



AGENDA

INTERGOVERNMENTAL AFFAIRS COMMITTEE

October 17, 2019, 9:30 AM

LEGAL TRADITIONS COMMITTEE ROOM

Members

Mayor N. Nenshi
Councillor G-C. Carra, Vice-Chair
Councillor G. Chahal
Councillor P. Demong
Councillor J. Farkas
Councillor R. Jones
Councillor J. Magliocca

1. CALL TO ORDER
2. OPENING REMARKS
3. CONFIRMATION OF AGENDA
4. CONFIRMATION OF MINUTES
 - 4.1 Minutes of the Regular Meeting of the Intergovernmental Affairs Committee, 2019 September 19
5. CONSENT AGENDA
 - 5.1 DEFERRALS AND PROCEDURAL REQUESTS
None
 - 5.2 BRIEFINGS
None
6. POSTPONED REPORTS
(including related/supplemental reports)
None

7. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

- 7.1 Alberta Urban Municipalities Association (AUMA) (Verbal), IGA2019-1251
- 7.2 Federation of Canadian Municipalities (FCM) (Verbal), IGA2019-1252
- 7.3 Calgary Metropolitan Region Board (CMRB) (Verbal), IGA2019-1253
- 7.4 Calgary Metropolitan Region Board (CMRB) - Land Use Committee (Verbal), IGA2019-1254
- 7.5 Calgary Metropolitan Region Board (CMRB) - Intermunicipal Servicing Committee (Verbal), IGA2019-1255
- 7.6 Calgary Metropolitan Region Board (CMRB) - Advocacy Committee (Verbal), IGA2019-1256
- 7.7 Calgary Metropolitan Region Board (CMRB) - Policing Sub-Committee Update (Verbal), IGA2019-1335
- 7.8 West View ASP Area Structure Plan (Ward 01) – Calgary Metropolitan Region Board Update (Verbal), IGA2019-1315
- 7.9 Intermunicipal Committees (IMC) (Verbal), IGA2019-1257
- 7.10 Calgary Metropolitan Region Board – Governance Committee Representation, IGA2019-1270

8. ITEMS DIRECTLY TO COMMITTEE

- 8.1 REFERRED REPORTS
None
- 8.2 NOTICE(S) OF MOTION
None

9. URGENT BUSINESS

10. CONFIDENTIAL ITEMS

10.1 ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

- 10.1.1 Potential Annexation from Foothills County - IGA2019-0326
Report and Attachment 2 held confidential pursuant to Sections 16 (Disclosure harmful to business interests of a third party), 21 (Disclosure harmful to intergovernmental relations), 24 (Advice from officials), and 25 (Disclosure harmful to economic and other interests of a public body) of *FOIP*.

Review By: 2021 October 17

10.2 URGENT BUSINESS

11. ADJOURNMENT

Members of Council may participate remotely, if required.



MINUTES

INTERGOVERNMENTAL AFFAIRS COMMITTEE

**September 19, 2019, 9:30 AM
LEGAL TRADITIONS COMMITTEE ROOM**

PRESENT: Mayor N. Nenshi, Chair
Councillor G-C. Carra, Vice-Chair
Councillor G. Chahal
Councillor J. Farkas
Councillor J. Magliocca

ABSENT: Councillor P. Demong (Council Business)
Councillor R. Jones (Personal)

ALSO PRESENT: Deputy City Manager B. Stevens
Manager K. Cote
Acting City Clerk A. Brouwer
Legislative Advisor L. McDougall
Legislative Advisor A. de Grood

1. **CALL TO ORDER**

Councillor Carra called the Meeting to order at 9:44 a.m.

2. **OPENING REMARKS**

Councillor Carra welcomed Andrew Brouwer, Deputy City Clerk, Elections and Census, and Anna de Grood, Legislative Advisor, to their first Meeting of the Intergovernmental Affairs Committee.

Moved by Councillor Farkas

That Councillor Chahal be elected as Acting Vice-Chair for today's meeting.

Against: Councillor Magliocca

MOTION CARRIED

3. **CONFIRMATION OF AGENDA**

Moved by Councillor Magliocca

That the Agenda for the 2019 September 19 Regular Meeting of the Intergovernmental Affairs Committee be confirmed.

MOTION CARRIED

4. **CONFIRMATION OF MINUTES**

- 4.1 Minutes of the Regular Meeting of the Intergovernmental Affairs Committee, 2019 July 25

Moved by Councillor Farkas

That the Minutes of the Regular Meeting of the Intergovernmental Affairs Committee, held on 2019 July 25, be confirmed.

MOTION CARRIED

5. CONSENT AGENDA

5.1 DEFERRALS AND PROCEDURAL REQUESTS

None

5.2 BRIEFINGS

None

6. POSTPONED REPORTS

None

7. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

7.1 Alberta Urban Municipalities Association (AUMA) (Verbal), IGA2019-1018

Moved by Councillor Farkas

That with respect to Verbal Report IGA2019-1018, the following be approved:

That the Intergovernmental Affairs Committee receive the Verbal Presentation for the Corporate Record.

MOTION CARRIED

7.2 AUMA September Convention Preview - (Verbal), IGA2019-1176

A presentation entitled "2019 Alberta Urban Municipalities Association "AUMA" Fall Convention Preview", dated 2019 September 19, was distributed with respect to Report IGA2019-1176.

Mayor Nenshi assumed the Chair at 9:52 a.m. and Councillor Carra returned to his seat on Committee.

Moved by Councillor Farkas

That Verbal Report IGA2019-1176, AUMA September Convention Preview - (Verbal), be tabled to the Closed Meeting portion of today's Meeting.

MOTION CARRIED

Verbal Report IGA2019-1176 was lifted from the table at this time.

Administration in attendance during the Closed Meeting discussions with respect to Verbal Report IGA2019-1176:

Clerks: A. Brouwer, L. McDougall and A. de Grood. Observers: B. Stevens, K. Cote, J. Clarke, N. Younger, D. Shearer, S. Deederly, A. McIntyre, F. Snyders and M. Surgenor-Sands.

Moved by Councillor Chahal

That with respect to Report IGA2019-1176, the following be approved:

That the Intergovernmental Affairs Committee:

1. Receive the presentation for the Corporate Record; and
2. Direct that the confidential discussions remain confidential pursuant to Sections 17 (disclosure to personal privacy), 21 (disclosure harmful to intergovernmental relations) and 23 (local public body confidences) of the *Freedom of Information and Protection of Privacy Act*.

MOTION CARRIED

7.3 Federation of Canadian Municipalities (FCM) (Verbal), IGA2019-1019

A presentation entitled "Federation of Canadian Municipalities Update", dated 2019 September 19, was distributed with respect to Report IGA2019-1019.

A confidential presentation, that is to remain confidential pursuant to Sections 21 (disclosure harmful to intergovernmental relations) and 25 (disclosure harmful to economic and other interest of a public body) of the *Freedom of Information and Privacy Act*, was distributed.

Review by Date: 2019 December 01

Moved by Councillor Magliocca

That Verbal Report IGA2019-1019, Federation of Canadian Municipalities (FCM) (Verbal), be tabled to the Closed Meeting portion of today's Meeting.

MOTION CARRIED

Verbal Report IGA2019-1019 was lifted from the table at this time.

Administration in attendance during the Closed Meeting discussions with respect to Verbal Report IGA2019-1019:

Clerks: A. Brouwer, L. McDougall and A. de Grood. Advice: J. Clarke. Observers: B. Stevens, K. Cote, N. Younger, D. Shearer, S. Deederly, A. McIntyre, F. Snyders and M. Surgenor-Sands.

Moved by Councillor Magliocca

That with respect to Verbal Report IGA2019-1019, the following be approved:

That the Intergovernmental Affairs Committee:

1. Receive the presentation for the Corporate Record; and
2. Direct that Closed Meeting discussions and presentation remain confidential pursuant to Sections 21 (disclosure harmful to intergovernmental relations)

and 25 (disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*, to be reviewed by 2019 December 01.

MOTION CARRIED

- 7.4 Calgary Metropolitan Region Board (CMRB) - Land Use Committee (Verbal), IGA2019-1021

Moved by Councillor Carra

That with respect to Verbal Report IGA2019-1021, the following be approved:

That the Intergovernmental Affairs Committee receive the Verbal Presentation for the Corporate Record.

MOTION CARRIED

- 7.5 Calgary Metropolitan Region Board (CMRB) - Intermunicipal Servicing Committee (Verbal), IGA2019-1022

Moved by Councillor Carra

That Verbal Report IGA2019-1022, Calgary Metropolitan Region Board (CMRB) - Intermunicipal Servicing Committee (Verbal), be tabled to the Closed Meeting portion of today's Meeting.

MOTION CARRIED

Verbal Report IGA2019-1022 was lifted from the table at this time.

Administration in attendance during the Closed Meeting discussions with respect to Verbal Report IGA2019-1022:

Clerks: A. Brouwer, L. McDougall and A. de Grood. Observers: B. Stevens, K. Cote, J. Clarke, N. Younger, D. Shearer, S. Deederly, A. McIntyre, F. Snyders and M. Surgenor-Sands.

Moved by Councillor Carra

That with respect to Report IGA2019-1022, the following be approved:

That the Intergovernmental Affairs Committee:

1. Receive the Verbal Presentation for the Corporate Record; and
2. Direct that the confidential discussions remain confidential pursuant to Sections 21 (disclosure harmful to intergovernmental relations) and 23 (local public body confidences) of the *Freedom of Information and Protection of Privacy Act*.

MOTION CARRIED

- 7.6 Calgary Metropolitan Region Board (CMRB) - Advocacy Committee (Verbal), IGA2019-1024

Moved by Councillor Chahal

That with respect to Verbal Report IGA2019-1024, the following be approved:

That the Intergovernmental Affairs Committee receive the Verbal Presentation for the Corporate Record.

MOTION CARRIED

7.7 Calgary Metropolitan Region Board (CMRB) (Verbal), IGA2019-1020

Moved by Councillor Carra

That with respect to Verbal Report IGA2019-1020, the following be approved:

That the Intergovernmental Affairs Committee receive the Verbal Presentation for the Corporate Record.

MOTION CARRIED

7.8 Intermunicipal Committees (IMC) (Verbal), IGA2019-1025

Moved by Councillor Chahal

That with respect to Verbal Report IGA2019-1025, the following be approved:

That the Intergovernmental Affairs Committee receive the Verbal Presentation for the Corporate Record.

MOTION CARRIED

7.9 Calgary and Chestermere – Update on Regional Transit Discussions (Verbal), IGA2019-1194

A presentation entitled "Calgary and Chestermere - Update on Regional Transit Discussions", dated 2019 September 19, was distributed with respect to Report IGA2019-1194.

Moved by Councillor Carra

That with respect to Verbal Report IGA2019-1194, the following be approved:

That the Intergovernmental Affairs Committee direct Administration to continue discussions with Chestermere Administration exploring the possibility of transit service between Calgary and Chestermere and report to the Intergovernmental Affairs Committee with an update on discussions by Q2 2020.

MOTION CARRIED

8. ITEMS DIRECTLY TO COMMITTEE

8.1 REFERRED REPORTS

None

8.2 NOTICE(S) OF MOTION

None

9. URGENT BUSINESS

None

10. CONFIDENTIAL ITEMS

Moved by Councillor Chahal

That pursuant to Sections 17 (disclosure to personal privacy), 21 (disclosure harmful to intergovernmental relations), 23 (local public body confidences) and 25 (disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*, the Intergovernmental Affairs Committee move into Closed Meeting, in the Legal Traditions Boardroom, at 10:27 a.m., to discuss confidential matters with respect to the following Reports:

- Item 7.2 AUMA September Convention Preview - (Verbal), IGA2019-1176
- Item 7.3 Federation of Canadian Municipalities (FCM)(Verbal), IGA2019-1019; and
- Item 7.5 Calgary Metropolitan Region Board (CMRB) - Intermunicipal Servicing Committee (Verbal), IGA2019-1022

MOTION CARRIED

Committee reconvened in Public Meeting at 10:50 a.m. with Mayor Nenshi in the Chair.

Moved by Councillor Magliocca

That Committee rise and report

MOTION CARRIED

10.1 ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

None

10.2 URGENT BUSINESS

None

11. ADJOURNMENT

Mayor Nenshi, on behalf of the members of the Intergovernmental Affairs Committee and other Members of Council, announced that Libbey McDougall, Legislative Advisor, today attended and clerked her final Council Committee Meeting. Ms. McDougall has accepted the role of Municipal Clerk with the Town of Banff. Mayor Nenshi thanked Ms. McDougall for her dedication and service to The City of Calgary.

Moved by Councillor Jones

That this meeting adjourn at 10:54 a.m.

MOTION CARRIED

The next Regular Meeting of the Intergovernmental Affairs Committee is scheduled to be held on 2019 October 17.

CHAIR

ACTING CITY CLERK

UNCONFIRMED

Deputy City Manager's Office Report to
Intergovernmental Affairs Committee
2019 October 17

ISC: UNRESTRICTED
IGA2019-1270

Calgary Metropolitan Region Board – Governance Committee Representation

EXECUTIVE SUMMARY

The purpose of this report is to nominate a Council representative and alternate to the Governance Committee of the Calgary Metropolitan Region Board (CMRB). Since inception of the CMRB, The City of Calgary has been represented by elected officials on all committee/sub committees, except for the Governance Committee. The purpose of the Governance Committee is to provide a focus and recommendations to enhance the Board's performance.

It is important for the CMRB Committees to be represented by City of Calgary officials to ensure that the interests of The City are articulated and to participate in shaping the recommendations that are referred to the Board for decision.

ADMINISTRATION RECOMMENDATION:

That Intergovernmental Affairs Committee recommends that Council at the 2019 Organizational Council Meeting nominate a Council representative and alternate to the Governance Committee of the CMRB.

PREVIOUS COUNCIL DIRECTION / POLICY

2019 September 16 at the Strategic Meeting of Council, (C2019-0903), Council appointed Councillor Farkas to the CMRB Voluntary Policing Services Subcommittee and requested that the Calgary Police Commission/Calgary Police Services appoint a member and that administration from Intergovernmental and Corporate Strategy attend as observers.

2018 October 22 at the Organizational Meeting of Council, City of Calgary elected official representatives and alternates were appointed to the CMR Board and to three of the four CMR Committees with terms set to expire at the 2019 Organizational Meeting of Council. (The details of Council representation at the CMRB are found in Attachment 1 of this report).

2018 July 26 (IGA2018-0846) Council appointed a representative (Councillor Chahal) and alternate (Councillor Gondeck) to the newly formed CMRB Advocacy Committee.

BACKGROUND

The CMRB's governance structure is based on elected official participation at the Board and committees. There are four elected official committees that make recommendations to the Board. There is one voluntary subcommittee that will make recommendations to the Intermunicipal Services Committee and then to the Board. Attachment 1 provides an overview of the elected official committees of the CMRB.

The Terms of Reference of the Governance Committee are found in Attachment 2. The responsibility of the Governance Committee is to provide oversight and recommendations on three primary topics:

- I. Board governance and operations
- II. Finance
- III. Human Resources

Like other committees of the CMRB, the Governance Committee is a recommending body with a simple majority voting structure. Each member has one vote.

Deputy City Manager's Office Report to
Intergovernmental Affairs Committee
2019 October 17

ISC: UNRESTRICTED
IGA2019-1270

Calgary Metropolitan Region Board - Governance Committee Representation

Although the Terms of Reference state that the Committee membership is comprised of three Board members as selected by the Board, the Committee currently has five members. Membership includes City of Chestermere, Foothills County, Town of High River, Town of Okotoks and Wheatland County. This membership anomaly should be addressed by CMR administration.

INVESTIGATION: ALTERNATIVES AND ANALYSIS

Since inception of the CMRB, The City of Calgary has not been represented on the Governance Committee. To date, much of the work on this Committee has focused on matters of finance and operational policies of CMRB Administration. As the organization matures more complex matters such as dispute resolutions and requisition formulas will continue to be discussed by the Committee.

The alternative to nominating an elected official to this Committee is to either not attend or to send an administrative representative to observe proceedings. The risks of these alternatives are further discussed in the Risk Assessment section of this report.

Stakeholder Engagement, Research and Communication

No external engagement was undertaken with this report.

Strategic Alignment

Although now out of date, the Municipal Development Plan states in Policy 1.3.2 and Policy 5.C.5 that The City is aligned with the aspirations of the Calgary Regional Partnership and the Calgary Metropolitan Plan.

The Triple Bottom Line Policy Framework (Oct 2011) under the heading Smart Growth Framework states that "The City works with its regional partners to ensure that growth is managed effectively to achieve the goal of long-term urban sustainability.

Social, Environmental, Economic (External)

The Regulation requires that the Calgary Metropolitan Region Board will promote the long-term sustainability of the Calgary Metropolitan Region, ensure environmentally responsible land-use planning, growth management and efficient use of land, and promote the economic well-being and competitiveness of the Calgary Metropolitan Region.

Financial Capacity

Current and Future Operating Budget:

Involvement in the Governance Committee was not anticipated in the 2019 work program. Administration from Intergovernmental and Corporate Strategy will accommodate this work with existing resources. Administrative activities associated with the CMRB continue to grow and could impact the delivery of other priorities.

Current and Future Capital Budget:

No implications to the Capital Budget are associated with this report.

Deputy City Manager's Office Report to
Intergovernmental Affairs Committee
2019 October 17

ISC: UNRESTRICTED
IGA2019-1270

Calgary Metropolitan Region Board - Governance Committee Representation

Risk Assessment

It is important for the CMRB Committees to be represented by City of Calgary officials to ensure that the interests of The City are articulated and to participate in shaping the recommendations referred to the Board for decision. This is especially relevant as the matters reviewed by the Governance Committee are likely to become increasingly significant this term. The City may choose not to participate and react to Governance Committee recommendations at the Board level only. This option leaves The City in a more reactive position and unable to positively influence recommendations.

The alternative of sending an administrative representative to observe is not sufficient as administration are not permitted to contribute to Committee conversations.

REASON(S) FOR RECOMMENDATION(S):

Since inception of the CMRB, The City of Calgary has not been represented on the Governance Committee. Much of the Committee work, to date, has focused on matters of finance and operational policies of CMRB Administration. As the organization matures, more complex matters such as dispute resolutions and requisition formulas will continue to be discussed by the Committee. It is important for The City to be represented and to positively assist in shaping recommendations to the Board.

ATTACHMENTS

1. City of Calgary 2018-2019 Representation to Calgary Metropolitan Region Board and Committees
2. Governance Committee Approved Terms of Reference

City of Calgary 2018-2019 Representation to Calgary Metropolitan Region Board and Committees

	City of Calgary Representation	Mandate and Voting
Board	Mayor Nenshi Councillor Carra (alternate)	<ul style="list-style-type: none"> - Final decision-making body. - Decisions made by Double Majority vote where 2/3 membership and 2/3 population are needed to pass a decision.
Land Use Committee	Councillor Carra Councillor Gondek (alt)	<ul style="list-style-type: none"> - To guide the preparation of the Growth Plan and make recommendations to the Board. - Voting made by simple majority – where member abstains or not present deemed to have voted in affirmative
Intermunicipal Servicing Committee	Councillor Carra Councillor Gondek (alt)	<ul style="list-style-type: none"> - To guide the preparation of the Servicing Plan and make recommendations to the Board. - Decisions made by simple majority – where member abstains or not present deemed to have voted in affirmative
Governance Committee	TBD	<ul style="list-style-type: none"> - To provide advice to the Board on governance, operations, finance and human resources & make recommendations to the Board - Decisions made by simple majority.
Advocacy Committee	Councillor Chahal Councillor Gondek (alt)	<ul style="list-style-type: none"> - To guide the development of educational and outreach strategies, which advance the goals of the region, particularly as pertain to intergovernmental relations with Province and Federal levels & make recommendations to the Board - Decisions made by simple majority.
Voluntary policing services subcommittee	Councillor Farkas Administrative membership from Calgary Police Service/Calgary Police Commission	<ul style="list-style-type: none"> - No terms of reference developed – reports to Intermunicipal Servicing Committee - Only committee with opportunity to have elected official and/or administrative representation



Terms of Reference Governance Committee

Authority

The Governance Committee is established by the Board and reports to the Board through the Committee Chair. The Committee Chair shall provide leadership to the Committee members in fulfilling the mandate set out in these Terms of Reference.

Purpose

The purpose of the Governance Committee ("the Committee") is to provide a focus on governance that will enhance the Board's performance.

1. Responsibilities of the Governance Committee

The Governance Committee shall oversee, and provide advice and direction, to the Board in three primary areas:

- i. Board governance and operations
- ii. Finance
- iii. Human Resources.

As well, the Committee will be responsible for such other matters as may be assigned to them from time to time. The Committee Chair shall work with the Chief Officer and the Board Chair in planning Committee meetings and agendas.

2. Governance Duties

With assistance from the Board Chair and the Chief Officer, the Committee shall review and recommend to the Board:

- a. Policies and procedures by which the Board operates
- b. Roles and responsibilities for the Board Chair and Chief Officer
- c. The Terms of Reference for all standing committees.

3. Finance Duties

With assistance from the Board Chair and the Chief Officer, the Committee shall monitor the financial affairs of the Board, including the preparation of financial statements and annual audits, and shall make such reports and recommendations to the Board as it considers appropriate.

4. Human Resources

With assistance from the Board Chair and the Chief Officer, the Committee will monitor and provide direction regarding the Board's human resources policies and practices. In the event of a need to recruit a Chief Officer, the Committee will oversee the recruitment process, and will make a recommendation to the Board for appointment.

5. Committee Membership

The Committee will be comprised of 3 Board members selected by the Board. The Chair will be an "ex officio" member of the Committee.

6. Governance

Voting Structure: Decisions of the Committee will be determined by a simple majority with each member holding a single vote.

Decisions: Decisions of the Committee will form the basis for recommendations to the Board, which will make the final decision on all matters forwarded by the Governance Committee.

Item # 10.1.2



Report Number: C2018-1372
Meeting: Regular Meeting of Council
Meeting Date: 2018 December 17

NOTICE OF MOTION

RE: EXPLORING AN OPPORTUNITY FOR ANNEXATION FROM THE MD OF FOOTHILLS

Sponsoring Councillor: COUNCILLOR COLLEY-URQUHART

WHEREAS The City of Calgary's *Municipal Development Plan* states that The City shall "...maintain within The City's jurisdiction at least a 30-year supply of developable land for all uses";

AND WHEREAS The City of Calgary's supply of developable land for all uses is maintained in part through intensification and in part through annexation from Rocky View County and the Municipal District of Foothills;

AND WHEREAS Map 3 of The City of Calgary / Municipal District of Foothills *Intermunicipal Development Plan* (IDP) identifies City of Calgary Growth Area which represents candidate lands for possible annexation from Municipal District of Foothills to The City of Calgary;

AND WHEREAS the IDP states that "Annexation of the identified Calgary Growth Area is an anticipated outcome of this plan";

AND WHEREAS the IDP also states that land may be annexed to accommodate future long-term growth in an efficient and logical development pattern;

AND WHEREAS the Municipal District of Foothills approved the Sirocco Area Structure Plan on 14 May 2009;

AND WHEREAS a portion of the originally approved Sirocco Area Structure Plan was annexed by The City of Calgary in 2011;

AND WHEREAS there is the possibility to use annexation to create logical planning cells in The City of Calgary's boundaries;

AND WHEREAS annexation is best approached as a collaborative process between the municipalities;

AND WHEREAS annexation is anticipated to have work plan implications for both municipalities.

NOW THEREFORE BE IT RESOLVED THAT Administration work with the Municipal District of Foothills to investigate the potential for The City of Calgary to annex of the remainder of the Sirocco Area Structure Plan lands and any other lands necessary to create a logical planning cell(s); and

- 1) Determine the appropriate lands to be included in such an annexation;
- 2) Identify the anticipated work program resource requirements;

And return to Council for further direction through the Intergovernmental Affairs Committee no later than Q3 of 2019.