

That with respect to Report PFC2020-0015, the following amendments be approved:

1. Delete the following from recommendation 1: 'Option 2; "Modified PTP Calculation Using Actual After PTP Taxes (PTP Applied)", with a 10 per cent', so that it reads 'Direct Administration to implement a non-residential municipal property tax cap for 2020'; and
2. Delete the following from recommendation 2: 'and \$19,402,901 from the Fiscal Stability Reserve generated from anticipated year end 2019 Corporate Program savings', so that it reads 'Approve \$10,624,755 from unused funds previously allocated for PTP for the 2020 PTP'.

ROLL CALL VOTE

For: (2): Councillor Chu, and Councillor Farkas

Against: (5): Mayor Nenshi, Councillor Gondek, Councillor Sutherland, Councillor Woolley, and Councillor Farrell

MOTION DEFEATED

Moved by Councillor Woolley

That with respect to Report PFC2020-0015, the following be approved:

That the Priorities and Finance Committee recommend that Council:

1. Direct Administration to implement Option 2: "Modified PTP Calculation Using Actual After PTP Taxes (PTP Applied)", with a 10 per cent non-residential municipal property tax cap for 2020;
2. Approve \$10,624,755 from unused funds previously allocated for PTP and \$19,402,901 from the Fiscal Stability Reserve generated from anticipated year end 2019 Corporate Program savings for the 2020 PTP;
3. Direct Administration to come back with options for a transitional non-residential Phased tax program for 2021 if required to the Priorities and Finance Committee in Q1 2021 due to uncertainties relating to future market conditions and the 2021 assessment values;
4. That Report PFC2020-0015 be forwarded to the 2020 February 3 Combined meeting of Council; and
5. Direct that Attachment 8 remain confidential pursuant to section 27 (Privileged information) of the *Freedom of Information and Protection of Privacy Act* to be reviewed by 2035 January 21.

ROLL CALL VOTE

For: (4): Mayor Nenshi, Councillor Chu, Councillor Woolley, and Councillor Farrell

Against: (3): Councillor Gondek, Councillor Sutherland, and Councillor Farkas

MOTION CARRIED

7.5 Council Innovation Fund Application - Roadside Naturalization Pilot, PFC2020-0075

A presentation entitled 'Roadside Naturalization Pilot Project: Application to the Council Innovation Fund' was distributed with respect to Report PFC2020-0110.

Committee recessed at 12:00 p.m. and reconvened at 1:19 p.m. with Mayor Nenshi in the Chair.

Moved by Councillor Farrell

That with respect to Report PFC2020-0075, the following be approved:

That the Priorities and Finance Committee recommend Council:

Refer this report back to Administration to adjust the scope and reduce the cost based on feedback and return to Council 2020 February 24.

MOTION CARRIED

Committee, by general consent, brought forward Item 7.8, Beltline and Inglewood Facilities Rates and Fees, PFC2020-0028, to be dealt with at this time.

- 7.6 Council Innovation Fund Application – City of Calgary Citizen Privacy Data Practices, PFC2020-0110

Moved by Councillor Woolley

That with respect to Report PFC2020-0110, the following be approved:

That the Priorities and Finance Committee recommend that Council:

1. Approve the Application for Council Innovation Fund in the amount of \$75,000;
2. Direct Administration to report back on the outcomes as part of the Privacy Framework 2019-2021 Workplan no later than Q1 2021; and
3. Direct that this report be forwarded to the January 27 Strategic Council Meeting.

MOTION CARRIED

- 7.7 Civic Census Review, PFC2020-0094

Moved by Councillor Carra

That with respect to Report PFC2020-0094, the following be approved:

That the Priorities and Finance Committee recommends that Council:

2. Direct that no civic census be conducted in 2021;

Against: Councillors Farkas and Gondek

MOTION CARRIED

Moved by Councillor Carra

That with respect to Report PFC2020-0094, the following be approved:

That the Priorities and Finance Committee recommends that Council:

1. Direct the Returning Officer to conduct a civic census in 2020 and 2022;

3. Direct the Returning Officer to report back with an evaluation of discussions with Statistics Canada and the provincial government and the ongoing value of a civic census by Q4 2022; **and**

4. Request the Intergovernmental Affairs committee to develop an advocacy position and plan with both the Governments of Alberta and Canada to protect the integrity of data.

MOTION CARRIED

7.8 Beltline and Inglewood Facilities Rates and Fees, PFC2020-0028

Item 7.8, Beltline and Inglewood Facilities Rates and Fees, PFC2020-0028 was dealt with immediately following Item 7.6, Council Innovation Fund Application - Roadside Naturalization Pilot, PFC2020-0110.

Moved by Councillor Woolley

That with respect to Report PFC2020-0028, the following be approved:

That the Priorities and Finance Committee recommend that Council direct Administration to implement **scenario 1** listed in Attachment 1 at Beltline and Inglewood facilities.

Against: Councillor Chu

MOTION CARRIED

8. ITEMS DIRECTLY TO COMMITTEE

8.1 REFERRED REPORTS

None

8.2 NOTICE(S) OF MOTION

8.2.1 Bylaw Setback Reform, PFC2020-0106

Moved by Councillor Farrell

That with respect to Notice of Motion PFC2020-0106, the following be approved:

That Notice of Motion PFC2020-0106 be forwarded to Council for consideration.

MOTION CARRIED

8.2.2 Banning Conversion Therapy, PFC2020-0116

Item 8.2.2, Banning Conversion Therapy, PFC2020-0116 was postponed to the Call of the Chair.

Item 8.2.2, Banning Conversion Therapy, PFC2020-0116 was dealt with following Item 9.1, Identifying a Funding Source for Public Realm Improvements in Established Areas, PFC2020-0131.

Committee, by general consent, suspended Section 78(2)(b) of the Procedure Bylaw 35M2017, as amended, in order to finish this item prior to the afternoon recess.

Moved by Councillor Farrell

That with respect to Notice of Motion PFC2020-0116, the following be approved:

That Notice of Motion PFC2020-0116 be forwarded to Council for consideration, and further, that Councillor Demong's name be added to the list of Councillor sponsors.

MOTION CARRIED

8.2.3 Public Safety Task Force, PFC2020-0120

A document entitled 'Notice of Motion Checklist' was distributed with respect to Report PFC2020-0120.

Councillor Gondek rose of a Point of Procedure with respect to Notice of Motion procedures.

Moved by Councillor Chahal

That with respect to Notice of Motion PFC2020-0120, the following be approved:

That Notice of Motion PFC2020-0120 be forwarded to Council for consideration.

ROLL CALL VOTE

For: (4): Mayor Nenshi, Councillor Carra, Councillor Chahal, and Councillor Farrell

Against: (3): Councillor Chu, Councillor Gondek, and Councillor Farkas

MOTION CARRIED

9. URGENT BUSINESS

9.1 Identifying a Funding Source for Public Realm Improvements in Established Areas, PFC2020-0131

The following documents were distributed with respect to Report PFC2020-0131:

- A document entitled 'Notice of Motion Identifying a Funding Source for Public Realm Improvements in Established Areas';
- A map entitled 'EAGCS Phase 1 Growth Areas'; and
- A Notice of Motion checklist

Moved by Councillor Gondek

That with respect to Notice of Motion PFC2020-0131, the following be approved:

That Notice of Motion PFC2020-0131 be forwarded to Council for consideration.

MOTION CARRIED

10. CONFIDENTIAL ITEMS

10.1 ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

None

10.2 URGENT BUSINESS

None

11. ADJOURNMENT

Moved by Councillor Chu

That this meeting adjourn at 3:24 p.m.

MOTION CARRIED

THE FOLLOWING ITEM HAS BEEN FORWARDED TO THE 2020 JANUARY 27
STRATEGIC MEETING OF COUNCIL:

URGENT BUSINESS:

- Council Innovation Fund Application - City of Calgary Citizen Privacy Data Practices, PFC2020-0110

THE FOLLOWING ITEMS HAVE BEEN FORWARDED TO THE 2020 FEBRUARY 03
COMBINED MEETING OF COUNCIL:

CONSENT:

- 2020 Non-Residential Property Tax Relief Options, PFC2020-0015
- Civic Census Review, PFC2020-0094
- Bellline and Inglewood Facilities Rates and Fees, PFC2020-0028

OTHER REPORTS AND POSTPONEMENTS FOR PUBLIC HEARING:

- 2020 Business Improvement Area Budgets and Enabling Bylaws, PFC2020-0012
- 2020 Business Improvement Area Tax Bylaw, PFC2020-0009

ITEMS FROM OFFICERS, ADMINISTRATION, AND COMMITTEES

COMMITTEE REPORTS:

- Bylaw Setback Reform, PFC2020-0106
- Banning Conversion Therapy, PFC2020-0116

- Public Safety Task Force, PFC2020-0120
- Identifying a Funding Source for Public Realm Improvements in Established Areas, PFC2020-0131

The next Regular Meeting of the Priorities and Finance Committee is scheduled to held on 2020 February 11 at 9:30 a.m.

CONFIRMED BY COMMITTEE ON

CHAIR

ACTING CITY CLERK

UNCONFIRMED

BRIEFING

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Item # 5.2.1

**Chief Financial Officer's Briefing to
Priorities and Finance Committee
2020 February 11**

**ISC: UNRESTRICTED
PFC2020-0157**

Status of Outstanding Motions and Directions

PURPOSE OF BRIEFING

Outstanding items for the Priorities and Finance Committee (PFC) as of 2020 January 13. Due to the timing of the Combined Meeting of Council in February and the e-scribe deadlines for February's PFC meeting, Attachment 1 will be further updated at the 2020 March 10 PFC meeting.

SUPPORTING INFORMATION

On 2012 April 3, the Priorities and Finance Committee directed Administration to provide the Committee with a schedule of Status of Outstanding Motions and Directions.

This report is in alignment with the mandate of the Priorities and Finance Committee.

This report tracks outstanding motions and directions from the Priorities and Finance Committee to Administration. No specific risks are associated with this report. Any risks associated with specific directions or motions will be dealt with in the context of the report on that direction or motion.

ATTACHMENT(S)

1. Attachment 1 – Status of Outstanding Items for the Priorities and Finance Committee

Due to the timing of the Combined Meeting of Council in February and the e-scribe deadlines for February's PFC meeting, Attachment 1 will be further updated at the 2020 March 10 PFC meeting.

| DATE BACK TO COMMITTEE | ITEM | DATE OF REQUEST | SOURCE | SUBJECT |
|------------------------|--|----------------------|--------------|--|
| 2018 Q4 | PROPOSED CODE OF CONDUCT FOR ELECTED OFFICIALS BYLAW26M2018 | 2018 May 28 | PFC2018-0554 | That with respect to PFC2018-0554, the following Motion arising be adopted: That Council direct the Ethics Advisor to investigate how to enhance reporter protection, including but not limited Councillors staff and Report back to the Priorities and Finance Committee no later than Q4 2018. |
| 2019 Q3 | PROCEDURE BYLAW AMENDMENTS | 2019 June 17 | PFC2019-0591 | That with respect to Report PFC2019-0591, the following be adopted: That Council: 3. Direct Administration to return to the Priorities and Finance Committee in Q3 with an accurate cost estimate and implementation timeline for a hardware solution for electronic voting, for approval. |
| 2019 November 05 | | 2019 September 17 | PFC2019-1184 | Deferral Request to PFC 2019 November 5. |
| 2020 March 10 | | 2019 November 05 | PFC2019-1366 | Deferral Request Implementation of Electronic Voting to PFC 2020 March 10 |
| 2020 January 21 | 2020 ADJUSTMENTS TO THE ONE | 2019 November 29 | C2019-1052 | That with respect to Report C2019-1052, the following Motion Arising be approved: |

| | | | | |
|--------------------|---|---------------------|--------------|---|
| | CALGARY SERVICE PLANS AND BUDGETS | | | That Council direct Administration to prepare a Council Innovation Fund application for an expanded pilot program of boulevard naturalization along selected roadways throughout Calgary for the January 2020 meeting of the Priorities and Finance Committee. |
| 2020 January 21 | 2020 ADJUSTMENTS TO THE ONE CALGARY SERVICE PLANS AND BUDGETS | 2019 November 29 | C2019-1052 | That Council refer the proposed amendment as contained in the, "Add a new user fee category to the fees outlined in Attachment 9C Amended Recreation User Fees document, contained in Attachment 9C of Report C2019-1052, to Administration to provide a report to the Priorities and Finance Committee 2020 January 21 Regular Meeting". |
| 2020 Q1 | COMPREHENSIVE PUBLIC SECTOR PENSION REVIEW | 2019 October 24 | AC2019-1329 | That with respect to Report AC2019-1329, the following be approved: The Audit Committee recommends that Council direct Administration to bring a report to the Priorities and Finance Committee no later than Q1 2020 responding to the questions from the Working Group addressing citizen perceptions of the pension plans within The City. |
| 2020 Q1 | GOLF COURSE REAL ESTATE AND DEVELOPMENT FEASIBILITY ASSESSMENT | 2019 May 27 | CPS2019-0475 | That with respect to Report CPS2019-0475, the following be adopted, after amendment: That Council: 1. Adopt the recommendation to proceed with Stage 1 of the proposed plan for a Real Estate and Development Assessment, leveraging The City's internal expertise to conduct an initial assessment of all golf course properties and return to the Priorities and Finance Committee no later than Q1 2020 with a recommendation on which properties should be included in Stage 2 of the analysis. The plan for Stage 2 will include Administration's recommendation on which golf course lands require further analysis as well |

| | | | | |
|--|--|---------------------|--------------|---|
| | | | | as recommendations on timeline, scheduling and costs for Stage 2. |
| 2020 Q1 On Going Until 2020 September | 2020 ADJUSTMENTS TO THE ONE CALGARY SERVICE PLANS AND BUDGETS | 2019 November 29 | C2019-1052 | <p>11. Administration report back to Priorities and Finance Committee in Q1 2020 on all components of the Strategy for Improving Service Value, including anticipated activities and costs to undertake the scope of work identified in C2019-1011, Delivering Modern & Affordable Municipal Services in an Environment of Economic Constraint, which was passed unanimously by Council 2019 July 2019.</p> <p>13. Administration to provide regular updates through Priorities and Finance Committee as a standing agenda item from December 2019 to September 2020.</p> |
| 2020 Q1 | 2020 ADJUSTMENTS TO THE ONE CALGARY SERVICE PLANS AND BUDGETS | 2019 November 29 | C2019-1052 | <p>That with respect to Report C2019-1052, the following Motion Arising be approved:</p> <p>That Council direct administration to come back with options for a transitional non-residential Phased Tax program for 2020 and 2021 to the Priorities and Finance Committee in Q1 2020.</p> |
| 2020 March | MAIN STREETS INVESTMENT PROGRAM & ESTABLISHED AREA GROWTH & CHANGE STRATEGY | 2019 May 01 | PUD2019-0305 | That the Standing Policy Committee on Planning and Urban Development recommend that Council: Direct Administration to report by 2020 March to Council, through the Priorities and Finance Committee, with Phase 1 work elements, as identified in this report, and refinement of plans and timing for Phase 2 work. |
| 2020 Q2 | RESPONSE TO WATER FLUORIDATION IN THE CITY OF CALGARY REPORT | 2019 October 29 | CPS2019-0965 | That the Standing Policy Committee on Community and Protective Services recommends to Council that: 3. Direct Administration to undertake a full cost analysis for the potential reintroduction of fluoride into the water system including ongoing projected operational costs, |

| | | | | |
|--------------------|---|---------------------|--------------|--|
| | | | | City's authority and jurisdiction with regard to fluoridation, capital costs and possible utility rate impacts; and 4. Report back directly through Priorities and Finance Committee no later than Q2 2020. |
| 2020 Q2 | 2019 GROWTH STRATEGY MONITORING REPORT | 2019 November 05 | PFC2019-1062 | That the Recommendations be amended by adding a Recommendation 6, as follows: 6. Explore the phasing out of the growth management overlay, and report back to the Priorities and Finance Committee no later than Q2 2020 with options to better align to our current economic situation and that creates policy that encourages a business-friendly environment and further development investment and retention in Calgary. 5. Evolve the practice of looking at a direct incremental operating cost model to a full operating cost model, in conjunction with other stakeholders. A briefing on progress toward the new model will be presented at 2020 June 9 Priorities and Finance Committee meeting, with a targeted timeline for completion of no later than Q3 2021. 4. Review business cases by May 29, 2020, with subsequent dialogue with proponents and a summary of approved and rejected cases to be forwarded to October 13 2020 Priorities and Finance Committee for review, discussion and recommendation. Recommendations will be forwarded to the following Council meeting for decision 7. Bring a 2020 Growth Strategy Monitoring Report to Council through Priorities and Finance Committee by no later than 2020 October. |
| 2020 June 09 | | | | |
| 2020 October 13 | | | | |
| | | | | |

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|-------------------|---|------------------|--------------|---|
| 2020 Q2 | CIF APPLICATION: ON DEMAND TRANSIT | 2018 November 06 | PFC2018-1291 | That the Priorities and Finance Committee direct Administration to report back to PFC indicating how the money was spent and outcomes of the projects no later than Q2 2020. |
| 2019 Q2 | ECONOMIC DEVELOPMENT INVESTMENT FUND GOVERNANCE AND TERMS OF REFERENCE | 2018 March 06 | PFC2018-0187 | 7. As part of the proposed reporting process for the Wholly Owned Subsidiary, direct Administration to work with the EDIF Wholly Owned Subsidiary to bring a report to the Priorities & Finance Committee that reviews the pilot EDIF governance structure no later than 2019 Q2. |
| 2020 June | OPPORTUNITY CALGARY INVESTMENT FUND GOVERNANCE STRUCTURE | 2019 July 02 | PFC2019-0828 | Deferral. |
| 2020 Q2 | RESILIENT CALGARY | 2019 June 17 | PFC2019-0617 | That with respect to Report PFC2019-0617, the following be adopted: 2. Direct Administration to report back with an update to the Priorities and Finance Committee no later than Q2 2020. |
| 2020 September 08 | 2020 ADJUSTMENTS TO THE ONE CALGARY SERVICE PLANS AND BUDGETS | 2019 November 29 | C2019-1052 | 12. d. Present preliminary results and actions to the 2020 September 8 Priorities and Finance Committee to inform November 2020 budget deliberations. |
| 2020 September | KENSINGTON MANOR – BUILDING SAFETY STATUS AND PLANS | 2019 June 04 | PFC2019-0739 | That the Priorities and Finance Committee recommend that Council approve: |

| | | | | |
|---|--|----------------------|--------------|---|
| | | | | 4. Directing Administration to report back to Council through the Priorities and Finance Committee, six months after demolition is complete, or if there is a material change on site but in any event, not later than September 2020. |
| Prior to November 2020 Mid-cycle Adjustments | 2020 ADJUSTMENTS TO THE ONE CALGARY SERVICE PLANS AND BUDGETS | 2019 November 29 | C2019-1052 | That with respect to Report PFC2019-1402, the following be approved: That Council direct Administration to report back to the Priorities and Finance Committee with indicative rates for 2021 and 2022 prior to the November 2020 Mid-cycle Adjustments. |
| 2020 Q3 | CIF APPLICATION: ONE CALGARY POLICY REVIEW | 2018 November 06 | PFC2018-1300 | That the Priorities and Finance Committee direct Administration to report back to PFC indicating how the money was spent and outcomes of the projects no later than Q3 2020. |
| 2020 Q4 | NOTICE OF MOTION PROCESS FLOW AND CHECKLIST | 2019 September 30 | PFC2019-0913 | That Council: 4. Direct the City Clerk's Office to provide an update of this process to the Priorities and Finance Committee by Q4 2020. |

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|------------|---|----------------------|--------------|---|
| 2021 Q1 | SOCIAL PROCUREMENT UPDATE (NOW CALLED BENEFIT DRIVEN PROCUREMENT POLICY) | 2019 December 16 | PFC2019-0384 | <p>That Council:</p> <ol style="list-style-type: none"> 1. Approve the Social Procurement Advisory Task Force Terms of Reference, Scoping Report for the Pilot Projects and the Work Plan identified in Attachment 1; and 2. Direct Administration to return to the Priorities and Finance Committee with an update no later than Q1 2021. |
| 2021 Q2 | UNIVERSITY OF CALGARY – CITIZEN SCIENTIST WEARABLES PROGRAM | 2019 September 30 | PFC2019-1096 | <p>That with respect to Report PFC2019-1096, the following be adopted: That Council:</p> <ol style="list-style-type: none"> 1. Approve this application for the Council Innovation Fund for the University of Calgary Citizen Scientist Wearable Program in the amount of \$57,500; and 2. Direct Administration to report back to Priorities and Finance Committee indicating how the money was spent and the outcomes of the projects no later than Q2 2021, as per the Council Innovation Fund Terms of Reference. |
| NO DATE | MODERNIZATION OF MUNICIPAL EXPENSE DISCLOSURE: CITY OF CALGARY BLUE BOOK | 2019 September 30 | C2019-1278 | <p>That with respect to Notice of Motion C2019-1278, new Resolution 1 be adopted, as follows: That Council direct Administration to:</p> <ol style="list-style-type: none"> 1. Review the Blue Ribbon Panel Report and report back directly through the Priorities and Finance Committee on those Recommendations that have applicability to the City of Calgary. |

BRIEFING

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Item # 5.2.2

Chief Financial Officer's Briefing to
Priorities and Finance Committee
2020 February 11

ISC: UNRESTRICTED
PFC2020-0166

Summer Student Program – Response to NOM C2019-0297

PURPOSE OF BRIEFING

On 2019 March 4, Council directed Administration (Notice of Motion C2019-0297) to *“restore summer student hiring as soon as this is viable, and to report back through the Priorities and Finance Committee by Q1 2020 on the outcomes and learnings.”*

Administration has restored summer student hiring for 2020.

The City of Calgary's (The City's) Summer Student Program (the Program) falls under the parameters of a Letter of Understanding (LOU) with the CUPE Local 38 Union (Local 38). This LOU has been in place since 2002, and specifically addresses work experience opportunities for students and youth that resembles unionized work falling under Local 38 jurisdiction. The LOU allows The City to hire students into temporary positions at a set student pay rate and using coordinated timelines outside of the regular job posting process. In addition to summer students, the LOU also provides provisions for the hiring of interns, practicum students, and co-op work experience students. As per The City's agreement with Local 38, students are defined as individuals who are “enrolled in school full time within the current year with the intent to return to school on a full time basis in the next academic year”.

In 2018 and 2019, Local 38 did not support the Program due to budget cuts, layoffs and workload impacts. However, outside of student positions which fall under the provisions of the LOU, The City also regularly hires students and youth (defined as individuals between the ages of 15 to 29) into positions such as: swim instructors, assessment assistants, recreation programmers, seasonal labourers and law articling students. These are standard temporary positions that are not formal student positions, but are typically filled by students and youth due to their minimum qualifications. As such, in 2018 and 2019 The City continued to hire students and youth despite the suspension to the Program.

Administration has continued to work closely with Local 38, and in early 2020 January, Local 38 agreed to support the Program, for a commitment of up to 70 summer students. As such, Administration has restored summer student hiring for 2020. The Program was launched on January 14, 2020, and business units are submitting their student position requests to Human Resources.

SUPPORTING INFORMATION

Employing students and youth enables them to develop their skills and gain meaningful experience. It also exposes this future workforce to careers in public service, while assisting The City in service delivery to citizens.

The City has hired over 1,300 summer students since 2002. An analysis of past summer students demonstrates that 15% of students return to work at The City at some point in their

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career. As well, of the 15% of students who return, data shows that many are either immediately or eventually hired into hard-to-fill positions, or progress into leadership positions.

Financial Highlights

To defray the cost of summer student placements, The City has regularly applied for and received funding from the provincial Summer Temporary Employment Program (STEP) and the Federal Canada Summer Jobs (CSJ) Program. In 2017, we received approximately \$139,000 in funding from STEP and \$30,000 in funding from CSJ. The provincial government has announced that STEP funding will no longer be available for positions in summer, 2020.

For 2020, The City estimates a total cost of \$1,102,000 for approximately 70 students hired through the Program. This is based on the average gross salaries per student of \$15,750 before funding. With CSJ funding estimated at \$35,000, this will reduce The City's total cost for summer students to \$1,068,000. Student salaries are not funded through a corporate budget. Rather, each business unit funds the cost of hiring students from their existing budgets.

Learnings

- Hiring of students under the provisions of the LOU will not be supported by Local 38 in years when there are significant layoffs of Local 38 staff, as was the case in 2018 and 2019.
- Despite not having a summer student program in 2018 and 2019, The City was still able to offer opportunities to students and youth.
- Business Unit interest in the summer student program continues to be high even in times of budget reductions, with several business units submitting student positions for summer 2020.
- With the cancellation of the STEP funding program, The City must be able to support the hiring of students within existing budgets.
- The City should continue to grow the opportunities for students and youth, while sourcing and leveraging available funding from other levels of government for which The City may be eligible.

ATTACHMENT(S)

None.

Chief Financial Officer's Report to
Priorities and Finance Committee
2020 February 11

ISC: UNRESTRICTED
PFC2020-0010

2020 Supplementary Property Assessment and Tax Bylaws

EXECUTIVE SUMMARY

Council approval is required to authorize the 2020 Supplementary Property Assessment Bylaw and 2020 Supplementary Property Tax Bylaw.

ADMINISTRATION RECOMMENDATION:

That the Priorities and Finance Committee recommends that Council give three readings to the Proposed 2020 Supplementary Property Assessment Bylaw and Proposed 2020 Supplementary Property Tax Bylaw.

PREVIOUS COUNCIL DIRECTION / POLICY

Council has passed similar bylaws each year authorizing the preparation and taxation of supplementary property assessments, most recently through the 2019 Supplementary Property Assessment Bylaw 6M2019 and 2019 Supplementary Property Tax Bylaw 7M2019.

BACKGROUND

Property assessments are used as the basis for The City of Calgary's municipal and provincial property taxes and subject to the requirements and procedures set out in the Municipal Government Act (MGA) and related regulations.

Supplementary Property Assessments

Individual residential, non-residential and machinery and equipment property assessments are prepared by The City of Calgary's Municipal Assessor the year before the property tax is imposed and reflect the property's market value as of July 01 and the characteristics and physical condition of the property on December 31.

During the tax year, under the direction of a Council Bylaw the Municipal Assessor prepares supplementary assessments for municipally assessed property where there is an increase in property value due to completed construction, or the occupation of an improvement made to a property, or a when a manufactured/mobile home is moved into Calgary after January 1. The value of a supplementary assessment is pro-rated to reflect the number of months during which the improvement is completed or occupied or, in the case of a manufactured home, is located in Calgary.

Supplementary Assessment and Tax Bylaws

Section 313 of the MGA provides Council with the authority to pass a Supplementary Property Assessment Bylaw for municipally assessed property types and to direct the Municipal Assessor to prepare and issue supplementary property assessments. The Bylaw applies to the year in which it is passed and only if it is passed before May 01 of the same year.

If Council passes the Supplementary Property Assessment Bylaw, a Supplementary Property Tax Bylaw must also be passed in the same year under the authority of section 369 of the MGA. The 2020 Supplementary Property Assessment Bylaw in Attachment 1 and 2020 Supplementary Property Tax Bylaw in Attachment 2 are similar to the Bylaws presented to Council in 2019 and in previous tax years; updates were made to reflect the 2020 dates.

**Chief Financial Officer's Report to
Priorities and Finance Committee
2020 February 11**

**ISC: UNRESTRICTED
PFC2020-0010**

2020 Supplementary Property Assessment and Tax Bylaws

The tax rates imposed on supplementary assessments will be the same as the tax rates set out in the 2020 Property Tax Bylaw that is expected to be passed by Council later this spring.

INVESTIGATION: ALTERNATIVES AND ANALYSIS

Supplementary property taxes for municipally assessed properties were included as a revenue source in Council's approved One Calgary 2019-2022 Service Plans and Budgets. If Council chooses not to support the recommendation, this revenue will not be available.

Stakeholder Engagement, Research and Communication

The annual process for preparing the 2020 Supplementary Property Assessment and Supplementary Property Tax Bylaws report includes staff members from the Finance, Law and Assessment business units.

Strategic Alignment

The recommendation is in alignment with the direction in the One Calgary 2019-2022 Service Plans and Budgets.

Social, Environmental, Economic (External)

Social

No implications were identified

Environmental

No implications were identified

Economic (External)

The Supplementary Property Assessment Bylaw and the Supplementary Property Tax Bylaw authorize The City to assess and tax properties within the current taxation year. Passing the bylaws is consistent with The City of Calgary's municipal tax direction in 2019 and prior years.

Financial Capacity

Current and Future Operating Budget:

Supplementary tax revenues are a source of funding for current and future operating fiscal plans. For 2020, the approved budget amount is \$8.2 million in municipal supplementary property tax revenues. This figure may change as a result of the 2020 Tax Rate Bylaw calculations.

Current and Future Capital Budget:

Supplementary tax revenues are a source of funding for current capital fiscal plans.

Risk Assessment

If Council does not pass the 2020 Supplementary Property Assessment and 2020 Supplementary Property Tax Bylaws, The City will not be able to prepare supplementary assessments and levy the supplementary property tax. This would reduce the revenue available for City of Calgary operations and, in turn, services to Calgarians.

Chief Financial Officer's Report to
Priorities and Finance Committee
2020 February 11

ISC: UNRESTRICTED
PFC2020-0010

2020 Supplementary Property Assessment and Tax Bylaws

REASON(S) FOR RECOMMENDATION(S):

The 2020 Supplementary Property Assessment and 2020 Supplementary Property Tax Bylaws provide The City with the authority to prepare supplementary property assessments in order to levy 2020 supplementary property taxes. The approved One Calgary 2019-2022 Service Plans and Budgets includes and relies on the supplementary property tax as a municipal revenue source.

ATTACHMENT(S)

1. Attachment 1 – Proposed Wording for the 2020 Supplementary Property Assessment Bylaw
2. Attachment 2 – Proposed Wording for the 2020 Supplementary Property Tax Bylaw

PROPOSED WORDING FOR THE 2020 SUPPLEMENTARY PROPERTY ASSESSMENT BYLAW

WHEREAS section 313 of the *Municipal Government Act*, RSA 2000, c M-26 (“the Act”) provides that the council of a municipality must pass a supplementary assessment bylaw to authorize the preparation of supplementary assessments in respect of improvements for the purpose of imposing a tax in the same year;

AND WHEREAS section 313 of the Act provides further that a supplementary assessment bylaw or any amendment to it applies to the year in which it is passed, only if it is passed before May 1 of that year;

AND WHEREAS The City of Calgary wishes to pass a supplementary assessment bylaw to provide for the preparation of supplementary assessments in respect of improvements for the taxation year 2020;

NOW THEREFORE THE COUNCIL OF THE CITY OF CALGARY ENACTS AS FOLLOWS:

1. This Bylaw may be cited as the “2020 Supplementary Property Assessment Bylaw”.
2. In this Bylaw,
 - (a) “Act” means the *Municipal Government Act*, RSA 2000, c M-26;
 - (b) “Municipal Assessor” means the person appointed to the designated officer position of Municipal Assessor pursuant to section 284.2 of the Act and Bylaw 49M2007;
 - (c) “City of Calgary” means The City of Calgary, a municipal corporation of the Province of Alberta and, where the context so requires, means the geographical area within the boundaries of the City of Calgary;
 - (d) “Council” has the same meaning as in section 1 of the Act;
 - (e) “Improvement” has the same meaning as in section 284 of the Act;
 - (f) “Supplementary Assessment” means an assessment made pursuant to this Bylaw and Part 9, Division 4 of the Act.
3. Supplementary Assessments shall be prepared in 2020 for the purpose of imposing a tax in the same year under Part 10 of the Act.
4. Subject to the provisions of section 314 of the Act, the Municipal Assessor must prepare Supplementary Assessments:
 - (1) for machinery and equipment used in manufacturing and processing, if those Improvements are operational in 2020;

- (2) for all other Improvements, if they are completed in 2020, are occupied during all or any part of 2020, or are moved into the City of Calgary during 2020 and will not be taxed in the same year by another municipality; and
 - (3) in the same manner as the assessments are prepared under Part 9, Division 1 of the Act, but must pro-rate the Supplementary Assessments to reflect only the number of months during which the Improvement is completed, occupied, located in the City of Calgary or in operation, including the whole of the first month in which the Improvement was completed, was occupied, was moved into the City of Calgary or began to operate.
- 5. The Municipal Assessor may prepare a Supplementary Assessment for a designated manufactured home that is moved into the City of Calgary during the year in which it is to be taxed under Part 10 despite the fact that the designated manufactured home will be taxed in that year by another municipality.
- 6. A supplementary assessment roll shall be prepared in accordance with section 315 of the Act.
- 7.
 - (1) A supplementary assessment notice shall be prepared in accordance with sections 316 and 316.1 of the Act for every assessed Improvement shown on the supplementary assessment roll.
 - (2) The supplementary assessment notices shall be sent in accordance with sections 316 and 316.1 of the Act to the assessed persons.
- 8. This Bylaw comes into force on the day it is passed.

PROPOSED WORDING FOR THE 2020 SUPPLEMENTARY PROPERTY TAX BYLAW

WHEREAS section 369 of the *Municipal Government Act*, RSA 2000, c M-26 provides that the council of a municipality must pass a supplementary property tax bylaw to authorize it to impose a supplementary property tax in respect of property for which supplementary assessments have been prepared;

AND WHEREAS Council has enacted Bylaw xxM2020 to authorize supplementary assessments to be prepared during 2020;

NOW THEREFORE THE COUNCIL OF THE CITY OF CALGARY ENACTS AS FOLLOWS:

1. This Bylaw may be cited as the “2020 Supplementary Property Tax Bylaw”.
2. In this Bylaw,
 - (a) “Act” means the *Municipal Government Act*, RSA 2000, c M-26;
 - (b) “Bylaw xxM2020” refers to a bylaw of The City of Calgary to authorize the preparation of supplementary assessments in the City of Calgary during 2020;
 - (c) “City of Calgary” means The City of Calgary, a municipal corporation of the Province of Alberta and, where the context so requires, means the geographical area within the boundaries of the City of Calgary;
 - (d) “Council” has the same meaning as in section 1 of the Act;
 - (e) “Supplementary Assessment” means an assessment made pursuant to Bylaw xxM2020 or section 314.1 of the Act.
3. A supplementary property tax shall apply to all taxable Supplementary Assessments which have been prepared in 2020 in accordance with Bylaw xxM2020 or section 314.1 of the Act.
4. Subject to the provisions of section 369 of the Act, the supplementary property tax rates for 2020 are the same as the property tax rates set by the 2020 Property Tax Bylaw and section 359.3 of the Act.
5. A supplementary property tax roll shall be prepared in accordance with section 369 of the Act.
6.
 - (1) Supplementary property tax notices shall be prepared in accordance with section 369 of the Act for all taxable property shown on the supplementary property tax roll of The City of Calgary.
 - (2) Supplementary property tax notices shall be sent in accordance with section 369 of the Act to the persons liable to pay the taxes.
7. This Bylaw comes into force on the day it is passed.



Report Number: PFC2020-0210

Meeting: Priorities & Finance Committee

Meeting Date: 2020 February 11

NOTICE OF MOTION

RE: Attendance Tracking for Mayor and Council, PFC2020-0210

Sponsoring Councillor(s): Jeromy Farkas, Peter Demong, Sean Chu, and Joe Magliocca

WHEREAS...

1. Under Section 153(c) of the Alberta Municipal Government Act, one of the general duties of municipal councillors is to participate in council meetings and council committee meetings and meetings of other bodies to which they are appointed;
2. Preparation, participation, attendance, and voting at meetings on behalf of their constituents is a fundamental democratic expectation and requirement of City Council members;
3. Adequate attendance at meetings of Council allow for consistent, good quality, collective decision making;
4. Council has experienced several committee meetings which have failed to start due to lack of quorum, a meeting that has been lost due to lack of quorum, and extended periods of bare quorum;
5. Council members are often required to be conducting City business at multiple places at the same time, and such absences should be clearly accounted for;
6. It is good governance to review Council policies and practices from time to time;
7. In the past, citizen and advocacy groups have initiated efforts to track and report on the attendance of elected officials;
8. It is in the public's interest that the attendance record of Council members be disclosed by impartial staff, rather than rely on third party organizations to perform that work;
9. Council has implemented cost effective reporting on matters of public interest, such as disclosure of gifts received and office visitors;
10. The City of St. Albert, operating in the same provincially mandate municipal environment as Calgary, adopted the following motion on December 2, 2013:

That Council Members' attendance at Council activities mandated by bylaw, procedure or Council initiation and assigned committees be recorded quarterly on the St. Albert website and that this be incorporated into Council's Code of Conduct Policy.

11. There is an opportunity for Calgary to review the best practices of comparable municipalities in Alberta, and disclose the attendance of Councillors in a cost effective manner that does not "reinvent the wheel";

THEREFORE BE IT RESOLVED THAT:

1. Administration be directed to bring forward a report to Council, through the Priorities and Finance Committee, no later than Q3 2020, with a report on the attendance of Mayor and Council. Such report should include:
 - a. A brief summary of attendance of Mayor and Council according to the official minutes and roll call motion on adjournment. In order to minimize complexity and resources required, such compilation should be limited to Council Meetings (excluding committees) between the dates of October 23, 2017 and January 13, 2020, and provide information such as presence, presence by teleconference, absence, and absence due to official business.
 - b. A proposal for more regular, routine disclosure of Council attendance, considering:
 - I. Utilizing attendance information with data from electronic voting in the event that is implemented by Council;
 - II. Verification by Council members that the attendance information to be presented is accurate, prior to the posting date (similar in spirit to the confirmation that Council members provide for approval of minutes, Gift Registry, and Office Visitors List);
 - III. Minimizing administrative burden and complexity.